MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, MAY 19, 2026 AT 6:00 PM

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to the Council members.

CITY COUNCIL

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL.

Mayor Zac Doyle called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Autumn Graybill. Roll Call was conducted by City Clerk Hannah Morris. Council members present included Terry Lamar, Choya Shropshire, Lori Bradshaw, Kenneth Brashears, Autumn Graybill, Charles Tramel, Steve Brown and Bruce Smith. Members absent: none. Department Heads and other City Officials present: Chase McBride, Kevin Tramel, Frank Powell, Dennis Bowman, Cari Rerat and Lori Ballew.

Others present: Justin Allen, David Shaulis, Chad Morris, Kemmie Shropshire, Gilbert Graybill, Susan Wagoner, Donna Bowman, Angela Smith, Marshel Morrison and Devon Shatswell.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

There were no petitions from the audience.

3. CONSENT AGENDA. (CONSENT ITEMS ARE TO BE VOTED ON FOR APPROVAL OR DENIAL BY ONE SINGLE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA. ONLY THOSE ITEMS REMOVED WILL BE READ ALOUD.)

3a. APPROVE MINUTES OF THE MAY 5, 2026 COUNCIL MEETING.

3b. APPROVE CLAIMS FOR PURCHASE ORDERS THROUGH MAY 19, 2026.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	911575B - 2520252773	$172,695.35
STREET & DRAINAGE	2520252648 - 911606B	$243,984.15
CEMETERY CARE	2520252679 - 2520252682	$1,052.97
GOLF COURSE	2520252686 - 2520252754	$9,061.72
CAPITAL OUTLAY	2520252683 - 2520252777	$27,164.25
REAL PROPERTY ACQUISITION RESERVE	2520252746	$224.81
POLICE TRAINING FEES	2520252722 - 2520252726	$664.86
HOTEL / MOTEL TAX REVENUE	2520252782	$1,000.00
RECREATION CENTER	2520252710 - 2520252752	$11,130.35
P.P.W.A. SINKING FUND	911613B - 911614B	$9,603.39
E-911	2520252768	$198.30
DONATIONS	2520252726 - 2520252726	$1,445.88
EDTA	2520252765 - 2520252771	$106,655.00
	TOTAL	$584,881.03
	NEW BLANKETS	
911624B	C & R OIL CO	$10,000.00
911625B	AGRILAND FS, INC	$15,000.00
	TOTAL	$25,000.00

3c. APPROVE PAYROLL PURCHASE ORDERS THROUGH MAY 22, 2026.

3d. APPROVE A HOTEL / MOTEL GRANT FINAL EXPENSE REPORT FOR PRYOR COMIC CON, HELD MARCH 6-7, 2026, IN THE AMOUNT OF $1,000.00.

3e. APPROVE DISPOSAL OF CITY RECORDS ACCORDING TO THE CITY OF PRYOR CREEK RETENTION POLICY.

3f. APPROVE AN EXPENDITURE IN THE AMOUNT OF $3,412.50 TO GALE CENGAGE LEARNING FOR SUBSCRIPTION RENEWAL OF FIVE ONLINE RESOURCES (CHILTON LIBRARY, GALE IN CONTEXT: ELEMENTARY, LEGAL FORMS, NATIONAL GEOGRAPHIC KIDS, AND UDEMY) TO BE PAID FROM NONBOOK MATERIALS ACCOUNT #02-221-5032.

3g. APPROVE AN EXPENDITURE IN THE AMOUNT OF $9,958.53 TO ENTERPRISE FM TRUST (ENTERPRISE FLEET MANAGEMENT) FOR INVOICE #643905-050526 TO BE PAID FROM POLICE CAPITAL OUTLAY ACCOUNT #44-445-5418. THIS INVOICE IS PART OF THE LEASE/PURCHASE OF FIVE FORD EXPLORERS AND FIVE CHEVY PICKUPS.

3h. ACCEPT THE RESIGNATION OF MARENA NIDES (COUSATTE) FROM HER POSITION AS DISPATCHER WITH THE POLICE DEPARTMENT, EFFECTIVE MAY 19, 2026.

3i. APPROVE THE TERMINATION OF PROBATIONARY EMPLOYMENT OF OFFICER MATTHEW HARMS FROM THE PRYOR CREEK POLICE DEPARTMENT EFFECTIVE MAY 13, 2026.

3j. APPROVE AN EXPENDITURE IN THE AMOUNT OF $7,185.16 TO BRUCKNER'S TRUCK & EQUIPMENT FOR THE EMERGENCY REPAIR OF THE STREET DEPARTMENT'S STERLING DUMP TRUCK, FROM STREET REPAIR & MAINTENANCE ACCOUNT #14-145-5342.

3k. APPROVE AN EXPENDITURE IN THE AMOUNT OF $4,070.41 TO ERGON ASPHALT & EMULSIONS INC FOR TACK OIL FOR THE CLAYTON ROAD ASPHALT PROJECT TO BE PAID FROM STREET REHAB PROJECTS ACCOUNT #14-145-5410.

3l. APPROVE AN EXPENDITURE IN THE AMOUNT OF $29,370.08 TO BRENT BELL CONSTRUCTION FOR ASPHALT PAVING SERVICES FOR THE CLAYTON ROAD ASPHALT PROJECT FROM STREET REHAB PROJECTS ACCOUNT #14-145-5410.

3m. APPROVE AN EXPENDITURE IN THE AMOUNT OF $190,569.82 TO PRYOR ASPHALT FOR THE CLAYTON ROAD ASPHALT PROJECT FROM STREET REHAB PROJECTS ACCOUNT #14-145-5410.

Motion was made by Tramel, second by Brown to approve the consent agenda. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Graybill, Tramel, Brown and Smith. Voting no: none. *Motion passed.*

Mayor moved to the addendum.

ADDENDUM

1. **DISCUSSION AND UPDATE REGARDING CURRENT EFFORTS, ACTIONS AND DIRECTION OF THE ECONOMIC DEVELOPMENT AND PROMOTION OF PRYOR CREEK.**

   Mayor Doyle provided an update on the State of the City, noting a positive financial status. He reported that the City is currently utilizing Placer AI data for retail recruitment and is reviewing active Requests for Proposal (RFP) submissions for an upcoming community marketing campaign, funded by a remaining $65,000.00 to $70,000.00 from a Department of Commerce grant. Additionally, the Mayor expressed appreciation to Elite Manufacturing for the donation of four new City entrance signs, and noted an ongoing street maintenance partnership with Mayes County to secure asphalt at a reduced cost of approximately $6.00 to $7.00 per ton.

   Furthermore, an update was provided regarding Phase 1 of the Graham Community Building renovation project. Interior demolition preparation work has commenced through volunteer efforts. The project is being managed under a Construction Manager at Risk (CMR) contract with Scissor Tail Construction with a current budget of $362,000.00, utilizing grant funds matched by Fund 67. The scope of work includes structural floor leveling, roof rafter restoration, plumbing and ADA restroom upgrades, and a commercial community kitchen, with a targeted completion date of November 2026.

2. **DISCUSSION AND POSSIBLE ACTION REGARDING ALLOWING THE MAYOR TO SEEK BIDS FOR THE BALING OF PROPERTIES OWNED BY THE CITY OF PRYOR CREEK.**

   Motion was made by Smith, second by Brown to approve the Mayor to seek bids for the baling of properties owned by the City of Pryor Creek. Voting yes: Shropshire, Bradshaw, Brashears, Graybill, Tramel, Brown, Smith and Lamar. Voting no: none. *Motion passed.*

3. **DISCUSSION AND POSSIBLE ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF $7,170.00 TO CARMAN CONCRETE, LLC FOR ADDITIONAL WORK ASSOCIATED WITH THE PRYOR CREEK POLICE DEPARTMENT SHOOTING RANGE CONSTRUCTION PROJECT.**
Motion was made by Brown, second by Brashears to approve an expenditure in the amount of $7,170.00 to Carman Concrete, LLC for additional work associated with the Pryor Creek Police Department Shooting Range construction project. Voting yes: Bradshaw, Brashears, Graybill, Tramel, Brown, Smith, Lamar and Shropshire. Voting no: none. *Motion passed.*

Mayor moved to the City Attorney's Report.

5. **CITY ATTORNEY'S REPORT: (ITEMS POSSIBLY NEEDING ACTION ON REQUESTS OR RECOMMENDATIONS.)**

5a. **POSSIBLE EXECUTIVE SESSION REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF PRYOR CREEK AND THE FRATERNAL ORDER OF POLICE LODGE #116 (25 O.S. 307 (B) (2)) FOR THE 2026-2027 FISCAL YEAR AND THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF PRYOR CREEK AND THE LOCAL 3567 OF THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, AFL-CIO/CLC FOR THE 2026-2027 FISCAL YEAR.**
Motion was made by Brashears, second by Brown to enter Executive Session at 6:33 p.m. Voting yes: Brashears, Graybill, Tramel, Brown, Smith, Lamar, Shropshire and Bradshaw. Voting no: none. *Motion passed.*

5b. **CONSIDER RESUMING REGULAR SESSION. NO ACTION TAKEN DURING EXECUTIVE SESSION.**
Motion was made by Brashears, second by Brown to exit Executive Session at 7:27 p.m. Voting yes: Graybill, Tramel, Brown, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none. *Motion passed.*

5c. **POSSIBLE ACTION BASED ON EXECUTIVE SESSION REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF PRYOR CREEK AND THE FRATERNAL ORDER OF POLICE LODGE #116 (25 O.S. 307 (B) (2)) FOR THE 2026-2027 FISCAL YEAR AND THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF PRYOR CREEK AND THE LOCAL 3567 OF THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, AFL-CIO/CLC FOR THE 2026-2027 FISCAL YEAR.**
Motion was made by Tramel, second by Brown to accept the Fraternal Order of Police (FOP) Lodge 116's proposed changes to the current Collective Bargaining Agreement (CBA) for the 2026-27 fiscal year, contingent upon the FOP approving the revised language to the newly added Article 42. Voting yes: Tramel, Brown, Smith, Lamar, Shropshire, Bradshaw, Brashears and Graybill. Voting no: none. *Motion passed.*

Motion was made by Tramel, second by Brown to accept the International Association of Firefighters (IAFF) Local 3567's proposed changes to their current Collective Bargaining Agreement (CBA) for the 2026-27 fiscal year. Voting yes: Brown, Smith, Lamar, Shropshire, Bradshaw, Brashears, Graybill and Tramel. Voting no: none. *Motion passed.*

Mayor moved back to the Mayor's Report.

4. MAYOR'S REPORT: (ITEMS POSSIBLY REQUIRING DISCUSSION AND ACTION.)

4a. DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE A POLICY ALLOWING 501(C) NON-PROFIT ORGANIZATIONS TO PROVIDE LUNCH USING THEIR OWN CATERING FOR CHARITABLE TOURNAMENTS HELD AT THE PRYOR CREEK GOLF COURSE.

Motion was made by Brashears, second by Graybill to table authorizing a policy allowing 501(c) non-profit organizations to provide lunch using their own catering for charitable tournaments held at the Pryor Creek Golf Course until the next Council meeting. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Graybill, Tramel and Brown. Voting no: Smith. *Motion passed.*

4b. DISCUSSION AND POSSIBLE ACTION REGARDING THE OPENING OF BOTH SEALED AND NON-SEALED BIDS. SPECIFICALLY RELATED TO THE RIGHT-OF-WAY MOWING BIDS AND ESTABLISHING A STANDARD OPERATING PROCEDURE GOING FORWARD FOR ALL BID OPENINGS.

Motion was made by Brashears, second by Tramel to approve opening all bids at 2:00 p.m. on the date designated in the bid request, with all bids to be opened by the Assistant City Clerk. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Graybill, Tramel, Brown and Smith. Voting no: none. *Motion passed.*

4c. DISCUSSION AND POSSIBLE ACTION REGARDING THE FEASIBILITY OF CREATING A NEW INTERNAL CITY ACCOUNTANT POSITION TO HANDLE ALL CITY ACCOUNTING AND RELATED FUNCTIONS, RATHER THAN CONTRACTING THEM OUT.

Motion was made by Kenneth Brashears, second by Charles Tramel to discuss the feasibility of creating a new internal city accountant position to handle all city accounting and related functions, rather than contracting them out.

Motion was amended by Kenneth Brashears, second by Charles Tramel to create an Ad Hoc committee for the purpose of evaluating the feasibility of creating a new internal City Accountant position to handle all City accounting and related functions, rather than contracting them out. Voting yes: Shropshire, Bradshaw, Brashears, Graybill, Tramel, Brown, Smith and Lamar. Voting no: none. *Motion passed.*

4d. DISCUSSION AND POSSIBLE ACTION TO ALLOW THE MAYOR TO TAKE IMMEDIATE AND NECESSARY STEPS TO CORRECT ZONING BETWEEN NORTHEAST 1ST STREET AND HIGHWAY 20, AND NORTH INDIANOLA AND BAILEY STREET. THESE RESIDENTIAL PROPERTIES ARE CURRENTLY ZONED AS COMMERCIAL GENERAL (CG) AND SHOULD BE ZONED SINGLE FAMILY RESIDENTIAL (RS). ANY EXPENSE INCURRED WITH THIS ACTION WILL BE AT COST TO THE CITY.

Motion was made by Shropshire, second by Brashears to approve the Mayor to take immediate and necessary steps to correct zoning between Northeast 1st Street and Highway 20, and North Indianola and Bailey Street. Voting yes: Bradshaw, Brashears, Graybill, Tramel, Brown, Smith, Lamar and Shropshire. Voting no: none. *Motion passed.*

4e. DISCUSSION AND POSSIBLE ACTION REGARDING THE BACKFILL OF ONE VACANT EXISTING POSITION AT THE CEMETERY.

Motion was made by Bradshaw, second by Tramel to approve the backfill of one vacant existing position at the Cemetery. Voting yes: Brashears, Graybill, Tramel, Brown, Smith, Lamar, Shropshire and Bradshaw. Voting no: none. *Motion passed.*

6. **COMMITTEE REPORTS: (ITEMS, SUCH AS NEXT MEETING DATE, NEEDING TO BE REPORTED. NO OPEN DISCUSSIONS ALLOWED. ANY ITEMS REQUIRING DISCUSSION ARE TO BE ADDED TO THE MAYOR'S REPORT PRIOR TO POSTING OF AGENDA.)**

6a. BUDGET AND PERSONNEL.
Shropshire reported that the next meeting will be June 9, 2026.

6b. STREETS AND MAINTENANCE.
Lamar reported that the May meeting will be canceled and provided an update on several ongoing projects. He stated that engineering plans for upcoming street projects are 95% complete and heading out to bid this week, with bid openings expected by late June. Lamar also reported that the Clayton Road project is officially finished and that work continues at 3rd and Vann. He also stated that future priorities include Jackson Street, Cemetery Hill, and a cost-saving overlay partnership with Mayes County on Dog Pound Road.

Mayor Doyle reported that ODOT provided a preliminary verbal proposal for the Highway 20 and Carbide intersection, planning an interim traffic light followed by a permanent roundabout, which the City will illuminate. He also stated that the City is evaluating an ODOT "road diet" proposal for Main Street to drop it down to two lanes and a center turn lane. He stated that this plan is estimated to save the City over $500,000.00 in traffic signal maintenance over the next five years.

6c. ORDINANCE AND INSURANCE.
Tramel reported that the next meeting date is to be determined.

7. **UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)**
There was no unforeseeable business.

8. **ADJOURN.**
Motion was made by Brashears, second by Tramel to adjourn. Voting yes: Graybill, Tramel, Brown, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none. *Motion passed.*

PRYOR PUBLIC WORKS AUTHORITY

1. **CALL TO ORDER.**
Mayor Doyle called the meeting to order at 8:22 p.m.

2. **APPROVE MINUTES OF THE MAY 5, 2026 MEETING.**
Motion was made by Brashears, second by Shropshire to approve the minutes of the May 5, 2026 meeting. Voting yes: Tramel, Brown, Smith, Lamar, Shropshire, Bradshaw, Brashears and Graybill. Voting no: none. *Motion passed.*

3. **APPROVE CLAIMS FOR PURCHASE ORDERS FOR THE PRYOR PUBLIC WORKS AUTHORITY THROUGH MAY 19, 2026.**
Motion was made by Lamar, second by Brashears to approve claims for purchase orders for the Pryor Public Works Authority through May 19, 2026. Voting yes: Brown, Smith, Lamar, Shropshire, Bradshaw, Brashears, Graybill and Tramel. Voting no: none. *Motion passed.*

4. **UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)**
There was no unforeseeable business.

5. **ADJOURN.**

Motion was made by Brashears, second by Lamar to adjourn at 8:23 p.m. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Brashears, Graybill, Tramel and Brown. Voting no: none. *Motion passed.*

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

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MINUTES WRITTEN BY CITY CLERK HANNAH MORRIS

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CITY OF CLERK'S SEAL PRYOR CREEK, OKLAHOMA