MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, MAY 21ST, 2024 AT 6:00 P.M.

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to The Paper newspaper and emailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Doyle called the meeting to order at 6:26 p.m. The Prayer and Pledge of Allegiance were led by Mayor Doyle. Roll Call was conducted by City Clerk Courtney Davis. Council members present included Terry Lamar, Choya Shropshire, Lori Bradshaw, Kenneth Brashears, Tyler Brown, Charles Tramel, Chris Gonthier and Bruce Smith. Members absent: none.

Department Heads and other City Officials present: Chase McBride, Jeremy Cantrell, Kevin Tramel and Frank Powell.

Others present: Kemmie Shropshire, Gilbert Graybill, Autumn Graybill, Angela Smith, Kevin Lanham and Jon Ketcher.

2. PETITIONS FROM THE AUDIENCE:

(Limited to 5 minutes, must request in advance.)

a. Approve Mayor to sign a proclamation declaring May 23rd, 2024 as Gene Beck Day.

Motion was made by Gonthier, second by Shropshire to approve Mayor to sign a proclamation declaring May 23rd, 2024 as Gene Beck Day. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier and Smith. Voting no: none.

3. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)

a. Approve minutes of the May 7th, 2024 Council meeting.
b. Approve payroll purchase orders through May 24th, 2024.
c. Approve claims for purchase orders through May 21st, 2024.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	2320232748 - 2320232756	$177,262.09
STREET & DRAINAGE	2320232806 - 2320232819	$12,198.43
GOLF COURSE	2320232740 - 911380B	$7,899.23
CAPITAL OUTLAY	911447B - 2320232826	$30,317.41
RECREATION CENTER	2320232752 - 2320232792	$16,681.52
P.P.W.A. SINKING FUND	911449B	$9,000.00
DONATIONS AND EARMARKED	2320232830 - 2320232790	$2,017.92
	TOTAL	$255,376.60
	NO BLANKETS	

d. Accept the resignation of Nicholas Harris from the Hotel/Motel Tax Allocation Board as of May 7th, 2024.
e. Approve disposal of city records according to City of Pryor Creek Retention Policy.
f. Approve amending the City of Pryor Creek Policy and Procedures Manual.
g. Approve American Legal Publishing to perform a recodification on the City's Code Book.
h. Approve an expenditure in the amount of $10,345.50 to UpCurve Cloud for the GSuite Basic Annual License subscription from May 12th, 2024 – May 11th, 2025 from General Software Account #02-201-5260.
i. Approve Mayor to sign the SRO contract between the City of Pryor Creek and Pryor Public Schools for 2024-2025.
j. Approve accepting a donation from MESTA of a 2008 Sterling Bullet ambulance, VIN#3F6WJ66A38G352880. This will be used to support the Pryor Creek Police Department search warrant team.

k. Approve the Pryor Police Department to surplus the evidence vault from the old Police Department, which is of no value at the new Police Department, and donate it to the Talala Police Department at their request.
l. Approve an expenditure in the amount of $46,378.00 to Bill Knight Ford for a Ford F-150 to be paid from Fire - Cherokee Nation Contributions Account #96-965-5535. This purchase will replace FD-2 and move the current FD-2 to Support 1.
m. Approve the Park Department to accept applications for a full-time employee to replace an employee retiring June 28th, 2024.

Motion was made by Shropshire, second by Gonthier to approve the consent agenda less items f, g, i, j and m. Voting yes: Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith and Lamar. Voting no: none.

3f. Approve amending the City of Pryor Creek Policy and Procedures Manual.

Motion was made by Shropshire, second by Brown to approve amending the City of Pryor Creek Policy and Procedures Manual. Voting yes: Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

3g. Approve American Legal Publishing to perform a recodification on the City's Code Book.

Motion was made by Shropshire, second by Brashears to approve American Legal Publishing to perform a recodification on the City's Code Book. Voting yes: Brashears, Brown, Tramel, Smith, Lamar, Shropshire and Bradshaw. Voting no: Gonthier.

3i. Approve Mayor to sign the SRO contract between the City of Pryor Creek and Pryor Public Schools for 2024-2025.

Motion was made by Brashears, second by Gonthier to approve Mayor to sign the SRO contract between the City of Pryor Creek and Pryor Public Schools for 2024-2025. Voting yes: Brown, Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none.

3j. Approve accepting a donation from MESTA of a 2008 Sterling Bullet ambulance, VIN#3F6WJ66A38G352880. This will be used to support the Pryor Creek Police Department search warrant team.

Motion was made by Shropshire, second by Brashears to approve accepting a donation from MESTA of a 2008 Sterling Bullet ambulance, VIN#3F6WJ66A38G352880. This will be used to support the Pryor Creek Police Department search warrant team. Voting yes: Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw, Brashears and Brown. Voting no: none.

3m. Approve the Cemetery Department to accept applications for a full-time employee to replace an employee retiring June 28th, 2024. (Scrivener's error - agenda read "Park Department".)

Motion was made by Bradshaw, second by Brown to approve the Cemetery Department to accept applications for a full-time employee to replace an employee retiring June 28th, 2024. Voting yes: Gonthier, Smith, Lamar, Shropshire, Bradshaw, Brashears, Brown and Tramel. Voting no: none.

Recess from 7:54 p.m. - 8:01 p.m.

4. MAYOR'S REPORT

(These are items possibly requiring discussion and action.)

a. Discussion and possible action requiring a two week interval between the presentation of the final budget to City Council and final approval of the budget by City Council. Any substantial change(s) to the final budget will require a minimum of one week to consider all changes before voting to approve.

Motion was made by Gonthier, second by Brown to approve requiring a two week interval between the presentation of the final budget to City Council and final approval of the budget by City Council. Any substantial change(s) to the final budget will require a minimum of one week to consider all changes before voting to approve. Voting yes: Smith, Brown and Gonthier. Abstaining, counting as a no vote: Brashears. Voting no: Lamar, Shropshire, Bradshaw and Tramel. Motion failed.

b. Discussion and possible action requiring the Police Department to seek bids for oil changes and routine maintenance from local garages and service centers on a yearly basis. Bids will be sealed and opened during a regular City Council meeting. Bids will be due before the annual budget is completed.

Motion was made by Gonthier, second by Smith to approve requiring the Police Department to seek bids for oil changes and routine maintenance from local garages and service centers on a yearly basis. Bids will be sealed and opened during a regular City Council meeting. Bids will be due before the annual budget is completed. Motion was amended by Gonthier, second by Smith to take no action. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier and Smith. Voting no: none.

5. CITY ATTORNEY'S REPORT:

a. First reading of an Ordinance pertaining to amending Title 3, Chapter 2A, Section 7 regarding Mobile Food Services "Restrictions on Location as to Time" by repealing said Section 7 of Title 3, Chapter 2A; and providing for repealer and severability.

Motion was made by Brown, second by Shropshire to approve an Ordinance pertaining to amending Title 3, Chapter 2A, Section 7 regarding Mobile Food Services "Restrictions on Location as to Time" by repealing said Section 7 of Title 3, Chapter 2A; and providing for repealer and severability. Voting yes: Shropshire, Bradshaw, Brashears, Brown, Tramel, Smith and Lamar. Abstaining, counting as a no vote: Gonthier. Voting no: none.

Motion was made by Brown, second by Smith to put back on the table the first reading of an Ordinance pertaining to amending Title 3, Chapter 2A, Section 7 regarding Mobile Food Services "Restrictions on Location as to Time" by repealing said Section 7 of Title 3, Chapter 2A; and providing for repealer and severability. Voting yes: Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

Motion was made by Brown, second by Bradshaw to waive the first reading and approve an Ordinance pertaining to amending Title 3, Chapter 2A, Section 7 regarding Mobile Food Services "Restrictions on Location as to Time" by repealing said Section 7 of Title 3, Chapter 2A; and providing for repealer and severability. Voting yes: Brashears, Brown, Tramel, Smith, Lamar, Shropshire and Bradshaw. Abstaining, counting as a no vote: Gonthier. Voting no: none.

b. Discussion and possible action regarding a resolution pertaining to a minimum charge for use of debit/credit cards for payment of city fees/costs/charges. (Scrivener's error - agenda read "First reading of an Ordinance...")

Motion was made by Lamar, second by Brashears to approve Resolution #2024-02 pertaining to a minimum charge for use of debit/credit cards for payment of city fees/costs/charges. Motion was amended by Lamar, second by Brashears to include in the Ordinance that it does not include the Municipal Utility Board. Voting yes: Brown, Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none.

c. First reading of an Ordinance pertaining to amending firework regulations.

Motion was made by Smith, second by Brashears to waive the first reading and approve an Ordinance pertaining to amending firework regulations. Voting yes: Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw, Brashears and Brown. Voting no: none.

d. First reading of an Ordinance pertaining to changing and amending zoning classification from "RD" (Residential Duplex) TO "CG" (Commercial General) of the property described as follows:

> **The West 75 feet of Lot Fifteen (15), Block Nine (9) in the Original Town of Pryor Creek, Mayes County, State of Oklahoma, according to the U.S. Government Survey and Plat thereof. (101 N. Mill)**

Motion was made by Shropshire, second by Brashears to waive the first reading and approve an Ordinance pertaining to changing and amending zoning classification from "RD" (Residential Duplex) TO "CG" (Commercial General) of the property described as follows:

The West 75 feet of Lot Fifteen (15), Block Nine (9) in the Original Town of Pryor Creek, Mayes County, State of Oklahoma, according to the U.S. Government Survey and Plat thereof. (101 N. Mill)

Voting yes: Gonthier, Smith, Lamar, Shropshire, Bradshaw, Brashears, Brown and Tramel. Voting no: none.

e. Discussion and possible action regarding a resolution revising and establishing fees to be assessed and set forth in City Code Book "Appendix A" regarding cemetery fees under public ways and property under Title 7, Chapter 6, Section 4 of the City Code. Previously approved by Council on April 17th, 2018.

Motion was made by Gonthier, second by Brown to approve Resolution #2024-03 revising and establishing fees to be assessed and set forth in City Code Book "Appendix A" regarding cemetery fees under public ways and property under Title 7, Chapter 6, Section 4 of the City Code. Previously approved by Council on April 17th, 2018. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel and Gonthier. Voting no: none.

f. Possible Executive Session pursuant to 25 O.S. 307(B) (4) of the Oklahoma Open Meeting Act for the purpose of confidential communications with attorney regarding pending police grievance and arbitration entitled *Mayes County Fraternal Order of Police, Lodge No 116 and Dillion Hamil v The City of Pryor Creek.*

g. Consider resuming regular session. No action taken during Executive Session.

h. Possible action based on Executive Session pursuant to 25 O.S. 307(B) (4) of the Oklahoma Open Meeting Act for the purpose of confidential communications with attorney regarding pending police grievance and arbitration entitled *Mayes County Fraternal Order of Police, Lodge No 116 and Dillion Hamil v The City of Pryor Creek.*

Motion was made by Gonthier, second by Brashaw to take no action regarding items f, g and h. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier and Smith. Voting no: none.

6. COMMITTEE REPORTS:

(Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)

a. Budget and Personnel

Shropshire reported that the next meeting will be Tuesday, June 11th.

b. Ordinance and Insurance

Gonthier reported that the next meeting will be Thursday, May 23rd.

c. Street

Mileur reported that the next meeting will be Tuesday, May 28th.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

8. ADJOURN.

Motion was made by Gonthier, second by Brown to adjourn. Voting yes: Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith and Lamar. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 8:55 p.m.

2. APPROVE MINUTES OF THE MAY 7TH, 2024 MEETING.

Motion was made by Gonthier, second by Brashears to approve the minutes of the May 7th, 2024 meeting. Voting yes: Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Brashears, second by Gonthier to adjourn at 8:56 p.m. Voting yes: Brashears, Brown, Tramel, Gonthier, Smith, Lamar, Shropshire and Bradshaw. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

MINUTES WRITTEN BY CITY CLERK COURTNEY DAVIS

Courtney Davis

CITY OF
CLERK'S
SEAL
PRYOR CREEK, OKLAHOMA