

NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JUNE 4TH, 2024 AT 6:00 P.M.

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police / Animal Shelter
 - h. Recreation Center
 - i. Street
 - j. City Clerk
4. Consent Agenda. (Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)
 - a. Approve minutes of the May 21st, 2024 Council meeting. ☐
 - b. Approve payroll purchase orders through June 7th, 2024.
 - c. Approve claims for purchase orders through June 4th, 2024.
 - d. Accept the resignation of Scott Craft from the Board of Adjustment effective April 30th, 2024.
 - e. Approve renewing City group health insurance plans MOBAP00773 and MOBAP0083 with Blue Cross Blue Shield for the 2024-2025 fiscal year and moving dental, life, short term disability and long term disability coverage to Blue Cross Blue Shield. ☐
 - f. Approve adding NexGen Employee Assistance Program to the City's benefit package for the 2024-2025 fiscal year. ☐
 - g. Approve an expenditure in the amount of \$4,050.00 to Endex, Inc. of Tulsa in the best interest of the City for the installation of more security devices at the Library and moving the security panel to the East door to be paid from Library Capital Outlay Account #44-445-5416. ☐
 - h. Approve an expenditure in the amount of \$5,500.00 to Intertribal Software Consultants for Laserfiche Cloud Professional Subscription to be paid from Police Equipment Capital Outlay Account #44-445-5424. ☐
 - i. Approve an expenditure in the amount of \$31,972.33 to Motorola Solutions for the annual maintenance and support for Flex (Spillman) to be paid from Police Equipment Capital Outlay Account #44-445-5424. ☐
 - j. Approve declaring surplus the items awarded to the Pryor Creek Police Department by the Mayes County District Court. Bicycles will be donated to One Bike 918 (a 501c3 non-profit organization) and the remaining items will be sold via online auction by Chupp's Auction Co. with proceeds to be deposited into Police Lightbar Donations Account #96-965-5528. ☐
 - k. Approve an expenditure in the amount of \$13,285.00 to Melton's A/C & Appliance Service for replacing HVAC units at the Animal Shelter to be paid from Animal Shelter Capital Outlay Account #44-445-5425. Other bids received: Jayco Heat & Air in the amount of \$23,948.00 and United Heat & Air in the amount of \$18,137.00. ☐
 - l. Approve an expenditure in the amount of \$33,925.00 to Electrical Services, LLC for work on the LED Retrofit Lighting Project to be paid from Recreation Center Capital Improvements Account #84-845-5413. This purchase will be reimbursed with grant funds after the invoice is paid. ☐
 - m. Approve accepting a bid from Jayco Heat & Air in the amount of \$4,500.00 for the exhaust system in the pool storage rooms. No other bids were received. ☐
 - n. Approve an expenditure in the amount of \$5,500.00 for the installation, parts and labor for the exhaust system in the pool storage rooms to be paid from Recreation Center Repair & Maintenance Account #84-845-5091. The increased amount is due to the direct cost of electricians repairing corroded wiring discovered during installation. ☐
 - o. Approve accepting a bid from Duane Fought in the amount of \$30,000.00 for mowing rights-of-way to be paid from Street Mowing Account #14-145-5343. One other bid received from McWhirt Trucking, LLC in the amount of \$36,000.00. ☐
 - p. Approve accepting a bid in the amount of \$5,512.00 from Riddle Heat & Air for the installation of an HVAC unit and mini-split at the Golf Course to be paid from Golf Capital Outlay Account #44-445-5447. Total was amended by the Park Board on May 20th, 2024 to include the cost of

installing ducting to the women's restroom. One other bid received from Master's Heat & Air in the amount of \$7,800.00. ¶

5. Mayor's Report: (These are items possibly requiring discussion and action.)

- a. Discussion and possible action to award a bid for a new HVAC system in the pool area to be paid from Recreation Center Capital Outlay Account #84-845-5410. Bids are due Monday, June 3rd, 2024 and will be presented at the Council meeting.
- b. Discussion and possible action regarding nominations to fill the vacant seat on the Ordinance and Insurance Committee, or accepting the Mayor's nomination of Tyler Brown.
- c. Discussion and possible action regarding nominations to fill the vacant seat on the Street Committee, or accepting the Mayor's nomination of Kenneth Brashears.
- d. Discussion and possible action regarding nominations to fill the vacant Alternate seat on the Street Committee, or accept the Mayor's nomination of Tyler Brown.
- e. Discussion and possible action regarding nominations to fill the vacant Alternate seat on the Budget/Personnel Committee, or accepting the Mayor's nomination of Kenneth Brashears.

6. City Attorney's Report: (Items possibly needing action on requests or recommendations.)

- a. Second reading and possible approval of an Ordinance pertaining to amending Title 3, Chapter 2A, Section 7 regarding Mobile Food Services "Restrictions on Location as to Time" by repealing said Section 7 of Title 3, Chapter 2A; and providing for repealer and severability. ¶
- b. Second reading and possible approval of an Ordinance pertaining to amending firework regulations. ¶
- c. Second reading and possible approval of an Ordinance pertaining to changing and amending zoning classification from "RD" (Residential Duplex) TO "CG" (Commercial General) of the property described as follows: ¶

The West 75 feet of Lot Fifteen (15), Block Nine (9) in the Original Town of Pryor Creek, Mayes County, State of Oklahoma, according to the U.S. Government Survey and Plat thereof. (101 N. Mill)

7. Committee Reports. (Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)

- a. Budget and Personnel
- b. Ordinance and Insurance
- c. Street and Maintenance

8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of the May 21st, 2024 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED MAY 30TH, 2024 AT 5:00 P.M. BY MAYOR ZAC DOYLE.

Zac Doyle

POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, MAY 30TH, 2024 AT 5:00 P.M. BY CITY CLERK COURTNEY DAVIS.

Courtney Davis

