NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JUNE 4TH, 2024 AT 6:00 P.M.

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
   a. Building Inspector
   b. Emergency Management
   c. Fire
   d. Golf
   e. Library
   f. Parks / Cemetery
   g. Police / Animal Shelter
   h. Recreation Center
   i. Street
   j. City Clerk
4. Consent Agenda. (Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)
   a. Approve minutes of the May 21st, 2024 Council meeting.
   b. Approve payroll purchase orders through June 7th, 2024.
   c. Approve claims for purchase orders through June 4th, 2024.
   d. Accept the resignation of Scott Craft from the Board of Adjustment effective April 30th, 2024.
   e. Approve renewing City group health insurance plans MOBAP00773 and MOBAP0083 with Blue Cross Blue Shield for the 2024-2025 fiscal year and moving dental, life, short term disability and long term disability coverage to Blue Cross Blue Shield.
   f. Approve adding NexGen Employee Assistance Program to the City's benefit package for the 2024-2025 fiscal year.
   g. Approve an expenditure in the amount of $4,050.00 to Endex, Inc. of Tulsa in the best interest of the City for the installation of more security devices at the Library and moving the security panel to the East door to be paid from Library Capital Outlay Account #44-445-5416.
   h. Approve an expenditure in the amount of $5,500.00 to Intertribal Software Consultants for Laserfiche Cloud Professional Subscription to be paid from Police Equipment Capital Outlay Account #44-445-5424.
   i. Approve an expenditure in the amount of $31,972.33 to Motorola Solutions for the annual maintenance and support for Flex (Spillman) to be paid from Police Equipment Capital Outlay Account #44-445-5424.
   j. Approve declaring surplus the items awarded to the Pryor Creek Police Department by the Mayes County District Court. Bicycles will be donated to One Bike 918 (a 501c3 non-profit organization) and the remaining items will be sold via online auction by Chupp's Auction Co. with proceeds to be deposited into Police Lightbar Donations Account #96-965-5528.
   k. Approve an expenditure in the amount of $13,285.00 to Melton's A/C & Appliance Service for replacing HVAC units at the Animal Shelter to be paid from Animal Shelter Capital Outlay Account #44-445-5425. Other bids received: Jayco Heat & Air in the amount of $23,948.00 and United Heat & Air in the amount of $18,137.00.
   l. Approve an expenditure in the amount of $33,925.00 to Electrical Services, LLC for work on the LED Retrofit Lighting Project to be paid from Recreation Center Capital Improvements Account #84-845-5413. This purchase will be reimbursed with grant funds after the invoice is paid.
   m. Approve accepting a bid from Jayco Heat & Air in the amount of $4,500.00 for the exhaust system in the pool storage rooms. No other bids were received.
   n. Approve an expenditure in the amount of $5,500.00 for the installation, parts and labor for the exhaust system in the pool storage rooms to be paid from Recreation Center Repair & Maintenance Account #84-845-5091. The increased amount is due to the direct cost of electricians repairing corroded wiring discovered during installation.
   o. Approve accepting a bid from Duane Fought in the amount of $30,000.00 for mowing rights-of-way to be paid from Street Mowing Account #14-145-5343. One other bid received from McWhirt Trucking, LLC in the amount of $36,000.00.
   p. Approve accepting a bid in the amount of $5,512.00 from Riddle Heat & Air for the installation of an HVAC unit and mini-split at the Golf Course to be paid from Golf Capital Outlay Account #44-445-5447. Total was amended by the Park Board on May 20th, 2024 to include the cost of

installing ducting to the women's restroom. One other bid received from Master's Heat & Air in the amount of $7,800.00.

5. Mayor's Report: (These are items possibly requiring discussion and action.)
   a. Discussion and possible action to award a bid for a new HVAC system in the pool area to be paid from Recreation Center Capital Outlay Account #84-845-5410. Bids are due Monday, June 3rd, 2024 and will be presented at the Council meeting.
   b. Discussion and possible action regarding nominations to fill the vacant seat on the Ordinance and Insurance Committee, or accepting the Mayor's nomination of Tyler Brown.
   c. Discussion and possible action regarding nominations to fill the vacant seat on the Street Committee, or accepting the Mayor's nomination of Kenneth Brashears.
   d. Discussion and possible action regarding nominations to fill the vacant Alternate seat on the Street Committee, or accept the Mayor's nomination of Tyler Brown.
   e. Discussion and possible action regarding nominations to fill the vacant Alternate seat on the Budget/Personnel Committee, or accepting the Mayor's nomination of Kenneth Brashears.
6. City Attorney's Report: (Items possibly needing action on requests or recommendations.)
   a. Second reading and possible approval of an Ordinance pertaining to amending Title 3, Chapter 2A, Section 7 regarding Mobile Food Services "Restrictions on Location as to Time" by repealing said Section 7 of Title 3, Chapter 2A; and providing for repealer and severability.
   b. Second reading and possible approval of an Ordinance pertaining to amending firework regulations.
   c. Second reading and possible approval of an Ordinance pertaining to changing and amending zoning classification from "RD" (Residential Duplex) TO "CG" (Commercial General) of the property described as follows:

      The West 75 feet of Lot Fifteen (15), Block Nine (9) in the Original Town of Pryor Creek, Mayes County, State of Oklahoma, according to the U.S. Government Survey and Plat thereof. (101 N. Mill)
7. Committee Reports. (Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)
   a. Budget and Personnel
   b. Ordinance and Insurance
   c. Street and Maintenance
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of the May 21st, 2024 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED MAY 30TH, 2024 AT 5:00 P.M. BY MAYOR ZAC DOYLE. Zac Doyle

POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, MAY 30TH, 2024 AT 5:00 P.M. BY CITY CLERK COURTNEY DAVIS. Courtney Davis

CITY OF PRYOR CREEK, OKLAHOMA CLERK'S SEAL

MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, MAY 21ST, 2024 AT 6:00 P.M.

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to The Paper newspaper and emailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Doyle called the meeting to order at 6:26 p.m. The Prayer and Pledge of Allegiance were led by Mayor Doyle. Roll Call was conducted by City Clerk Courtney Davis. Council members present included Terry Lamar, Choya Shropshire, Lori Bradshaw, Kenneth Brashears, Tyler Brown, Charles Tramel, Chris Gonthier and Bruce Smith. Members absent: none.

Department Heads and other City Officials present: Chase McBride, Jeremy Cantrell, Kevin Tramel and Frank Powell.

Others present: Kemmie Shropshire, Gilbert Graybill, Autumn Graybill, Angela Smith, Kevin Lanham and Jon Ketcher.

2. PETITIONS FROM THE AUDIENCE:

(Limited to 5 minutes, must request in advance.)

a. Approve Mayor to sign a proclamation declaring May 23rd, 2024 as Gene Beck Day.

Motion was made by Gonthier, second by Shropshire to approve Mayor to sign a proclamation declaring May 23rd, 2024 as Gene Beck Day. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier and Smith. Voting no: none.

3. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)

a. Approve minutes of the May 7th, 2024 Council meeting.
b. Approve payroll purchase orders through May 24th, 2024.
c. Approve claims for purchase orders through May 21st, 2024.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	2320232748 - 2320232756	$177,262.09
STREET & DRAINAGE	2320232806 - 2320232819	$12,198.43
GOLF COURSE	2320232740 - 911380B	$7,899.23
CAPITAL OUTLAY	911447B - 2320232826	$30,317.41
RECREATION CENTER	2320232752 - 2320232792	$16,681.52
P.P.W.A. SINKING FUND	911449B	$9,000.00
DONATIONS AND EARMARKED	2320232830 - 2320232790	$2,017.92
	TOTAL	$255,376.60

NO BLANKETS

d. Accept the resignation of Nicholas Harris from the Hotel/Motel Tax Allocation Board as of May 7th, 2024.
e. Approve disposal of city records according to City of Pryor Creek Retention Policy.
f. Approve amending the City of Pryor Creek Policy and Procedures Manual.
g. Approve American Legal Publishing to perform a recodification on the City's Code Book.
h. Approve an expenditure in the amount of $10,345.50 to UpCurve Cloud for the GSuite Basic Annual License subscription from May 12th, 2024 – May 11th, 2025 from General Software Account #02-201-5260.
i. Approve Mayor to sign the SRO contract between the City of Pryor Creek and Pryor Public Schools for 2024-2025.
j. Approve accepting a donation from MESTA of a 2008 Sterling Bullet ambulance, VIN#3F6WJ66A38G352880. This will be used to support the Pryor Creek Police Department search warrant team.

k. Approve the Pryor Police Department to surplus the evidence vault from the old Police Department, which is of no value at the new Police Department, and donate it to the Talala Police Department at their request.
l. Approve an expenditure in the amount of $46,378.00 to Bill Knight Ford for a Ford F-150 to be paid from Fire - Cherokee Nation Contributions Account #96-965-5535. This purchase will replace FD-2 and move the current FD-2 to Support 1.
m. Approve the Park Department to accept applications for a full-time employee to replace an employee retiring June 28th, 2024.

Motion was made by Shropshire, second by Gonthier to approve the consent agenda less items f, g, i, j and m. Voting yes: Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith and Lamar. Voting no: none.

3f. Approve amending the City of Pryor Creek Policy and Procedures Manual.

Motion was made by Shropshire, second by Brown to approve amending the City of Pryor Creek Policy and Procedures Manual. Voting yes: Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

3g. Approve American Legal Publishing to perform a recodification on the City's Code Book.

Motion was made by Shropshire, second by Brashears to approve American Legal Publishing to perform a recodification on the City's Code Book. Voting yes: Brashears, Brown, Tramel, Smith, Lamar, Shropshire and Bradshaw. Voting no: Gonthier.

3i. Approve Mayor to sign the SRO contract between the City of Pryor Creek and Pryor Public Schools for 2024-2025.

Motion was made by Brashears, second by Gonthier to approve Mayor to sign the SRO contract between the City of Pryor Creek and Pryor Public Schools for 2024-2025. Voting yes: Brown, Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none.

3j. Approve accepting a donation from MESTA of a 2008 Sterling Bullet ambulance, VIN#3F6WJ66A38G352880. This will be used to support the Pryor Creek Police Department search warrant team.

Motion was made by Shropshire, second by Brashears to approve accepting a donation from MESTA of a 2008 Sterling Bullet ambulance, VIN#3F6WJ66A38G352880. This will be used to support the Pryor Creek Police Department search warrant team. Voting yes: Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw, Brashears and Brown. Voting no: none.

3m. Approve the Cemetery Department to accept applications for a full-time employee to replace an employee retiring June 28th, 2024. (Scrivener's error - agenda read "Park Department".)

Motion was made by Bradshaw, second by Brown to approve the Cemetery Department to accept applications for a full-time employee to replace an employee retiring June 28th, 2024. Voting yes: Gonthier, Smith, Lamar, Shropshire, Bradshaw, Brashears, Brown and Tramel. Voting no: none.

Recess from 7:54 p.m. - 8:01 p.m.

4. MAYOR'S REPORT

(These are items possibly requiring discussion and action.)

a. Discussion and possible action requiring a two week interval between the presentation of the final budget to City Council and final approval of the budget by City Council. Any substantial change(s) to the final budget will require a minimum of one week to consider all changes before voting to approve.

Motion was made by Gonthier, second by Brown to approve requiring a two week interval between the presentation of the final budget to City Council and final approval of the budget by City Council. Any substantial change(s) to the final budget will require a minimum of one week to consider all changes before voting to approve. Voting yes: Smith, Brown and Gonthier. Abstaining, counting as a no vote: Brashears. Voting no: Lamar, Shropshire, Bradshaw and Tramel. Motion failed.

b. Discussion and possible action requiring the Police Department to seek bids for oil changes and routine maintenance from local garages and service centers on a yearly basis. Bids will be sealed and opened during a regular City Council meeting. Bids will be due before the annual budget is completed.

Motion was made by Gonthier, second by Smith to approve requiring the Police Department to seek bids for oil changes and routine maintenance from local garages and service centers on a yearly basis. Bids will be sealed and opened during a regular City Council meeting. Bids will be due before the annual budget is completed. Motion was amended by Gonthier, second by Smith to take no action. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier and Smith. Voting no: none.

5. CITY ATTORNEY'S REPORT:

a. First reading of an Ordinance pertaining to amending Title 3, Chapter 2A, Section 7 regarding Mobile Food Services "Restrictions on Location as to Time" by repealing said Section 7 of Title 3, Chapter 2A; and providing for repealer and severability.

Motion was made by Brown, second by Shropshire to approve an Ordinance pertaining to amending Title 3, Chapter 2A, Section 7 regarding Mobile Food Services "Restrictions on Location as to Time" by repealing said Section 7 of Title 3, Chapter 2A; and providing for repealer and severability. Voting yes: Shropshire, Bradshaw, Brashears, Brown, Tramel, Smith and Lamar. Abstaining, counting as a no vote: Gonthier. Voting no: none.

Motion was made by Brown, second by Smith to put back on the table the first reading of an Ordinance pertaining to amending Title 3, Chapter 2A, Section 7 regarding Mobile Food Services "Restrictions on Location as to Time" by repealing said Section 7 of Title 3, Chapter 2A; and providing for repealer and severability. Voting yes: Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

Motion was made by Brown, second by Bradshaw to waive the first reading and approve an Ordinance pertaining to amending Title 3, Chapter 2A, Section 7 regarding Mobile Food Services "Restrictions on Location as to Time" by repealing said Section 7 of Title 3, Chapter 2A; and providing for repealer and severability. Voting yes: Brashears, Brown, Tramel, Smith, Lamar, Shropshire and Bradshaw. Abstaining, counting as a no vote: Gonthier. Voting no: none.

b. Discussion and possible action regarding a resolution pertaining to a minimum charge for use of debit/credit cards for payment of city fees/costs/charges. (Scrivener's error - agenda read "First reading of an Ordinance…")

Motion was made by Lamar, second by Brashears to approve Resolution #2024-02 pertaining to a minimum charge for use of debit/credit cards for payment of city fees/costs/charges. Motion was amended by Lamar, second by Brashears to include in the Ordinance that it does not include the Municipal Utility Board. Voting yes: Brown, Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none.

c. First reading of an Ordinance pertaining to amending firework regulations.

Motion was made by Smith, second by Brashears to waive the first reading and approve an Ordinance pertaining to amending firework regulations. Voting yes: Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw, Brashears and Brown. Voting no: none.

d. First reading of an Ordinance pertaining to changing and amending zoning classification from "RD" (Residential Duplex) TO "CG" (Commercial General) of the property described as follows:

The West 75 feet of Lot Fifteen (15), Block Nine (9) in the Original Town of Pryor Creek, Mayes County, State of Oklahoma, according to the U.S. Government Survey and Plat thereof. (101 N. Mill)

Motion was made by Shropshire, second by Brashears to waive the first reading and approve an Ordinance pertaining to changing and amending zoning classification from "RD" (Residential Duplex) TO "CG" (Commercial General) of the property described as follows:

The West 75 feet of Lot Fifteen (15), Block Nine (9) in the Original Town of Pryor Creek, Mayes County, State of Oklahoma, according to the U.S. Government Survey and Plat thereof. (101 N. Mill)

Voting yes: Gonthier, Smith, Lamar, Shropshire, Bradshaw, Brashears, Brown and Tramel. Voting no: none.

e. Discussion and possible action regarding a resolution revising and establishing fees to be assessed and set forth in City Code Book "Appendix A" regarding cemetery fees under public ways and property under Title 7, Chapter 6, Section 4 of the City Code. Previously approved by Council on April 17th, 2018.

Motion was made by Gonthier, second by Brown to approve Resolution #2024-03 revising and establishing fees to be assessed and set forth in City Code Book "Appendix A" regarding cemetery fees under public ways and property under Title 7, Chapter 6, Section 4 of the City Code. Previously approved by Council on April 17th, 2018. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel and Gonthier. Voting no: none.

f. Possible Executive Session pursuant to 25 O.S. 307(B) (4) of the Oklahoma Open Meeting Act for the purpose of confidential communications with attorney regarding pending police grievance and arbitration entitled *Mayes County Fraternal Order of Police, Lodge No 116 and Dillion Hamil v The City of Pryor Creek*.

g. Consider resuming regular session. No action taken during Executive Session.

h. Possible action based on Executive Session pursuant to 25 O.S. 307(B) (4) of the Oklahoma Open Meeting Act for the purpose of confidential communications with attorney regarding pending police grievance and arbitration entitled *Mayes County Fraternal Order of Police, Lodge No 116 and Dillion Hamil v The City of Pryor Creek.*

Motion was made by Gonthier, second by Brashaw to take no action regarding items f, g and h. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier and Smith. Voting no: none.

6. COMMITTEE REPORTS:

(Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)

a. Budget and Personnel

Shropshire reported that the next meeting will be Tuesday, June 11th.

b. Ordinance and Insurance

Gonthier reported that the next meeting will be Thursday, May 23rd.

c. Street

Mileur reported that the next meeting will be Tuesday, May 28th.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

8. ADJOURN.

Motion was made by Gonthier, second by Brown to adjourn. Voting yes: Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith and Lamar. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 8:55 p.m.

2. APPROVE MINUTES OF THE MAY 7TH, 2024 MEETING.

Motion was made by Gonthier, second by Brashears to approve the minutes of the May 7th, 2024 meeting. Voting yes: Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Brashears, second by Gonthier to adjourn at 8:56 p.m. Voting yes: Brashears, Brown, Tramel, Gonthier, Smith, Lamar, Shropshire and Bradshaw. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

_____

MINUTES WRITTEN BY CITY CLERK COURTNEY DAVIS

_____

Brown & Brown

CITY OF PRYOR CREEK

Benefit Comparison

For Plan Renewing
07.01.2024

Presented: 06.04.2024

Jennifer Brittain
Vice President of Employee Benefits

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Marketing Summary

Carrier	Carrier Web Site	Results
Aetna Life Insurance Co. (PPO Medical)	www.aetna.com	Declined to Quote
Ameritas Life Insurance Corp.	www.unificompanies.com	Quoted - Not Competitive
Blue Cross Blue Shield Ancillary	www.bcbsok.com	Presented Dental, Vision, Life and Disability Quotes
Blue Cross Blue Shield/Health Care Services Corp.	www.bcbsok.com	Current & Renewal Medical Plans
Community Care HMO	www.ccok.com	Presented Medical Quote
Delta Dental of Oklahoma	www.deltadentalok.org	Current & Renewal Dental Plans
Guardian Life Insurance Company of America	www.guardianlife.com	Declined to Quote - Not Competitive
Metropolitan Life Insurance Company (MetLife)	www.metlife.com	Quoted - Not Competitive
Mutual of Omaha Insurance Company	www.mutualofomaha.com	Current & Renewal Life & Disability Plans
Principal Life Insurance Company	www.principal.com	Quoted - Not Competitive
United Healthcare Insurance Company	www.unitedhealthgroup.com	Declined to Quote - Not Competitive
Vision Service Plan (VSP)	www.vsp.com	Current & Renewal Vision Plan

Medical

BCBS has agreed to reduce the medical renewal below by 3% and up to an additional 2% with dental, life, and disability bundle. All applicable discounts will be applied after renewal paperwork is submitted.

					Current Plans			Renewal Options	
Carrier Name					**Blue Cross Blue Shield**				
Plan Name					**MOBPF0013**	**MOBAP0073**	**MOBAP0083**	**MOBAP0073**	**MOBAP0083**
Network Name					**Blue Preferred PPO**	**Blue Advantage PPO**	**Blue Advantage PPO**	**Blue Advantage PPO**	**Blue Advantage PPO**
Benefit Comparison					**In-Network**	**In-Network**	**In-Network**	**In-Network**	**In-Network**
Eligibility Definition					All Full Time Employees	All Full Time Employees	All Full Time Employees	All Full Time Employees	All Full Time Employees
Annual Individual / Family Deductible					$500 / $1,500	$500 / $1,500	$1,000 / $3,000	$500 / $1,500	$1,000 / $3,000
Coinsurance					20%	20%	20%	20%	20%
Annual Out-of-Pocket Maximum					**$2,500 / $7,500**	**$1,250 / $3,750**	**$3,000 / $9,000**	**$1,250 / $3,750**	**$3,000 / $9,000**
Preventive Benefit					No charge	No charge	No charge	No charge	No charge
Office Visits									
Primary Care					$20	$25	$20	$25	$20
Specialist					$20	$45	$20	$45	$20
Virtual Visits					$20	$25 or $45	$20	$25 or $45	$20
Outpatient Diagnostic X-Ray & Lab Services					No charge	No charge	No charge	No charge	No charge
Major Lab - MRI, PET Scan, CAT Scan					Deductible + 20%	Deductible + 20%	Deductible + 20%	Deductible + 20%	Deductible + 20%
Outpatient Surgery					Deductible + 20%	$100 + Deductible + 20%	Deductible + 20%	$100 + Deductible + 20%	Deductible + 20%
Emergency Room					$100 + Deductible + 20%	$300 + Deductible + 20%	$100 + Deductible + 20%	$300 + Deductible + 20%	$100 + Deductible + 20%
Urgent Care					$50	$50	$50	$50	$50
Hospital Services In - Patient					Deductible + 20%	$150 + Deductible + 20%	$750 + Deductible + 20%	$150 + Deductible + 20%	$750 + Deductible + 20%
Annual Prescription Deductible					N/A	N/A	N/A	N/A	N/A
Preferred Rx - Tier 1 / Tier 2 / Tier 3					$0 / $10 / $35 / $75	$0 / $10 / $35 / $75	$0 / $10 / $35 / $75	$0 / $10 / $35 / $75	$0 / $10 / $35 / $75
Non-Preferred Rx - Tier 1 / Tier 2 / Tier 3					$10 / $20 / $55 / $95	$10 / $20 / $55 / $95	$10 / $20 / $55 / $95	$10 / $20 / $55 / $95	$10 / $20 / $55 / $95
Rx - Specialty					Up to $250	Up to $250	Up to $250	Up to $250	Up to $250
Rx Mail Order - 90 Day Supply					3x retail cost	3x retail cost	3x retail cost	3x retail cost	3x retail cost
Census	**Tier**	**1**	**2**	**3**	**Current Premiums**			**RENEWAL OPTIONS**	
	EE Only	2	12	12	$661.45	$591.30	$529.46	$648.06	$597.83
	EE + SP	4	5	7	$1,454.99	$1,300.68	$1,164.63	$1,425.49	$1,314.99
	EE + CH	4	9	8	$1,223.56	$1,093.78	$979.38	$1,198.80	$1,105.88
	EE + Fam	0	9	10	$2,116.45	$1,891.97	$1,694.07	$2,073.62	$1,912.89
Cost Comparison							**TOTAL**		**TOTAL**
Total Monthly Premium					**$12,037.10**	**$40,470.75**	**$39,281.67** **$91,789.52**	**$56,149.23**	**$44,354.83** **$100,504.06**
Total Annualized Cost						**$1,101,474.24**			**$1,206,048.72**
Percentage Rate Change From Current									**9%**

Volume and Counts are for illustrative purposes only. This proposal is a brief summary of benefits and is not intended to be a complete outline of policy provisions. Rates are subject to final enrollment, medical underwriting and effective date.

Medical

BCBS final negotiated rates and up to an additional 2% with dental, life, and disability bundle. All applicable discounts will be applied after renewal paperwork is submitted.

					Current Plans			Renewal Options	
Carrier Name					**Blue Cross Blue Shield**				
Plan Name					**MOBPF0013**	**MOBAP0073**	**MOBAP0083**	**MOBAP0073**	**MOBAP0083**
Network Name					**Blue Preferred PPO**	**Blue Advantage PPO**	**Blue Advantage PPO**	**Blue Advantage PPO**	**Blue Advantage PPO**
Benefit Comparison					**In-Network**	**In-Network**	**In-Network**	**In-Network**	**In-Network**
Eligibility Definition					All Full Time Employees	All Full Time Employees	All Full Time Employees	All Full Time Employees	All Full Time Employees
Annual Individual / Family Deductible					$500 / $1,500	$500 / $1,500	$1,000 / $3,000	$500 / $1,500	$1,000 / $3,000
Coinsurance					20%	20%	20%	20%	20%
Annual Out-of-Pocket Maximum					**$2,500 / $7,500**	**$1,250 / $3,750**	**$3,000 / $9,000**	**$1,250 / $3,750**	**$3,000 / $9,000**
Preventive Benefit					No charge	No charge	No charge	No charge	No charge
Office Visits									
Primary Care					$20	$25	$20	$25	$20
Specialist					$20	$45	$20	$45	$20
Virtual Visits					$20	$25 or $45	$20	$25 or $45	$20
Outpatient Diagnostic X-Ray & Lab Services					No charge	No charge	No charge	No charge	No charge
Major Lab - MRI, PET Scan, CAT Scan					Deductible + 20%	Deductible + 20%	Deductible + 20%	Deductible + 20%	Deductible + 20%
Outpatient Surgery					Deductible + 20%	$100 + Deductible + 20%	Deductible + 20%	$100 + Deductible + 20%	Deductible + 20%
Emergency Room					$100 + Deductible + 20%	$300 + Deductible + 20%	$100 + Deductible + 20%	$300 + Deductible + 20%	$100 + Deductible + 20%
Urgent Care					$50	$50	$50	$50	$50
Hospital Services In - Patient					Deductible + 20%	$150 + Deductible + 20%	$750 + Deductible + 20%	$150 + Deductible + 20%	$750 + Deductible + 20%
Annual Prescription Deductible					N/A	N/A	N/A	N/A	N/A
Preferred Rx - Tier 1 / Tier 2 / Tier 3					$0 / $10 / $35 / $75	$0 / $10 / $35 / $75	$0 / $10 / $35 / $75	$0 / $10 / $35 / $75	$0 / $10 / $35 / $75
Non-Preferred Rx - Tier 1 / Tier 2 / Tier 3					$10 / $20 / $55 / $95	$10 / $20 / $55 / $95	$10 / $20 / $55 / $95	$10 / $20 / $55 / $95	$10 / $20 / $55 / $95
Rx - Specialty					Up to $250	Up to $250	Up to $250	Up to $250	Up to $250
Rx Mail Order - 90 Day Supply					3x retail cost	3x retail cost	3x retail cost	3x retail cost	3x retail cost
Census	**Tier**	**1**	**2**	**3**	**Current Premiums**			**RENEWAL OPTIONS**	
	EE Only	2	12	12	$661.45	$591.30	$529.46	$630.70	$581.82
	EE + SP	4	5	7	$1,454.99	$1,300.68	$1,164.63	$1,387.30	$1,279.76
	EE + CH	4	9	8	$1,223.56	$1,093.78	$979.38	$1,166.68	$1,076.25
	EE + Fam	0	9	10	$2,116.45	$1,891.97	$1,694.07	$2,018.07	$1,861.64
Cost Comparison							**TOTAL**		**TOTAL**
Total Monthly Premium					**$12,037.10**	**$40,470.75**	**$39,281.67** **$91,789.52**	**$54,644.97**	**$43,166.56** **$97,811.53**
Total Annualized Cost						**$1,101,474.24**			**$1,173,738.36**
Percentage Rate Change From Current									**7%**

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Medical

					Current Plans				
Carrier Name					**Blue Cross Blue Shield**			**Community Care**	
Plan Name					**MOBPF0013**	**MOBAP0073**	**MOBAP0083**	**IDEA Plus 1 - CR17**	**CC 1000/80 OE - CR17 HMO**
Network Name					**Blue Preferred PPO**	**Blue Advantage PPO**	**Blue Advantage PPO**	**HMO One**	**HMO One**
Benefit Comparison					**In-Network**	**In-Network**	**In-Network**	**In-Network**	**In-Network**
Eligibility Definition					All Full Time Employees	All Full Time Employees	All Full Time Employees	All Full Time Employees	All Full Time Employees
Annual Individual / Family Deductible					$500 / $1,500	$500 / $1,500	$1,000 / $3,000	$500 / $1,000	$1,000 / $2,000
Coinsurance					20%	20%	20%	20%	0%
Annual Out-of-Pocket Maximum					**$2,500 / $7,500**	**$1,250 / $3,750**	**$3,000 / $9,000**	**$3,000 / $6,000**	**$3,000 / $6,000**
Preventive Benefit					No charge	No charge	No charge	No charge	No charge
Office Visits									
Primary Care					$20	$25	$20	$25	$20
Specialist					$20	$45	$20	$50	$50
Virtual Visits					$20	$25 or $45	$20	$25 - $50	$20 - $50
Outpatient Diagnostic X-Ray & Lab Services					No charge	No Charge	No Charge	10%	20%
Major Lab - MRI, PET Scan, CAT Scan					Deductible + 20%	Deductible + 20%	Deductible + 20%	$200 + Deductible + 20%	Deductible + 20%
Outpatient Surgery					Deductible + 20%	$100 + Deductible + 20%	Deductible + 20%	$250 + Deductible + 20%	Deductible + 20%
Emergency Room					$100 + Deductible + 20%	$300 + Deductible + 20%	$100 + Deductible + 20%	$250 + Deductible + 20%	Deductible + 20%
Urgent Care					$50	$50	$50	$50	$50
Hospital Services In - Patient					Deductible + 20%	$150 + Deductible + 20%	$750 + Deductible + 20%	$200 + Deductible + 20%	Deductible + 20%
Annual Prescription Deductible					N/A	N/A	N/A	N/A	N/A
Preferred Rx - Tier 1 / Tier 2 / Tier 3					$0 / $10 / $35 / $75	$0 / $10 / $35 / $75	$0 / $10 / $35 / $75	$0 / $15 / $40 / $70 / $160	$0 / $15 / $40 / $70 / $160
Non-Preferred Rx - Tier 1 / Tier 2 / Tier 3					$10 / $20 / $55 / $95	$10 / $20 / $55 / $95	$10 / $20 / $55 / $95	N/A	N/A
Rx - Specialty					Up to $250	Up to $250	Up to $250	Up to $160	Up to $160
Rx Mail Order - 90 Day Supply					3x retail cost	3x retail cost	3x retail cost	2x retail cost	2x retail cost
Census	**Tier**	**1**	**2**	**3**	**Current Premiums**			**Community Care Premiums**	
	EE Only	2	12	12	$661.45	$591.30	$529.46	$644.03	$596.93
	EE + SP	4	5	7	$1,454.99	$1,300.68	$1,164.63	$1,416.62	$1,313.01
	EE + CH	4	9	8	$1,223.56	$1,093.78	$979.38	$1,191.34	$1,104.21
	EE + Fam	0	9	10	$2,116.45	$1,891.97	$1,694.07	$2,060.73	$1,910.01
Cost Comparison							**TOTAL**		**TOTAL**
Total Monthly Premium					**$12,037.10**	**$40,470.75**	**$39,281.67** **$91,789.52**	**$55,799.99**	**$44,288.01** **$100,088.00**
Total Annualized Cost						**$1,101,474.24**			**$1,201,056.00**
Percentage Rate Change From Current									**9%**

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Network Comparison

Medical Network	St. Francis	St. Francis South	St. John	Hillcrest South	OSU Medical Center	Hillcrest Claremore	Hillcrest Pryor	Bailey Medical Center Owasso	St. John Owasso	Tulsa Spine & Specialty	Oklahoma Surgical Hospital
Blue Advantage PPO Blue Cross Blue Shield	X	X	X	X	X	X	X	X	X	X	X
Blue Preferred PPO Blue Cross Blue Shield	X	X	X	X	X	X	X	X	X	X	X
Community Care HMO Standard Community Care	X	X	X	X		X	X	X	X	X	

Dental Network	Spring Dental	Lori Smith, DDS	Pryor Dental Group	Kenneth Shankle	Dr Douglas Kirkpatrick Orthodontist	Superior Care Orthodontics	Dental Arts Locust Grove	Aspen Dental
Delta Dental PPO Plus Premier	X	X	X	X	X	X	X	X
Blue Cross Blue shield Blue Care Dental PPO	X	X	X	X	X	X	X	X
Principal Dental PPO	X		X	X	X	X	X	X

This illustration includes major hospital facilities only. Individuals providers and specialists affiliated with these hospitals may not be in the network. Please refer to the carrier's online directory for a list of providers.

Dental

Add'l 1% discount on medical rates if dental is moved to BCBS

Carrier Network Name			CURRENT Delta Dental PPO Plus Premier	RENEWAL Delta Dental PPO Plus Premier	OPTION 1 Blue Cross Blue Shield BlueCare Dental PPO (DONHR31)
Benefit Comparison			**In-Network**	**In-Network**	**In-Network**
Eligibility Definition			All Full Time Employees	All Full Time Employees	All Full Time Employees
Individual / Family Deductible			$25 / $75	$25 / $75	$25 / $75
Annual Benefit Maximum			$2,500	$2,500	$3,000
Coverage Waiting Periods			None	None	None
Preventive & Diagnostic Services Benefit			0%	0%	0%
Preventive Reduces Annual Max?			No	No	Yes
Basic Services Benefit			80% after deductible	80% after deductible	80% after deductible
Major Services Benefit			50% after deductible	50% after deductible	50% after deductible
Endodontics/Periodontics			Basic	Basic	Basic
Orthodontia Benefit			50%	50%	50%
Orthodontia Lifetime Maximum			$2,500	$2,500	$2,000
Orthodontia Eligibility			Children under 26	Children under 26	Adults and Children under 26
Dependent Children up to Age			26	26	26
Rate Guarantee			N/A	12 Months	12 Months
Participation Requirement			N/A	Match Current	Match Current
Census	**Tier**	**Counts**	**Premium**	**Premium**	**Premium**
	EE Only	33	$32.78	$38.02	$39.59
	EE + SP	15	$65.48	$75.96	$79.21
	EE + CH	15	$86.30	$100.12	$95.68
	EE + Fam	16	$112.24	$130.20	$148.17
Cost Comparison			**CURRENT**	**RENEWAL**	**OPTION 1**
Employees Pay			$0.00	$0.00	$0.00
Employer Pays			$5,154.28	$5,979.06	$6,300.54
Total Monthly Premium			**$5,154.28**	**$5,979.06**	**$6,300.54**
Total Annualized Premium			**$61,851.36**	**$71,748.72**	**$75,606.48**
Annual Change From Current				**$9,897.36 16%**	**$13,755.12 22%**

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Vision

Carrier Network Name			CURRENT / RENEWAL VSP VSP Signature Network	OPTION 1 Blue Cross Blue Shield EyeMed Select Network
Benefit Comparison			**In-Network**	**In-Network**
Eligibility Definition			All Actively at Work Full Time Employees	All Actively at Work Full Time Employees
Frequency of Service - Exam/Lenses/Frames			12 / 12 / 24	12 / 12 / 24
Eye Exam			$10	$10
Materials Copay			$25	$0
Frame Allowance			$130	$130
Contact Lense Allowance			$130	$130
Anti-glare Coatings			$37	$57 - 80% of charge
Custom Progressive Lenses			$120 - $160	$90 copay; 80% of charge less the allowance
High Index Lenses			$51 - $55	80% charge less the $130 allowance
Premium Progressive Lenses			$80 - $90	$110 - $90
Scratch Resistant Lenses			$25	$40 - $0 Children under 19
Solid Tinted (Colored) Lenses			$0	$15
Dependent Children up to Age			26	26
Rate Guarantee			12 Months	4 Years
Participation Requirement			20%	10%
Census	**Tier**	**Counts**	**Premium**	**Premium**
Rate Hold	EE Only	26	$9.79	$7.60
	EE + SP	15	$15.66	$14.44
	EE + CH	14	$15.99	$15.20
	EE + Fam	12	$25.78	$22.35
Cost Comparison			**CURRENT / RENEWAL**	**OPTION 1**
Employees Pay			$0.00	$0.00
Employer Pays			$1,022.66	$895.20
Total Monthly Premium			**$1,022.66**	**$895.20**
Total Annualized Premium			**$12,271.92**	**$10,742.40**
Annual Change From Current				**-$1,529.52** **-12%**

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Basic Life & AD&D

Add'l 0.5% discount on medical rates if basic and voluntary life are moved to BCBS

		CURRENT / RENEWAL Mutual of Omaha		OPTION 1 Blue cross Blue Shield	
Benefit Comparison		**Description**		**Description**	
Eligibility Definition		All Full Time Employees		All Full Time Employees	
Life/AD&D Benefit Amount		$15,000 / $15,000		$15,000 / $15,000	
Age Reduction Schedule		At age 65 reduces to 65%, At age 70 reduces to 50%		At age 65 reduces to 65%, At age 70 reduces to 50%	
Dependent Life		Not Included		Not Included	
Guaranteed Issue Amount		$15,000		$15,000	
Conversion		Included		Included	
Portability		Included		Included	
Waiver of Premium		Included		Included	
Accelerated Death Benefit		Included		Included	
Rate Guarantee		One Year Remaining		24 Months	
	Total Volume	**Description**	**Rate**	**Description**	**Rate**
No increase	$1,260,750	Life Rate per $1,000 of Benefit	$0.115	Life Rate per $1,000 of Benefit	$0.168
		AD&D Rate per $1,000 of Benefit	$0.030	AD&D Rate per $1,000 of Benefit	$0.030
Cost Comparison		**CURRENT / RENEWAL**		**OPTION 1**	
Employees Pay		$0.00		$0.00	
Employer Pays		$182.81		$249.63	
Total Monthly Premium		**$182.81**		**$249.63**	
Total Annualized Premium		**$2,193.71**		**$2,995.54**	
Annual Change From Current				**$801.84**	**37%**

Volume and Counts are for illustrative purposes only. This proposal is a brief summary of benefits and is not intended to be a complete outline of policy provisions. Rates are subject to final enrollment.

Voluntary Life & AD&D

Add'l 0.5% discount on medical rates if basic and voluntary life are moved to BCBS

	CURRENT / RENEWAL Mutual of Omaha	OPTION 1 Blue Cross Blue Shield
Benefit Comparison	**Description**	**Description**
Eligibility Definition	All Full Time Employees	All Full Time Employees
Employee Life Benefit	Up to $500,000	Up to $500,000
Employee Benefit Increments	$10,000	$10,000
Employee Guaranteed Issue Amount	$100,000	$100,000
Annual Guaranteed Increase	$10,000 for current participants under GI	One Time Open Enrollment July 2024
Spouse Life Benefit	Up to 200,000	Up to 200,000
Spouse Benefit Increments	$5,000	$5,000
Spouse Guaranteed Issue Amount	$50,000	$50,000
Dependent Child Benefit	Up to 10,000	Up to 10,000
Dependent Child Guaranteed Issue Amount	$10,000	$10,000
Accelerated Death Benefit	Included	Included
Waiver of Premium	Included	Included
Conversion / Portability	Included	Included
Age Reduction Schedule	At age 65 reduces to 65% At age 70 reduces to 50%	At age 65 reduces to 65% At age 70 reduces to 50%
Rate Guarantee	One Year Remaining	24 Months
Participation Requirements	N/A	Match Current

Age	Life	AD&D	Total
00-19	$0.040	$0.020	$0.060
20-24	$0.040	$0.020	$0.060
25-29	$0.050	$0.020	$0.070
30-34	$0.050	$0.020	$0.070
35-39	$0.060	$0.020	$0.080
40-44	$0.110	$0.020	$0.130
45-49	$0.250	$0.020	$0.270
50-54	$0.390	$0.020	$0.410
55-59	$0.630	$0.020	$0.650
60-64	$1.000	$0.020	$1.020
65-69	$1.620	$0.020	$1.640
70-74	$2.950	$0.020	$2.970
75-79	$4.290	$0.020	$4.310
80+	$4.290	$0.020	$4.310
Children	$0.090	$0.020	$0.110
AD&D is Automatic when purchasing Life			

Summary Rates - Per $1,000 of Benefit

Age	Life	AD&D	Total
00-19	$0.040	$0.020	$0.060
20-24	$0.040	$0.020	$0.060
25-29	$0.050	$0.020	$0.070
30-34	$0.050	$0.020	$0.070
35-39	$0.060	$0.020	$0.080
40-44	$0.110	$0.020	$0.130
45-49	$0.250	$0.020	$0.270
50-54	$0.390	$0.020	$0.410
55-59	$0.630	$0.020	$0.650
60-64	$1.000	$0.020	$1.020
65-69	$1.620	$0.020	$1.640
70-74	$2.950	$0.020	$2.970
75-79	$4.290	$0.020	$4.310
80+	$4.290	$0.020	$4.310
Children	$0.090	$0.020	$0.060
AD&D is Automatic when purchasing Life			

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Voluntary Short Term Disability

Add'l 0.25% discount on medical rates if STD is moved to BCBS

	CURRENT / RENEWAL Mutual of Omaha		OPTION 1 Blue Cross Blue Shield	
Benefit Comparison	**Description**		**Description**	
Eligibility Definition	All Full Time Employees		All Full Time Employees	
Maximum Weekly Benefit	60% of weekly payroll up to $1,200 maximum		60% of weekly payroll up to $1,200 maximum	
Day Benefits Begin - Accident / Sickness	15 / 15		15 / 15	
Maximum Benefit Duration	24 weeks		24 weeks	
Basic Weekly Earnings Definition	Average of Prior 12 months		Average of Prior 12 months	
Definition of Disability	Total or Partial		Total or Partial	
Pre-Existing Condition Limitations	3 month look back/ 6 month exclusion		3 month look back/ 6 month exclusion	
Guarantee Issue	Yes		Yes	
Rate Guarantee	One Year Remaining		24 Months	
Participation Requirements	N/A		Match Current	
Total Volume	**Description**	**Rate**	**Description**	**Rate**
$23,087	Rate per $10 of Benefit	$0.550	Rate per $10 of Benefit	$0.550
Cost Comparison	**CURRENT / RENEWAL**		**OPTION 1**	
Employees Pay	$1,269.77		$1,269.77	
Employer Pays	$0.00		$0.00	
Total Monthly Premium	**$1,269.77**		**$1,269.77**	
Total Annualized Premium	**$15,237.25**		**$15,237.25**	
Annual Change From Current			**$0.00**	**0%**

Volume and Counts are for illustrative purposes only. This proposal is a brief summary of benefits and is not intended to be a complete outline of policy provisions. Rates are subject to final enrollment.

Voluntary Long Term Disability

Add'l 0.25% discount on medical rates if LTD is moved to BCBS

	CURRENT / RENEWAL Mutual of Omaha		OPTION 1 Blue Cross Blue Shield	
Benefit Comparison	**Description**		**Description**	
Eligibility Definition	All Full Time Employees		All Full Time Employees	
Monthly Benefit Maximum	60% of monthly payroll up to $5,000 maximum		60% of monthly payroll up to $5,000 maximum	
Elimination Period	180 Days		180 Days	
Benefit Duration	Social Security Normal Retirement Age		Social Security Normal Retirement Age	
Own Occupation Period	2 years		2 years	
Basic Monthly Earnings Definition	Average of Prior 12 Months		Average of Prior 12 Months	
Definition of Disability	Full		Full	
Pre-Existing Condition Limitations	12 month lookback / 12 month exclusion		12 month lookback / 12 month exclusion	
Waiver of Premium	Included		Included	
Guaranteed Issue	No		No	
Rate Guarantee	One Year Remaining		24 Months	
Participation Requirements	N/A		Match Current	
	Age	**Rate Per $100 of covered payroll**	**Age**	**Rate Per $100 of covered payroll**
	00-19	$0.25	00-19	$0.066
	20-24	$0.06	20-24	$0.079
	25-29	$0.11	25-29	$0.145
	30-34	$0.16	30-34	$0.211
	35-39	$0.23	35-39	$0.303
	40-44	$0.36	40-44	$0.475
	45-49	$0.53	45-49	$0.699
	50-54	$0.86	50-54	$1.135
	55-59	$1.09	55-59	$1.438
	60-64	$1.14	60-64	$1.504
	65-69	$1.20	65-69	$1.583
	70+	$1.20	70+	$1.662
Cost Comparison	**CURRENT / RENEWAL**		**OPTION 1**	
Employees Pay	$695.90		$0.00	
Employer Pays	$0.00		$0.00	
Total Monthly Premium	**$694.02**		**$915.47**	
Total Annualized Premium	**$8,328.24**		**$10,985.64**	
Annual Change From Current			**32%**	

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Annual Fee Comparison

BCBS has agreed to reduce the medical renewal rates by 3% not represented in the illustration below.

Annual Cost Summary								
Coverage	Current		Renewal		Option 1		Option 2	
	Carrier	Cost	Carrier	Cost	Carrier	Cost	Carrier	Cost
Medical	Blue Cross	$1,101,454	Blue Cross	$1,173,738	BCBS	$1,173,738	BCBS	$1,173,738
Dental	Delta Dental	$61,851	Delta Dental	$71,749	BCBS	$75,606	BCBS	$75,606
Vision	VSP	$12,272	VSP	$12,272	VSP	$12,272	VSP	$12,272
Basic Life & AD&D	Mutual	$2,194	Mutual	$2,194	Mutual	$2,194	BCBS	$2,996
Short Term Disability	Mutual	$15,237	Mutual	$15,237	Mutual	$15,237	BCBS	$15,237
Long Term Disability	Mutual	$8,328	Mutual	$8,328	Mutual	$8,328	BCBS	$10,986
BCBS Discounts		$0		$0	-1%	-$11,737	-2%	-$23,475
Total Annual		$1,201,336		$1,283,518		$1,275,638		$1,267,360
$ Change				$82,181		$74,301		$66,024
% Change				7%		6%		5%

Proposal Assumptions

- **The City of Pryor Creek pays 100%** of the employee only rate for the base medical plan. **The carriers require a minimum of 50% employer contribution to issue the policy.**
- **Your Company** requires a minimum of **30** Full-Time hours in order to be eligible for benefits under the plans included in this presentation. Also, there is a waiting period of **First of the month following 30 days for all plans.**
- A minimum of **75%** of eligible employees must participate in the plan.
- The rates and premiums shown are based on the employee lives and volumes contained in the most recent census information and renewal information received.
- The rates quoted are based on an effective date of **07/01/2024**. Rates will be subject to change after this date and paperwork must be submitted prior to the effective date.
- To ensure all members are in the carrier's system for confirmation of benefits, forms must be received three weeks prior to effective date.
- **It is imperative we be informed of any employee or dependent that is hospitalized or otherwise disabled and not actively at work on the effective date of any new contract. Coverage may not be available for these individuals.**
- **For Marketing Purposes: The rates shown are not guaranteed. Upon enrollment, carriers may require an Employer Medical Questionnaire be completed or Individual Medical Questionnaires be completed. Final rates will be based on the information released on this (these) form(s). The final rates for these plans may vary if the census changes.**

- The analysis of the following plans is a summary. Please refer to the policy certificate for a full list of coverage and exclusions.
- The rates and benefits in this proposal are based upon underwriting factors which include, but are not limited to, the census provided, the effective date shown, the status of employees/dependents (i.e. actively at work, COBRA, FMLA), final enrollment, etc. If any of the aforementioned changes prior to the proposed effective date, the final provisions, including rates, for these plans may vary or result in the proposed plan to be withdrawn.
- If you select to change carriers, any existing plans with other carriers should not be cancelled until advised by Brown & Brown.
- This proposal may not be a complete listing of all available benefit options. Different benefit levels may be available.
- This presentation is the proprietary work product of Brown & Brown and is not authorized for further use or distribution
- All insurance carriers have their own operating procedures. A change in carrier could affect certain benefits and coverage.
- Brown & Brown representatives are available to explain any items presented. It is assumed that the recipients of this proposal will seek an explanation of any items that may be in question.

- Brown & Brown representatives may from time to time provide guidance regarding certain requirements affecting health plans, including the requirements of federal and state health care reform legislation. Such guidance is based on good-faith interpretation of laws and regulations currently in effect, and is not intended to be a substitute for legal advice. Employers should contact their own legal counsel for advice regarding legal requirements.
- The network provider/facility lists obtained via paper directories or carrier websites may contain providers and facilities that are no longer participating in the insurance carriers' networks. We cannot be responsible for any changes to the provider/facility listings that are not reflected. To ensure that a specific provider or facility is still participating in the provider's preferred network, we recommend contacting the provider/facility directly.
- Failure to adhere to provisions of the Affordable Care Act (such as pay-or-play, employer reporting requirements, benefit mandates, etc.) may result in significant fees and penalties to the employer. For a more comprehensive explanation of what fees and penalties may apply to you, you may contact your Brown & Brown representative at any time.

- You are required to comply with Health Care Reform's Summary of Benefits & Coverage (SBC) distribution guidelines, which include requirements for SBC distribution at the plan renewal date. If an employee must enroll to continue coverage, the SBC must be provided when open enrollment materials are distributed. If enrollment materials are not distributed, employees must receive an SBC by the first day they are eligible to enroll. For insured plans, if coverage continues automatically for the next year, the SBC must be provided at least 30 days before the beginning of the new plan year. If the policy is not issued by that date, the SBC must be provided within seven business days once the information is available. Please refer to the Department of Health & Human Services' (HHS) official guidance for complete details regarding renewal and other SBC distribution guidelines.

This proposal is for illustrative purposes and is not a complete explanation of the policies. It is intended to provide a brief, general description of the coverages quoted. Please remember that only the insurance policies can give you the actual insuring agreements, limits of coverage, definitions, exclusions, terms and conditions of the insurance shown in this proposal. Upon issue, please read your policy carefully. This presentation is the proprietary work product of Brown & Brown and is not authorized for further use or distribution. Executive summaries and proposals are created by Brown & Brown; neither Brown & Brown nor the carrier will be held responsible for typographical or clerical errors.

Acronyms and Key Definitions

For the purposes of this proposal, the following acronyms may be used:

Type of Plan

HMO - Health Maintenance Organization / POS - Point of Service

PPO - Preferred Provider Organization

Financial Arrangements

ASO - Administrative Services Only / FI - Full Insured

MP - Minimum Premium

PSF - Partially Self Funded

Self-Funded Policy Terms

ASL - Aggregate Stop Loss / ISL - Individual Stop Loss

MRA - Maximum Reimbursement Aggregate

Reimbursement / Saving Accounts

FSA - Flexible Spending Account / HSA - Health Savings Account

HRA - Health Reimbursement Account

Other

DED - Deductible

IND - Individual / FAM - Family

ER - Emergency Room / HOSP - Hospital

IN-NET - In-Network / OON - Out-of-Network

MAX - Maximum

N/A - Not Applicable

OV - Office Visit

PCP - Primary Care Physician / SPEC - Specialist

RX - Prescription Drug

EE - Employee Only, ES - Employee + Spouse, EC - Employee + Child(ren), EF - Employee + Family

Generic- A drug that is no longer covered by patent protection and may be produced and/or distributed by multiple drug companies (usually tier 1).

Preferred Drugs- Drugs included on a formulary or preferred drug list; for example, a brand name-drug without a generic substitute (usually tier 2).

Non-preferred Drugs- Drugs not included on a formulary or preferred drug list; for example, a brand-name drug with a generic substitute (usually tier 3).

Specialty Drugs: Specifically identified types of drugs, such as lifestyle drugs or biologics (usually tier 4).

Embedded- Once participant meets Individual Deductible, Co-insurance applies to that individual.

Aggregate- Family Deductible must be met before Co-insurance applies, to all family members.

Compensation

Brown & Brown entities (“we”) receive commissions and fees from insurance carriers and other vendors as part of our compensation for placing and servicing your policies and products. Commissions are generally a percentage of the total premium and may be based on a schedule. In some cases, we may also receive direct compensation from the plan or the plan sponsor (service and/or consulting fees). Brown & Brown’s expected compensation (commissions and fees) for insurance products and related services placed on your behalf is hereby disclosed in the attached Addendum.

In addition to commissions and fees paid to Brown & Brown by insurance or reinsurance carriers or third-party vendors as mentioned above, Brown & Brown entities may also receive supplemental and/or bonus compensation from the carrier or vendor based on new sales volume or retention, for example. Such supplemental and/or bonus compensation may consist of guaranteed override income based on our agency’s business production and retention with the carrier or vendor, general agency fees, and/or sales or retention bonuses and is partially derived from your premium dollars, after being combined (or “pooled”) with the premium dollars of other insureds that have purchased similar types of coverage. Brown & Brown may not know in advance if such a supplemental and/or bonus payment will be made by a particular carrier or vendor, or the amount of any such payments until the underwriting year is closed. If we are unable to calculate the exact compensation that may be earned at the time of the contract, a formula with a good faith estimate of the expected amount will be provided in the attached Addendum. If the amount cannot be calculated or estimated at the time of this disclosure, we will indicate it as such on the Addendum & provide the information upon written request when available.

Brown & Brown entities may also receive invitations to programs sponsored and paid for by insurance carriers or other vendors to inform brokers regarding their products and services, including possible participation in company-sponsored events such as trips, seminars, and advisory council meetings, based upon the total volume of business placed with the carrier you select. We may also receive non-monetary compensation (including but not limited to the value of travel, meals and entertainment expenses associated with such meetings, gifts, tickets for sporting and entertainment events and awards). Such compensation allocated to your policy is not normally expected to equal or exceed a sum of $250.00 in aggregate, when all non-monetary compensation items received are combined. If non-monetary compensation is estimated
to exceed $250.00 in aggregate, a good faith estimate will be included on the Addendum. Brown & Brown entities may, on occasion, receive loans or credit from insurance companies. Additionally, in the ordinary course of our business, we may collect and remit premiums on behalf of the carrier or vendor and may earn and retain interest on premiums or administrative fees you pay from the date we receive them until the date remitted to the carrier or vendor.

If an intermediary is utilized in the placement of coverage, the intermediary may or may not be owned in whole or part by Brown & Brown, Inc. or its subsidiaries. Brown & Brown entities operate independently and are not required to utilize other companies owned by Brown & Brown, Inc., but routinely do so. In addition to providing access to the carrier or other vendor, the Wholesale Insurance Broker/Managing General Agent may provide additional services including, but not limited to: underwriting, quoting, plan implementation assistance, claims advocacy and eligibility administration services.

Compensation paid for those services is either derived from your premium payment, which may on average be up to 15% of the premium you pay for coverage and may include additional fees charged by the intermediary or is paid to the Wholesaler/Managing General Agent via override.

Questions and Information Requests. Should you have any questions, or require additional information, please contact this office at 918-825-3295 or, if you prefer, submit your question or request online at http://www.bbinsurance.com/customerinquiry/

Notice of Carrier Financial Status

Brown & Brown makes every attempt to place coverage with carriers rated A- or better* through AM Best (www.ambest.com), a national credit rating agency with a specific focus on the insurance industry. Because an AM Best rating is not required by the various state departments of insurance, there are many carriers in the Employee Benefits industry that elect not to participate in AM Best's rating process for various reasons. Therefore, Brown & Brown periodically places coverage with carriers rated less than A- or non-rated by AM Best.

Please be advised that Brown & Brown does monitor carriers rated less than A- or non-rated on an ongoing basis. However, because Brown & Brown cannot certify the financial soundness or stability of any insurance company or alternative risk transfer entity, or otherwise predict whether the financial condition of a company might improve or deteriorate, we encourage you to review the financial information for each carrier at AM Best's website (www.ambest.com), a state department of insurance website, the applicable carrier website and/or with your accountant, legal counsel and other advisors.

If you need assistance identifying the appliable issuing carriers for your current coverage, renewal coverage, or the coverage options being presented to you, please feel free to contact us at 800-335-3295 for assistance. Alternative quotes with an A- or better rated carrier may also be available upon your request.

Financial Strength Rating	
A++, A+	Superior
A, A-	Excellent
B++, B+	Good
B, B-	Fair
C++, C+	Marginal
C, C-	Weak
D	Poor
E	Under Regulatory Supervision
F	In Liquidation
S	Suspended

Financial Size Category (in Thousands)			
Class I	Up to	$1,000	
Class II	$1,000	to	$2,000
Class III	$2,000	to	$5,000
Class IV	$5,000	to	$10,000
Class V	$10,000	to	$25,000
Class VI	$25,000	to	$50,000
Class VII	$50,000	to	$100,000
Class VIII	$100,000	to	$250,000
Class IX	$250,000	to	$500,000
Class X	$500,000	to	$750,000
Class XI	$750,000	to	$1,000,000
Class XII	$1,000,000	to	$1,250,000
Class XIII	$1,250,000	to	$1,500,000
Class XIV	$1,500,000	to	$2,000,000
Class XV	$2,000,000	or	Greater

This information has been provided to you so that consideration is given to the financial condition of our proposed carriers. The financial information disclosed is the most recent available to Brown & Brown. Brown & Brown does not guarantee financial condition of the insurers listed on the Market Summary.

Health Care Reform Notices

As you may know, several of the provisions of the new Health Care Reform law require group health plans to provide certain notices either to particular groups of participants or as part of participant communications. This memorandum summarizes these notice requirements.

The regulatory agencies (the Departments of Labor, Treasury and Health and Human Services) have issued model language for some of the required notices. The model language is also available on the Department of Labor's website, www.dol.gov/ebsa.

As a general matter, Health Care Reform does not specifically address acceptable delivery methods (except as indicated below) for the required notices. However, it appears that the standard for electronic notice delivery under the Employee Retirement Income Security Act of 1974 ("ERISA") will apply to these required notices (for plans that are subject to ERISA). ERISA generally permits electronic notice delivery to employees with work-related computer access, where computer access is an integral part of their duties. Where computer access is not an integral part of an employee's job duties, or where notice must be provided to a non-employee, ERISA-required notices may not be provided electronically unless the individual consents in advance to the electronic delivery.

A. The following notices must be included with this year's annual enrollment materials:

- *Summary of Benefits and Coverage*

  Plans and insurance issuers must provide a Summary of Benefits and Coverage (SBC) to participants and beneficiaries. Plans and issuers must start providing the SBC as follows:
  - Issuers must provide the SBC to health plans effective Sept. 23, 2012.
  - Plans and issuers must provide the SBC to participants and beneficiaries who enroll or re-enroll during an open enrollment period beginning with the first day of the first open enrollment period that begins on or after Sept. 23, 2012.
  - For participants who enroll in coverage other than through an open enrollment period (for example, newly eligible individuals and special enrollees), plans and issuers must provide the SBC beginning on the first day of the first plan year that begins on or after Sept. 23, 2012.

- *Summary of Material Changes*

  Plans and issuers are required to give at least 60 days advance notice of any material modification in plan terms or coverage that are not reflected in the most recent SBC. This notice requirement is limited to material modifications that do not occur in connection with a renewal or reissuance of coverage.
  - According to the regulations, a "material modification" includes: (1) an enhancement of covered benefits or services, such as coverage of previously excluded benefits or reduced cost-sharing; (2) a material reduction in covered services or benefits, such as through increased premiums or cost-sharing; or (3) more stringent requirements for receipt of benefits, such as a new referral requirement.
  - The material modification notice can be provided in a separate document describing the material modification or through an updated SBC.

- *Summary of Care Management Programs*

  Participants with self-insured plans, including case management, disease management and wellness and administrative programs to improve patient safety, will need to receive language describing all care management programs. If a company offers fully-insured plans, the administrator will handle this requirement. HHS was required to develop the reporting within 2 years after implementation of PPACA (by 3/23/12), however no such reporting requirements have been issued by HHS at this time.

- *Notice of Automatic Enrollment*

  The Affordable Care Act (ACA) requires certain large employers that offer health coverage to automatically enroll new employees (and re-enroll current employees) in one of the employer's health plans, subject to any permissible waiting period. This requirement is found in Section 18A of the Fair Labor Standards Act (FLSA), which was created by the ACA. Section 18A further requires adequate notice to employees and the opportunity for an employee to opt out of any coverage in which the employee was automatically enrolled.
  *The DOL originally intended to complete this rulemaking by 2014. In view of the need for coordinated guidance and a smooth implementation process, including an applicability date that gives employers sufficient time to comply, the DOL has concluded that its automatic enrollment guidance will not be ready to take effect by 2014. Accordingly, the DOL stated that, until regulations are issued and become applicable, employers are not required to comply with section 18A.

- *Notice of Exchange Availability*

  Effective March 1, 2013, all employees and new hires must be informed of the new exchanges. Companies will need to provide a print notice with information about the exchanges and an employee's ability to shop for coverage. The notice should also include eligibility rules for premium credits and the differences between an exchange plan and an employer-sponsored plan. The regulatory agencies should issue guidance on this requirement in the future.

B. Other notice requirements scheduled to take effect in 2014 or later:

- *Final Employer Pay or Play Regulations Issued*

  On Feb. 12, 2014, the U.S. Treasury Department published final regulations implementing the Affordable Care Act's (ACA) employer shared responsibility provisions. The ACA imposes a penalty on applicable large employers (ALEs) that do not offer minimum essential coverage to full-time employees and their dependents.

  - *Delay for Medium-sized Businesses: The employer shared responsibility provisions apply only to ALEs that have 50 or more full-time employees. However, the final rules delay implementation for medium-sized ALEs, or those with 50 to 99 full-time employees, that are covered by the employer mandate. Applicable ALEs will have an additional year, until 2016, to comply with the pay or play rules. Provisions for Businesses That Offer Coverage to Most, But Not All, Employees in 2015
  - The final rule graduates a provision that all ALEs offer coverage to at least 95 percent of their FTEs across two years beginning in 2015.
  - Also included in the final rules is a clarification of full-time status for certain groups, including volunteers, educational employees, seasonal employees, students in work-study programs and adjunct faculty.

- *Pre-Existing Condition Exclusion*

  - A pre-existing condition exclusion is a limitation or exclusion of benefits related to a condition based on the fact that the condition was present before the date of enrollment for the coverage, whether or not any medical advice, diagnosis, care or treatment was recommended or received before that date.
  - The ACA rules prohibit any pre-existing condition from being imposed by group health plans or group health insurance coverage, and extend this protection to individual health insurance coverage. This prohibition generally is effective with respect to plan years beginning on or after Jan. 1, 2014.

- *Final Rules on the 90-day Waiting Period Limit*

  - The Affordable Care Act (ACA) prohibits group health plans and issuers from applying waiting periods in excess of 90 days for plan years starting Jan. 1, 2014, or later. Among the additions to the final rules are the following:
    *A one-month orientation period is a permitted eligibility condition.
    *Rehired employees may be required to satisfy the waiting period again.
  - The one-month maximum is part of a separate proposal expanding on the final rules that allows a reasonable and bona fide employment-based orientation period to be a condition for eligibility.
  - The final regulations apply for plan years beginning on or after Jan. 1, 2015. For plan years beginning in 2014, the Departments will consider compliance with either the 2013 proposed regulations or the final regulations to constitute compliance with the 90-day waiting period limit requirement.

- *Reinsurance Fee Changes for 2015*

  - Beginning in 2014, the Affordable Care Act (ACA) requires a three-year transitional reinsurance program to be established in each state.
  - On Nov. 24, the Department of Health and Human Services (HHS) published its 2015 Notice of Benefit and Payment Parameters Proposed Rule, which addresses the reinsurance program. This rule contains the proposed reinsurance payment parameters and reinsurance contribution rate for the 2015 benefit year, as well as certain oversight provisions related to the operation of the transitional reinsurance program.
  - First, the proposed rule would exempt certain self-insured, self-administered group health plans from the ACA's reinsurance contribution requirement by redefining a "contributing entity." This change is proposed to be effective for the 2015 and 2016 benefit years and applies to self-insured, self-administered group health plans that do not use a third party administrator for core processing functions.
  - Second, HHS announced that the annual contribution rate for 2015 will be $44 per enrollee per year
  - Finally, HHS modified the reinsurance payment schedule, effective for the 2014 benefit year. Under the 2013 rule, contributing entities were required to submit payment within 30 days of receiving an HHS notification of the required reinsurance contribution. The proposed rule would change the collection schedule, requiring payment of reinsurance contributions in two installments—one at the beginning of the calendar year following the benefit year and one at the end of that calendar year. For example, for 2015, the proposed rule would require the newly defined "contributing entities" to pay the $44 per enrollee in a $33 allotment in January 2016 and $11 in the fourth quarter of 2016.

Please contact your Brown & Brown representative if you have any questions regarding the various notices required under Health Care Reform.

Calculating Group Life, STD and LTD Monthly Premiums

Group Life / AD&D (Based on $1,000 of benefit)
Total Volume / 1000 x Rate = monthly premium

Example:

- Group of 20 employees covered for a flat $10,000 benefit (assuming all employees are under the age reduction amount)
- Life Rate is $0.20 / AD&D Rate is $0.03 per $1,000 (combined total of $0.23)

To calculate the volume:

- 20 x $10,000 = $200,000

To calculate the monthly premium:

- $200,000 / $1,000 = $200 x $0.23 = $46 per month

Short Term Disability (Based on the weekly benefit up to the plan maximum)
Weekly Benefit / 10 x Rate = monthly premium

Example:

- Employee A earns $40,000 annually | Employee B earns $200,000 annually
- STD is 60% up to $1,000 weekly maximum
- Rate is $0.40 per $10 of weekly benefit

To calculate the weekly benefit:

- Employee A: $40,000 / 52 = $769.23 x 60% = $461.53 benefit | Employee B: $200,000 / 52 = $3,846.15 x 60% = $2,307.69 is capped at $1,000 weekly benefit

To calculate the monthly premium:

- Employee A: $461.53 / 10 = $46.153 x $0.40 = $18.46 monthly premium | Employee B: $1,000 / 10 = $100 x $0.40 = $40 monthly premium

Long Term Disability (Based on monthly covered payroll up to the plan maximum + 60%)
Covered Payroll / 100 x Rate = monthly premium

Example:

- Employee A earns $40,000 annually | Employee B earns $200,000 annually
- LTD is 60% up to $10,000 monthly maximum
- Rate is $0.30 per $100 of covered payroll

To calculate the monthly covered payroll:

- Employee A: $40,000 / 12 = $3,333.33 covered payroll | Employee B: $200,000 / 12 = $16,666.67 is capped at $16,000 monthly covered payroll (10,000 x 1.6)

To calculate the monthly premium:

- Employee A: $3,333.33 / 100 = $33.333 x $0.30 = $10 monthly premium | Employee B: $16,000 / 100 = $160 x $0.30 = $48 monthly premium

** If LTD benefit is based on Covered Benefit this calculation has to be modified.

Insurance Terms

Administration: The amount that the carrier retains in order to cover expenses for administering the plan benefits often referred to as retention.

Alternative Medicine: Nontraditional health care treatments, such as chiropractic and acupuncture.

Ambulatory Care: Outpatient care services received in a facility (i.e., not in physician's office).

Billed Premium: The amount that the carrier has billed the employer during the contract year. Billed premium may be less than the contract premium if a retroactive premium arrangement has been negotiated.

Cafeteria Plan: An employee benefit program that offers participants a choice between cash and on or more tax-favored benefits as defined by Internal Revenue Code Sections 125. Typical benefits include health insurance, group term life and dental benefits. See also Flexible Benefit Plan.

Carve-Outs: Type of service separately designed and contracted to an exclusive, independent provider by an employer or managed care plan. For example, mental health care and vision coverage are often carve-out services (Due to HCR: Only applies to grandfathered plans).

Case Management: The coordination of patient care by a health care professional (e.g., nurse, doctor, social worker) to ensure appropriate care and to reduce costs of providing service.

Claims Reserve: The insurers forecast of the claims that have been incurred during the contract period but have not yet been reported. This may include estimates of claims that have been reported but not yet paid. A carrier normally requires reserves of 2 to 3 months of claims. The reserve is determined by the carrier's historical claims run out experience for all its insured and on a case by case basis. Also referred to a Incurred But Not Reported Liability (IBNR).

COBRA (Consolidated Omnibus Budget Reconciliation Act): Federal legislation passed in 1995 that requires employers with 20 or more employees to offer continued health insurance coverage to certain employees and their beneficiaries whose group health insurance coverage has been terminated. Group health plans subject to COBRA include: Medical, Dental, Vision, Hearing, Prescription, Drug and Alcohol Treatment Plans, and Alternative Health Plans. In addition, On-Site Medical Services provided by the employer and Free or Discounted Medical Services may also be subject to COBRA continuation of coverage requirements. Employer-provided medical plans can no longer require Medicare to be the primary payer for participants age 70 and over.

Co-Insurance: The portion of the cost for care received for which an individual is financially responsible. Usually this is determined by a fixed percentage, as in major medical coverage. Often co-insurance applies after a specific deductible has been met and may be subject to an individual out-of-pocket limit.

Contract Premium: The maximum premium payment that the employer is obligated to pay the carrier during the contract period. The contract premium may often be greater than the billed premium.

Copayment: A payment made by an enrollee at the time that selected services are rendered and no additional payment is required. Copayments are typically flat amounts, covering such items as office visits, prescriptions, and emergency care.

Deductible: The amount a policyholder must pay for health care, as established under the terms of his or her contract, before insurance benefits begin.

Defined Contribution Health Program: A system in which each employee is given a fixed dollar amount by their employer to apply to the cost of any health plan offered by that employer. In addition to the employer's "defined contribution," employees may contribute incremental dollars to purchase additional other benefits or plan enhancements. Unlike a "voucher" system, the employer retains its role in the selection and negotiation of terms with the health plans.

Disease Management: A comprehensive integrated approach to care designed to influence the progression of disease within select patient populations. In disease management, the emphasis is on prevention, proactive case management, patient education, and population-based interventions. Disease management depends on clients learning to become more accountable for their health and more skillful users of medical care.

DMO (Dental Maintenance Organization): A dental plan that enables members to select and receive care from in-network doctors.

Drug Utilization Review: An evaluation of prescription drug use and provider prescribing patterns to determine the appropriateness of drug therapy.

Durable Medical Equipment: Reusable medical equipment, such as hospital beds and wheelchairs, that can be used by patients either in a hospital or a home setting.

EAP (Employee Assistance Program): An employer-sponsored behavioral health program designed to assist in the identification and resolution of a broad range of employee personal concerns that may affect job performance. EAP programs deal with situations such as mental illness, substance abuse, marital problems, family troubles, stress, and domestic violence. The assistance may be provided within the organization or by referral to outside resources.

EPO (Exclusive Provider Organization): Employer-funded managed care program which provides coverage only through contracted providers. Technically, many HMOs also can be described as EPOs. Fee-For-Service (FFS): The traditional health insurance reimbursement method in which a set fee (e.g., reasonable and customary) is established for each health care service performed. Services are paid for as rendered.

Flexible Benefit Plan: A benefit program under Section 125 of the Internal Revenue Code that offers employees a choice between permissible taxable benefits (including cash) and nontaxable health and welfare benefits such as life and health insurance, vacation pay, retirement plans and child care. While a common core of benefits may be required, the employee can determine how his or her remaining benefit dollars are to be allocated for each type of benefit from the total amount allocated by the employer. See also Cafeteria Plan.

Flexible Spending Account: A spending arrangement that allows employers and employees to use pretax dollars to pay for certain health care or dependent care expenses not otherwise covered by insurance. Health care FSAs can be used to finance health care expenses, including deductibles and copayments.

FMLA (Family and Medical Leave Act): A federal law passed in 1993 that requires companies to provide eligible workers with up to 12 weeks of job-protected unpaid leave each year for certain medical and family situations, such as the birth of a child or the care of an aged parent. Employees are eligible to take FMLA leave if they've worked for their employer for at least 12 months, have worked for at least 1,250 hours over the previous 12 months, and work at a location where the employer has at least 50 workers within 75 miles.

Formulary: A formulary is a listing of preferred prescription drugs chosen by a health plan or Pharmacy Benefit Manager for their cost-efficiency. An open formulary covers formulary and non-formulary drugs, but favors prescribing and dispensing patterns for formulary brands. A tiered copay formulary covers formulary and non-formulary drugs, but offers employees a financial incentive to choose a formulary or preferred brand. A closed formulary covers only formulary drugs, with no coverage provided for non-formulary drugs.

Gatekeeper: A primary care physician who is charged with directing all care and treatment and determining whether to treat the member or refer to a specialist. Gatekeepers are typical in HMOs, EPOs, and the in-network portion of a POS.

Gross Paid Claims: Dollars actually paid out to claimants or providers for services, including claim paid above the specific pooling level.

HIPAA: The Health Insurance Portability and Accountability Act of 1996 (HIPAA) was designed to provide portability of health coverage by limiting pre-existing conditions and exclusions in health plans. It requires employers sponsoring a group health plan with two or more employees and their health insurance issuers to provide written certification of prior creditable coverage for every individual covered under the plan.

HMO (Health Maintenance Organization): An HMO contracts to provide health services for plan members on a fixed, prepaid, per capita basis. Under the HMO model, members are required to receive all non-emergency care from network providers. HMOs require that only certain providers be used, and often offer co-payments for physicians and prescriptions.

Incurred Claims: Claims that have been made but not yet reported. Generally, incurred claims are estimated by the carrier.

Indemnity: A health care insurance plan that reimburses policy holders for covered services. There is usually a deductible which must be met before payment starts and a maximum benefit, either annual or lifetime, that the insurer will pay.

Loss Ratio: This is the ratio of incurred claims to the net premium. A loss ratio of 100% is the “break-even point”, meaning the net premium equaled the claims incurred.

Managed Care: A method of providing health care in which the insurer maintains a discounted provider network and medical management to control costs and utilization.

Medicaid: A federal program administered by the states to provide low-income individuals with medical benefits.

Medicare: Health insurance provided by the federal government for the elderly and disabled. Medicare covers the cost of hospitalization, medical care, and some related services. It is funded primarily by Federal Insurance Contributions Act (FICA) payroll deductions and somewhat by general revenues and is administered by the Health Care Financing Administration.

Medicare Part A: The component of Medicare benefits covering inpatient hospital stays, skilled nursing facilities, home health services, and hospice care. Medicare Part A is premium-free for anyone automatically eligible for Medicare. Those not automatically eligible may purchase Medicare Part A coverage for a monthly premium.

Medicare Part B: The optional part of Medicare that can be purchased for a monthly premium. Part B covers outpatient costs, such as the cost of physician services, outpatient hospital services, medical equipment, and medical supplies.

Medicare+Choice: Also known as Medicare Part C, Medicare+Choice is an expansion of Medicare health plan choices created as part of the Balanced Budget Act of 1997. In addition to fee-for-service Medicare and HMO options, Medicare+Choice, which went into effect in January 1999, enables consumers to choose from preferred provider organizations, provider-sponsored organizations, private fee-for-service, and a medical savings account demonstration project. To participate in the program, health plans and organizations must adhere to a federally prescribed set of policies and standards.

Medicare Part D: optional prescription drug coverage, which can be purchased for a monthly premium, for everyone with Medicare. This coverage may help lower prescription drug costs and help protect against higher costs in the future.

Medigap Supplement: A private insurance policy that meets federal standards for augmenting Medicare coverage. A supplemental policy pays for most, if not all, Medicare coinsurance amounts and may provide coverage for Medicare deductibles. Some plans pay for services not covered by Medicare, such as outpatient prescription drugs and preventive screenings. Supplemental policies are also referred to as Medicare wrap policies or Medicare supplements.

MSA (Medical Savings Accounts): Also called Medical IRAs and Medisave Accounts, MSAs are a health care financing arrangement proposed by the federal government to augment major medical coverage by allowing individuals and their employers to make regular, pre-tax deposits to personal medical accounts that can be used to pay for medical expenditures or health insurance premiums.

Net Premium: The dollars available to pay claims after deducting administrative and pooling costs.

Out of Pocket: The maximum dollar amount a member is required to pay out of pocket during a year. Until this maximum is met, the plan and the member shares is the cost of covered expenses.

PBM (Pharmaceutical Benefit Manager): A managed care organization for prescription drug benefits, using discounted pharmacy networks and utilization management to control costs.

PCP (Primary Care Provider): Also referred to as a primary care physician, the PCP is responsible for determining the care a member receives. PCPs act as "gatekeepers" because members must obtain their authorization before seeing a specialist in HMO, POS, and EPO environments.

PEPM (Per Employee Per Month): Refers to the cost to cover one employee (and their family) for one month.

Pre-Existing Condition: Any condition or complications there of for which you received medical advise, treatment, diagnosis, or for which prescription drugs or medicines have been prescribed or taken, or of which there is a medical record of your awareness of symptoms before the effective date of your coverage.

Pooled Claims: Claims paid in excess of a specific pre-determined level. Since these claims are pooled, they are removed from the plan experience.

Pooling Charge: A premium charged by the carrier to assume the underwriting risk for claims incurred during the contract period that are in excess of a specified amount.

POS (Point of Service) Plan: Also known as open-ended health maintenance organizations, point-of-service plans allow members to use out-of-network providers for covered services but require them to pay a higher share of the cost of treatment-in the form of higher premiums, copayments, and/or deductibles-for doing so. The in-network benefit requires gatekeeper authorization prior to accessing specialist care

PPO (Preferred Provider Organization): A group of physicians and/or hospitals which contracts with an employer to provide services to their employees. A PPO differs from a POS by allowing access to in-network specialists without a gatekeeper referral. A PPO allows patients to choose between "preferred" providers, those who have signed a contract with the organization, and non-participating providers. Patients who opt for non-participating providers are required to pay a higher share of their health care costs.

Premium: The amount paid for an insurance policy.

Pre-tax Premium Contribution Account: A medical savings account that enables participants to make health care premium contributions on a pre-tax basis.

Prior Authorization: Procedure used in managed care to control utilization of services by requiring prior review and approval.

Retention: The amount that the carrier retains in order to cover expenses for administering the plan benefits often referred to as administration.

Self-Insurance: A health care program in which an employer or entity assumes the risk of coverage by funding benefit plans from their own resources, rather than purchasing insurance from a third party.

Stop Loss: The dollar level at which claims are “pooled” and thus not charged against a plan’s experience. The plan or employer is responsible for the risk up to the stop loss (pooling level).

Takeover Provision: A full takeover of pre-existing conditions is now the law for groups in Florida under 51 lives. Consequently, if an employee is fully covered now, he or she will be fully covered by the new plan. Any employee currently in the pre-existing conditions period will receive credit for any of the period completed under your current plan.

TEFRA (Tax Equity and Fiscal Responsibility Act): Requires certain health care providers, through a contract with the Health Care Financing Administration, to provide at least Medicare level benefits for a capitated rate.

TPA (Third Party Administrator): An independent organization that administers claims and benefits for a self-insured organization without underwriting the risk.

Trend Cap: A pre-established cut-off point defining the maximum amount an employer will pay to an insurer or TPA for increases in premiums or fees from one year to the next.

UCR (Usual, Customary, and Reasonable): The average cost of a medical procedure or health service in a given geographic area. Insurers use the rate to determine reimbursement levels for certain covered expenses.

Underwriting: An insurer's procedure for analyzing a group or individual applicant to determine whether or not to offer insurance coverage and, if so, at what price. Insurers weigh risk assessment and feasibility based on an applicant's past usage and health-risk factors.

Usual, Customary and Reasonable (UCR): The cost associated with health care services that are consistent with the going rate for identical or similar services within that geographic area. It is used to determine the amount to pay health care providers or reimburse policy holders.

Utilization Management: A process for assessing the use of resources (including staff, facilities, and services) to determine medical necessity, cost-effectiveness, and conformity to optimal-use criteria.

Utilization Review: A formal assessment of a patient's course of treatment to evaluate the appropriateness of care.

Health and Welfare Plans

Checklist of Reporting & Disclosure Requirements

Disclosure Requirements

Document	Description	Responsible Party	Included in Important Notices?
1. Summary Plan Description (SPD)	Must provide SPD to participants within 90 days of being covered by the plan. Must provide an updated SPD once every five years from the date of the previous SPD if the plan is modified (or once every ten years if the plan is not modified).	Employer	No
2. Summary of Material Modifications (SMM)	Must provide SMM no later than 210 days after the end of the plan year in which the change is adopted, unless a revised SPD reflecting the modification is distributed. Must provide a copy of the SMM (along with the SPD) to new participants within 90 days of being covered by the plan.	Employer	No
3. Summary of Benefits and Coverage (SBC)	Must provide to participants and beneficiaries at the time of initial enrollment and annually with open enrollment materials. Must provide to special enrollees within 90 days after special enrollment (i.e., within the time the SPD is required to be provided). Must also provide within seven business days of a request from a participant or beneficiary.	Employer	No
4. Notice of Change to SBC	Must provide advance notice of any material modification in the SBC, at least 60 days prior to the date on which the modification will become effective.	Insurer and Employer	No
5. Notice of Rescission	Must provide advance notice of retroactive termination of coverage due to fraud or intentional misrepresentation of material facts by a participant, at least 30 days before coverage is rescinded.	Employer	No
6. Notice of Exchange (Marketplace) Availability	Must provide notice to all newly hired employees about the availability of the health insurance marketplaces within 14 days of hire.	Employer	Yes
7. Patient Protection Notice	Must provide notice of right to choose a primary care provider, pediatrician or network provider specializing in OB-GYN care (if the plan requires or allows for the designation of a primary care provider). Notice must be included with SPD or other description of benefits.	Insurer	No
8. Women's Health and Cancer Rights Act (WHCRA) Notice	Must provide to participants upon enrollment and annually. Can include the required notice in annual enrollment materials or SPD (if redistributed) each year.	Employer	Yes
9. Children's Health Insurance Program Reauthorization Act ("CHIPRA") Notice	Must provide notice of potential opportunities for premium assistance under state Medicaid or CHIP to all employees annually. Can include the required notice in annual enrollment materials or SPD (if re-distributed) each year.	Employer	Yes
10. Medicare Part D Notice of Creditable or Non-Creditable Coverage	Must provide to all Medicare Part D-eligible participants and beneficiaries annually, prior to the start of the Medicare Part D open enrollment period (i.e., before October 15). Must provide in certain other situations as well.	Employer	No
11. HIPAA Notice of Privacy Practices	Must provide to participants upon enrollment and when there are material changes to the notice. Notice of material changes must generally be provided within 60 days of the change (or in plan's next annual mailing, if posted on website). Every three years, must notify participants that a Notice of Privacy Practices is available and how to obtain it.	Employer	Yes

Disclosure Requirements

Document	Description	Responsible Party	Included in Important Notices?
12. HIPAA Special Enrollment Notices	Must provide to employees eligible to enroll in plan on or before opportunity to enroll.	Employer	Yes
13. Initial COBRA Notice	Must provide to covered employees and spouses within 90 days of when coverage begins.	Employer	No
14. COBRA Election Notice	Employer must notify plan administrator within 30 days of the qualifying event. The plan administrator then has 14 days following receipt of the notice of qualifying event to notify qualified beneficiaries of right to elect COBRA. Where the employer is also the plan administrator, notice must be provided to qualified beneficiaries no later than 44 days after the qualifying event (or no later than 44 days after the employee provides notice of the qualifying event, in the case of divorce, legal separation or loss of dependent status).	Employer or COBRA TPA	No
15. Notice of Unavailability of COBRA	Employer must notify plan administrator within 30 days of the qualifying event. If plan administrator determines that the individual is not entitled to COBRA, the plan administrator has 14 days following receipt of the notice of qualifying event to notify qualified beneficiaries that COBRA is unavailable. Where the employer is also the plan administrator, notice of unavailability of COBRA must be provided to qualified beneficiaries no later than 44 days after the qualifying event (or, in the case of divorce, legal separation or loss of dependent status, no later than 44 days after notice of the qualifying event).	Employer or COBRA TPA	No
16. Early Termination of COBRA	If COBRA coverage is terminated earlier than the maximum time period for which COBRA must be made available, must provide notice to qualified beneficiaries as soon as practicable after determination of coverage termination.	Employer or COBRA TPA	No
17. Conversion Notice	Must provide to certain qualified beneficiaries where the plan provides a conversion option.	Employer or COBRA TPA	No
18. Claims Procedure Notice	Must comply with the requirements for internal claims and appeals and external reviews, including timing and content requirements for notices of claim denials.	Insurer	No
19. Participant and Beneficiary Requests for Documents	If a participant or beneficiary makes a written request for a copy of plan documents, including the SPD, SMMs and Form 5500, they must be provided within 30 days of the request.	Employer	No
20. QMCSO Receipt and Determination Notices	Must provide notices of receipt of a proposed order and of determination regarding the order.	Employer	No
21. FMLA	Certain notices relating to health coverage may be required by FMLA for employees on FMLA leave.	Employer	No
22. USERRA	Certain notices relating to health coverage may be required by USERRA for employees performing qualifying military service.	Employer	No
23. GINA	In any lawful request for medical information, should include language specifically directing the individual or health care provider not to provide genetic information.	Employer	No

Reporting Requirements

Document	Description	Responsible Party
Form 5500 (Annual Report)	Must be filed electronically with the DOL each year within seven months after the close of the plan year, or within 9 ½ months with an extension.	Employer
Form W-2 Reporting	Must report the aggregate cost of applicable employer-sponsored coverage on an employee's Form W-2.	Employer
Employer Reporting under Code Sections 6055 and 6056	For a self-insured plan, the employer will be responsible for satisfying the reporting obligations under both Code Section 6055 and 6056. Section 6055 reporting relates to whether the employer's health coverage constitutes "minimum essential coverage" under Health Care Reform. Section 6056 reporting relates to whether the employer's health coverage satisfies the "pay or play" regulations under Health Care Reform. Reporting under both Sections may be completed using a single, combined form.	Employer
Medicare Part D Creditable Coverage Disclosure Notice to CMS	Must provide disclosure to the Centers for Medicare & Medicaid Services (CMS) regarding whether the group health plan's prescription drug coverage is, on average, at least as good as standard prescription drug coverage under Medicare Part D. Filed with CMS electronically 60 days after the beginning of the plan year and, if applicable, within 30 days after termination of plan's prescription drug coverage or change in creditable status of plan.	Employer

Other Requirements

Document	Description	Responsible Party
PCORI Fee	Fee to fund the Patient-Centered Outcomes Research Institute (PCORI) for the plan year ending after September 30, 2012 through the plan year ending after September 30, 2019. The plan sponsor of a self-insured group health plan must complete Form 720 and pay the fee directly to the IRS by July 31 of the calendar year that begins after the end of the plan year.	Employer (with assistance from Insurer)

NexGen EAP
TOTAL WELLBEING

City of Pryor Creek

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CONTENTS

Executive Summary

eni's innovative NexGenEAP promotes total employee well-being across an entire workforce. This total well-being EAP is a comprehensive solution that offers 8 distinct benefits that work together synergistically to make your workforce more present and vibrant. These benefits include short-term counseling, virtual concierge services, financial resources, legal support, wellness coaching, health advocacy, entertainment discounts, and e-learning. Employees are connected to each one of these services via 1 toll-free phone number and a proprietary integrated platform accessible on all mobile devices and desktops.

Comprehensive Integration

When an individual contacts **eni** via the toll-free phone line or the integrated mobile platform, an Intake Specialist immediately assesses their current situation and need and connects them with all the services they may benefit from. This process works in conjunction with **eni**'s proprietary administrative software, which allows each **eni** specialist to immediately input and access data while assisting the caller. All information is confidential, and all data is securely stored under multiple layers of protection. **eni** takes the security of our clients' data seriously; successfully completing the SOC 2 Type II examination, maintaining our long-standing commitment to the highest standards for protecting sensitive data and information.

A Focus on Total Well-Being

With individual total well-being in mind, **eni**'s NexGenEAP caters to employees' needs in the most beneficial and appropriate ways. Eligible employees and their family members have round-the-clock access to all comprehensive program services via a dedicated toll-free number and an integrated mobile platform. Ultimately, **eni**'s NexGenEAP is a comprehensive offering that increases productivity by connecting employees with the tools they need to become healthier and more engaged members of your workforce.

Utilizing the 10 forms of well-being outlined below, **eni** provides resources, research, and guidance to support employees and their family members:

10 Forms of Well-being:

- Clinical
- Emotional
- Social
- Spiritual
- Fitness
- Nutrition
- Stress Management
- Lifestyle and Balance
- Financial & Legal
- Rest and Recovery

Critical Incident Stress Debriefings and Organizational Training via Web conference are also available to provide additional support to City of Pryor Creek and your employees.

- Acknowledging the wide breadth and depth of individuals' well-being needs allows City of Pryor Creek to connect employees with the care they need, minimizing administrative burden and risk.

Short-Term Mental Health Counseling

eni's confidential Customer Service Center is staffed with professionals who will assist with issues and challenges employees and their family members may be facing.

Confidential Assistance and Short-term Counseling

Features:

- **24/7/365 Access to the EAP** – Access is available any time via a dedicated, confidential 800-number, an integrated web and mobile platform, and text messaging service, allowing employees to seek assistance whenever and however it is most convenient for them.

- **Assistance for Any Concern** – **eni**'s EAP can assist employees and their family members with a variety of issues, including but not limited to:
    - Depression and other behavioral health concerns
    - Family and relationship concerns
    - Grief counseling and medical illness anxiety
    - Concerns related to substance abuse
    - Managing stress and anxiety

- **Immediate Assessment - eni**'s proprietary intake process is structured to immediately assess and refer employees and their family members to the most appropriate resource, allowing them to efficiently and effectively deal with life events and challenges while remaining productive at the workplace.

- **Individual Guidance** – Continuity of care is conducted by one Intake Specialist from initial contact to follow-up, ensuring accuracy of information and access to assistance.

- **Client-Focused Referrals** – Intake Specialists refer employees to a provider based upon location and therapeutic appropriateness to ensure every individual receives the appropriate level of care.

- **Confidential Assistance** – **eni** is HIPAA compliant and all contact with the EAP is handled with utmost confidentiality adhering to professional guidelines.
    - Employee information is only provided in accordance with specific legal guidelines to a third-party. Guidelines are as follows: a Request for Information form must be signed by the employee and on file with **eni.** The only other acceptable release of information is if the caller is assessed as being a danger to themselves or someone else.

- **Pre-Paid Sessions** – Employees and their family members are more likely to access the EAP benefit once it is provided free of charge by their employer.
    - All eligible individuals have access to the number of counseling sessions determined by the employer, options are ***a maximum of eight (8) short-term counseling sessions per each distinct issue for an unlimited number of issues per year.***

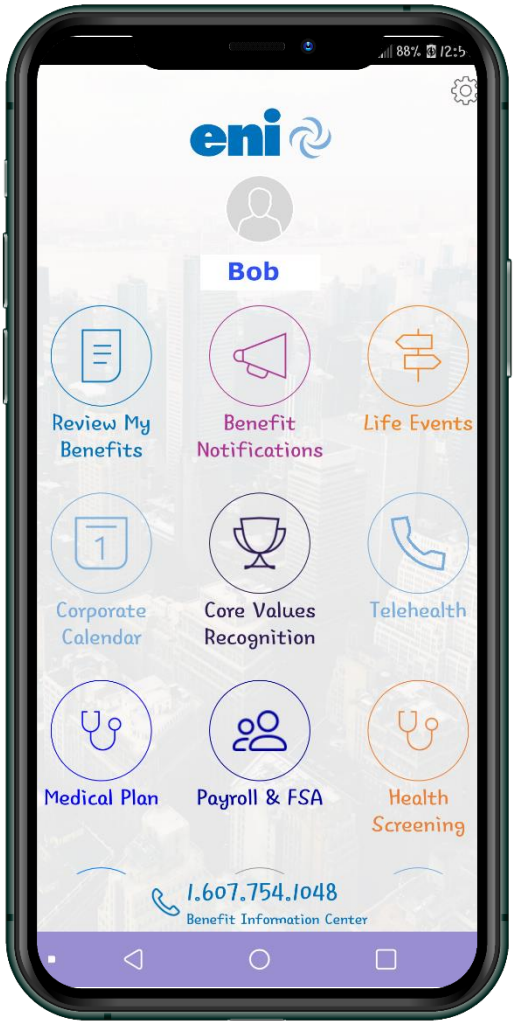
- **Highly Qualified Professionals** – Employees and their family members can be confident that all calls are handled by highly qualified master's level Mental Health Professionals with at least a minimum of 5 years' experience.

Integrated Mobile Platform

eni's NexGenEAP fully integrates comprehensive emotional, financial, and physical wellness services into a user-friendly mobile platform that can be accessed on any device. The web portal and mobile app allow employees and their family members to make efficient use of their time during and after work from a computer, tablet, or phone.

Assistance and Access from Anywhere at Anytime

Features:



- **Round-the-Clock Access** – Employees and their family members can access resources and submit requests whenever and wherever it is most convenient, ensuring a consistent and user-friendly experience every time.
- **Request Management** – Users can submit concierge, financial, legal, health advocacy, and wellness requests quickly and easily. Employees and their family members can also begin the counseling intake process from their phone via text messaging, or from the mobile app or web portal.
- **Life Event Connectivity** – Program benefits and services are arranged by the specific events and challenges that an employee or their family member may be facing.
- **Integrated Benefits** – All program benefits are synergistically integrated into the easy-to-use mobile app and web portal.
- **Wellness Resources** – Employees and their family members can conveniently access resource materials on topics ranging from financial wellness to personal development.
- **Notifications and Updates** – Push notifications educate employees and their family members on available services and how these services can support current life events.

- **Discounts** – A partnership with Working Advantage connects employees and their family members with discounts on products and services with a single sign-on through the web-portal.

- **E-Learning** – An extensive learning library of hundreds of courses connects employees with compliance and professional development education. These courses may be accessed by individuals for personal development or assigned by HR to meet compliance requirements.

Bree Health

eni's newest innovation is a barrier-free mental wellness benefit, Bree Health. This offering combines four decades of employee mental health experience with the smartest and most innovative healthcare and life event technology available at no additional cost.

- Barrier-free access to mental health professionals and life coaches via phone, video, web, text, and chat

- An ever-expanding library of over 5,000 Personal, Self-Guided Mental Health tools and resources, such as clinical and well-being assessments and courses

- AI supported custom Pathway recommendations based on the user's actual life events

- Personalized support for the entire spectrum of life's challenges

- All eligible individuals have access to eight (8) coaching.

Virtual Concierge Services

eni's Virtual Concierge Services will assist employees and their family members in accomplishing more outside of work, thus helping to reduce workday distractions and interruptions.

Employees and their family members have ***unlimited access*** to research on virtually any topic, from identifying the best product to purchase to locating a math tutor. **eni**'s specialists provide in-depth research on a variety of topics, allowing employees to focus on work and personal relationships.

Save Time and Minimize Stress

Features:

- **Concierge Services** - Specialists can provide resources for local pet care, entertainment, and automotive care, just to name a few examples, saving employees and their family members time and energy.
- **Renter Resources** – Employees and their family members can request research on topics ranging from locating a rental property to understanding local landlord-tenant laws.
- **Simplified Travel Planning** - Vacation/travel planning and event coordination research are the top services requested by most individuals.
- **Parental Resources** - Employees and their family members have access to valuable information that can minimize family care burdens, such as back-up care options, tutoring services, babysitters, and immunization information, as well as assistance programs and financial aid.

Financial Resources and Legal Support

Employee Assistance Programs assist individuals with complex issues that cause conflict at work and home. In today's tumultuous economy, with loan debt and default on the rise, many individuals are struggling with issues related to financial worry or legal stress. These concerns can gravely affect an individual's mental health and productivity.

To assist your employees and their family members with these concerns, **eni** provides a wide range of services to minimize anxiety and build financial and legal wellness.

Manage Stress with Legal and Financial Assistance

Features:

- **Free Consultations** – Employees and their family members have access to ***90-minute for Financial, no-cost, telephonic consultations with a Financial advisor and 30-minute for Legal, no-cost, telephonic or face-to-face consultations with a Legal advisor*** for each distinct issue, and a ***60 minute, no-cost consultation for Identity Theft.***
    - Legal issue topics include civil, consumer, criminal, immigration, real estate, landlord/tenant, bankruptcy, and motor vehicle. Services cannot be used against **eni** or your organization.
    - Financial matters include credit counseling, debt management, pre- & post-bankruptcy, housing counseling, student loan counseling.

- **Emergency Legal Services –** Employees and their family members can contact an attorney through the toll-free EAP number.

- **Low-Cost Continued Assistance –** Discounts are available for additional services.

- **Legal and Financial Resources -** Calculators, guides, state-specific fillable legal forms, and a legal library are available via the mobile platform.

Health Advocacy Services

Throughout our 35+ years of experience supporting employees across all industries, **eni** has found that most individuals are unaware of the depth and breadth of their healthcare plan. To fill this gap, the NexGenEAP provides ***unlimited use*** of comprehensive Health Advocacy support.

Research demonstrates that it takes an employee approximately 4 hours during the workday to resolve a health insurance issue, ultimately affecting your bottom line. With an average call time of approximately 15 minutes and a first call resolution rate of 80%, our Care Guides quickly and efficiently assist employees and minimize productivity loss.

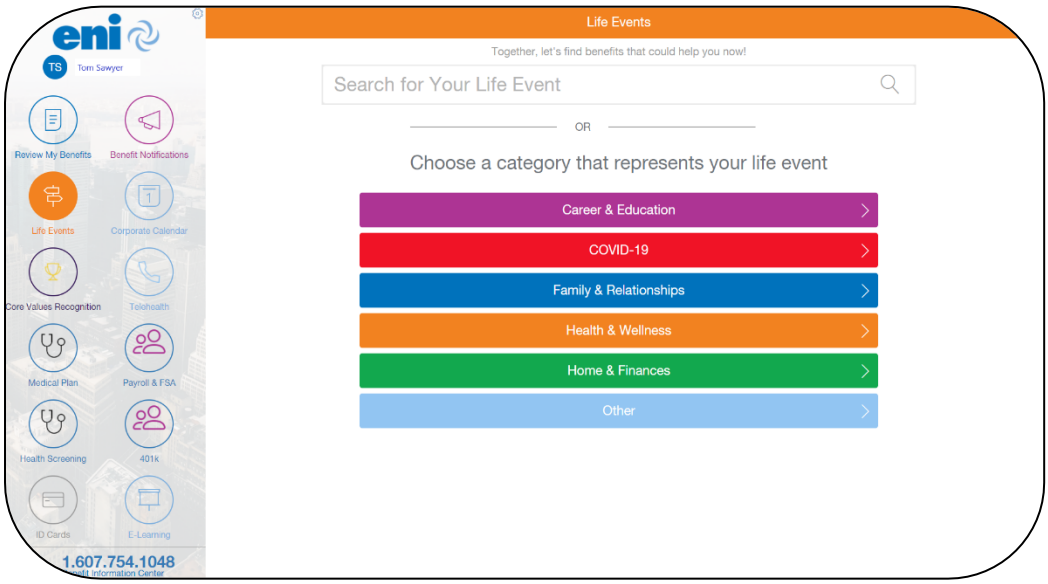
Manage Benefit Issues Quickly and Easily

Features:

- **Healthcare Navigation** - Care Guides provide answers to questions, explain the full scope of their healthcare benefit, locate prescription drug costs, and offer coverage verification.
    - Employees and family members may request health insurance clarification and assistance with ID Card Replacement.

- **Healthcare Provider Search** - Care Guides locate in-network providers and identify costs for out-of-network providers and procedures.

- **Healthcare Billing Assistance** - Employees and family members may contact **eni** to request assistance with bills and claims.
    - Care Guides explain out-of-pocket expenses, coordinate claims grievance, and submit documentation throughout the appeals process.



Individualized Total Wellness Support

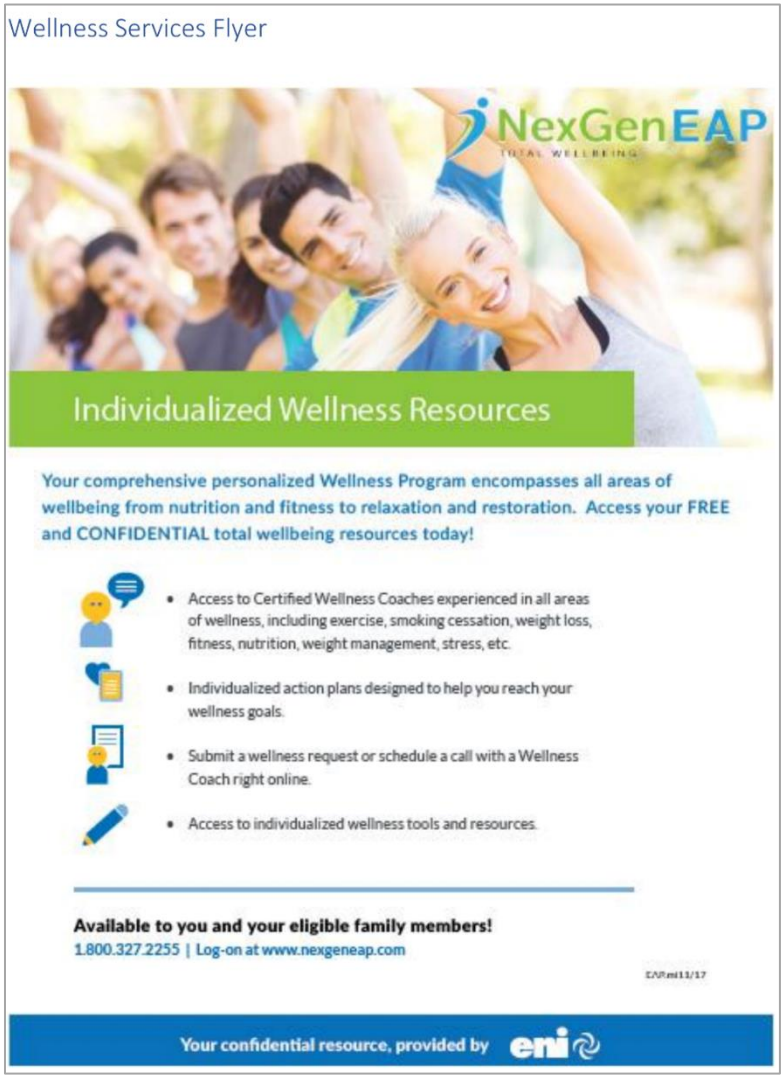
Personal challenges are typically not isolated to one issue. As one example, individuals seeking counseling for depression may also be struggling with budgeting or weight loss. **eni**'s NexGenEAP offers ***unlimited use*** of an expansive wellness program that synergistically connects with all traditional aspects of the EAP to provide a total well-being offering.

Support for Total Employee Well-Being Features:

- **Wellness Coaching** – Employees and their family members have access to calls with a Certified Health Coach to create individual action plans to guide them toward reaching their goals.

- **Wellness Referrals** - Employees and their family members may request referrals to locate facilities, programs, and specialists.
    - Referrals may include local nutritionists, gyms, yoga, studios, spinning and/or Zumba classes, Weight Watchers groups, and more.

- **Fitness and Lifestyle Research** - **eni** will perform research on behalf of the employee and their family members to locate fitness and lifestyle topics, reviews, and recommendations.
    - Employees may request assistance with locating information on diets, procedures, supplements, ergonomics, focus, fitness hacks, and workout ideas.



- **Nutrition Tips and Tools** – To save an individual's time and energy, **eni** will research recipes, online tools, and subscriptions that relate to the individual's needs and goals.
    - **eni** will locate online tools that may benefit the individual and improve exercise techniques, time management, financial wellness, and physical performance.

  - Employees and their family members may request tips and information on identifying and eliminating poor habits, improving air quality, creating a workout schedule, or developing meal plans with dietary restrictions.

- **Financial Well-Being Resources** – Financial wellness is attainable, but many individuals may need guidance to understand and manage their finances.
  - Specialists are available 24/7 to locate tools and resources, such as apps, classes, subscriptions, videos, and community services to assist individuals with building financial strength.

Entertainment Discounts

eni partners with Working Advantage to provide a unique benefit that offers convenient access to hundreds of offers for theme parks, hotels, sporting events, shows, and shopping discounts. SaveAround delivers access to localized discounts on dining, retail, travel, recreation, and more. Additional information and pricing on SaveAround are available upon request.

eLearning

Leadership and employees have 24/7 access to hundreds of interactive courses via the NexGen web portal or mobile application at no cost to them. Course categories include workplace safety, harassment, compliance and legal, and customer service. For each course there is a description, outline, list of objectives, and an estimated time of completion. Once the entire course is completed, participants will earn a certificate. Courses are updated regularly to reflect the latest changes in legislation and/or industries to ensure that the content is always relevant and accurate.

Mindfulness Training

NexGenEAP offers Mindfulness Training to support employees and their family members in building the mental resilience, cognitive skills, and emotional management tools to navigate today's challenging world. Mindfulness Training includes quarterly recorded masterclasses on mental wellness and a content library full of educational videos and exercises for the mind. These resources are accessible through the NexGenEAP portal and available via mobile app and desktop.

International & Translation Services

eni is able to provide assistance to individuals in more than 230 languages. Examples of these languages are Spanish, Mandarin, French and French Canadian, Tamil, Swedish, and Danish. When an individual contacts the EAP line speaking a language other than English, a translator is brought into the conversation, allowing a flow of conversation between the individual and the Intake Specialist, and ensuring confidentiality of the information shared during the initial and subsequent calls. International sessions are telephonic and available for eligible employees and their immediate family members.

Health-Care Provider Referral & Continuity of Care

In the event an employee or their family member needs additional sessions after exhausting the EAP, **eni** (in cooperation with the employee) will assist the individual in verifying insurance coverage with their insurance plan to identify any existing provider or service limitations prior to providing a referral to a specific provider.

NexGen EAP is designed for short-term care. If a provider recognizes that after initial visits that an individual needs long-term care, they will notify **eni** of the prognosis. Our Health Advocate will work to identify potential facilities, providers, and resources that are therapeutically appropriate for the individual. Once the providers or facilities are shortlisted, our Health Advocate will then work with the individual to ensure that the resources are accepted by their insurance, find out co-pay amounts, and assist with paperwork to initiate long-term care.

Confidentiality

eni is dedicated to ensuring that each individual's data is managed confidentially and securely. Utilizing multiple layers of data encryption, position-based permissions, and HIPAA-compliant processes and procedures, **eni** takes pride in our security levels which outpace many other employee solution providers. These security processes are implemented and monitored by a team of highly skilled Information Technology specialists focused on providing the most user-friendly, secure support solution to all your employees and their family members.

Network Coverage

eni has a well-established counseling network of over 42,000 mental health counselors across the US. Once an RFP is received, the RFP Team sends the Geographic locations and zip codes of an organization to our Network Management Team. The Network Management Team conducts a network search to review coverage and to establish additional counseling coverage if necessary.

HR Support and Training

Today's Human Resource Professionals are juggling more than ever before. As the competition for talent increases due to retirement and a culture of job-shifting, talent acquisition and retention have become a primary focus for most employers. Today, HR Specialists are tasked with attracting, educating, and supporting talent across all generations, ages, stages, and locations.

HR professionals are facing more tasks than ever before, from managing benefit administration and education to handling concerns that affect productivity, such as opioid addiction, sexual harassment, or personal issues. **eni** understands these unique challenges and, through the NexGenEAP, supports Human Resource Specialists in addressing them.

Minimize Burdens and Maximize Productivity

Features:

- **Risk Management** – Human Resource Professionals are encouraged to contact the EAP to receive guidance on how to address a variety of employee issues that are impacting the workforce, thus helping to mitigate risks to their organization.
    - Employees who feel they are valued, and their issues are being addressed are more likely to be productive members of the workforce.

- **Digital Program Management** – HRDirect is the NexGenEAP's HR web portal, which is complete with learning tools, benefit information storage, an HR-focused newsfeed, and Service Report generation.

Organizational Training

The **eni** Corporate Training department offers innovative, challenging, and leading-edge training on a variety of workplace issues. Conducted both in-person and via web conference, **eni**'s trainings offer insight, skills, and tools for professional, managerial, and organizational improvement and development. A training catalogue outlining numerous trainings is available; in addition, specific trainings can be created and customized at City of Pryor Creek's request. City of Pryor Creek has access to ***1 hour of Corporate Training Sessions per contract year*** at no additional cost.

eni also provides employee and supervisory orientations onsite or via web conference at your organization's convenience, at no charge. These orientations provide an overview of the full EAP benefit and explain how to utilize and access its services. Employee and Supervisory EAP Orientations are unlimited throughout the life of the contract.

Onsite Trauma Response

With over three decades of experience supporting clients during emergency situations, **eni** assists you and your employees to proactively cope with critical issues that may affect employee morale and productivity.

eni's Critical Incident Stress Debriefing (CISD) Coordinator works closely with our point of contact at your organization and our providers to schedule the CISD in an expedited manner and ensure all employees receive the highest level of care.

To fully support City of Pryor Creek and your employees, **eni** will provide ***1 hour of CISDs per year at no additional cost***. Additional hours are billed at the rate outlined in the included fee schedule.

Efficient Responses to Critical Incident Needs

Features:

- **Immediate Response available 24/7/365** – Our crisis response protocol allows us to respond to traumatic incidents quickly and efficiently by providing on-site CISDs within an average of **24 hours**.
    - Since most providers within **eni**'s network are available outside of traditional "office hours," we can select the most appropriate clinician to accommodate your request.

- **Highly Qualified Clinicians** - Therapeutically appropriate counselors are available to ease the stress and anxiety customary in emergencies.
    - In partnership with you, we assess the needs of your organization and determine the most appropriate level of response to meet the needs of your employees.

- **Positive Feedback** – **eni** consistently receives 100% positive feedback with respect to CISD services.

DOT-SAP Services

eni maintains a qualified Substance Abuse Professional (SAP) in good standing on our clinical team. This person operates as the internal point of contact for the coordination of all DOT-SAP referrals. **eni** has provided DOT-SAP services for many employers including municipalities, school systems, governmental entities, transportation, and utility management. When an employee tests positive for illegal substances, **eni**'s SAP will manage the mandate and provide updates on the employee's progress. Updates will only be provided to the authorized contact if a signed ROI is on file.

- DOT-SAP services, at a per case rate, provided by an on-staff, credentialed Substance Abuse Professional.
- When an employee tests positive for illegal substances, **eni**'s SAP will manage the mandate and provide updates on the employees' progress.
- Highly qualified, licensed clinicians have been individually recruited and credentialed by **eni**'s Provider Network Team.

Mediation Services

Mediation Services are available to resolve conflicts between employees. These services are accessed in the same manner as the EAP, with sessions scheduled within 3 days and taking place within 1 week of the initial call.

Telehealth

eni has partnered with leading telehealth solutions provider, MeMD, to provide 24/7 access to highly qualified and licensed healthcare providers by phone, mobile app, or computer.

MeMD's 24/7/365 access to highly qualified, licensed healthcare providers by phone, mobile app, or computer. Employees can receive a diagnosis and personalized plan for common illnesses and injuries. Plus, e-prescriptions can be delivered to an employee's pharmacy of choice, when medically necessary.

Employees, their dependents, and household members can receive high quality medical care from the comfort of their homes.

Promotional Activities

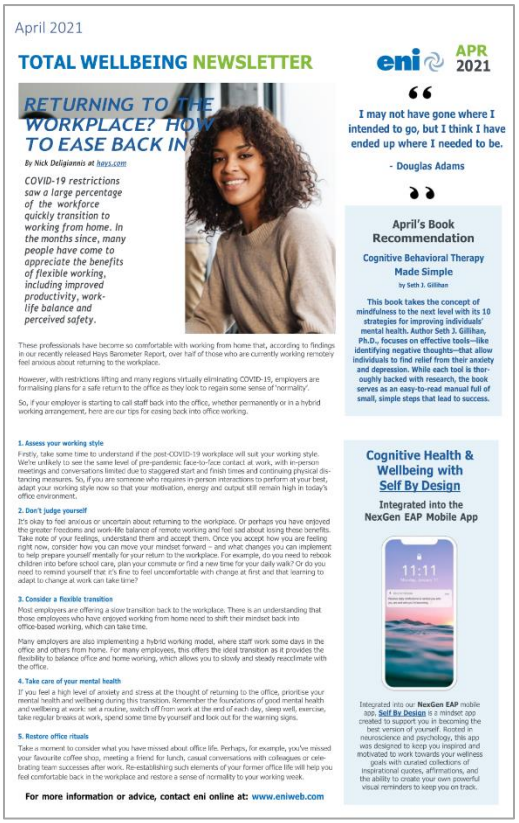
An EAP is only as successful as its utilization. Through a variety of employee-focused, well-developed promotional campaigns, **eni** creates ongoing awareness of the EAP benefit. This deliberate promotional effort results in a higher-than-average national EAP utilization rate.

A Customized Approach to Promotions

Features:

- **Materials** – **eni** provides digital copies of promotions created to target employee's needs, such as:
  - Posters
  - Member Guides
  - Monthly newsletters
  - Flyers Promoting Specific Benefit Components

- **Orientations** – **eni**'s Customer Relations staff will conduct orientation sessions for employees and supervisors.
  - These sessions introduce the benefit components, outline what to expect when contacting the EAP, and highlight the value of this valuable, pre-paid, confidential benefit.


April 2021

TOTAL WELLBEING NEWSLETTER

eni APR 2021

RETURNING TO THE WORKPLACE? HOW TO EASE BACK IN

By Nick Deligiannis at hays.com

COVID-19 restrictions saw a large percentage of the workforce quickly transition to working from home. In the months since, many people have come to appreciate the benefits of flexible working, including improved productivity, work-life balance and perceived safety.

These professionals have become so comfortable with working from home that, according to findings in our recently released Hays Barometer Report, over half of those who are currently working remotely feel anxious about returning to the workplace.

However, with restrictions lifting and many regions virtually eliminating COVID-19, employers are formalising plans for a safe return to the office as they look to regain some sense of 'normality'.

So, if your employer is starting to call staff back into the office, whether permanently or in a hybrid working arrangement, here are our tips for easing back into office working.

1. Assess your working style

Firstly, take some time to understand if the post-COVID-19 workplace will suit your working style. We're unlikely to see the same level of pre-pandemic face-to-face contact at work, with in-person meetings and conversations limited due to staggered start and finish times and continuing physical distancing measures. So, if you are someone who requires in-person interactions to perform at your best, adapt your working style now so that your motivation, energy and output still remain high in today's office environment.

2. Don't judge yourself

It's okay to feel anxious or uncertain about returning to the workplace. Or perhaps you have enjoyed the greater freedoms and work-life balance of remote working and feel sad about losing those benefits. Take note of your feelings, understand them and accept them. Once you accept how you are feeling right now, consider how you can move your mindset forward – and what changes you can implement to help prepare yourself mentally for your return to the workplace. For example, do you need to rebook children into before school care, plan your commute or find a new time for your daily walk? Or do you need to remind yourself that it's fine to feel uncomfortable with change at first and that learning to adapt to change at work can take time?

3. Consider a flexible transition

Most employers are offering a slow transition back to the workplace. There is an understanding that those employees who have enjoyed working from home need to shift their mindset back into office-based working, which can take time.

Many employers are also implementing a hybrid working model, where staff work some days in the office and others from home. For many employees, this offers the ideal transition as it provides the flexibility to balance office and home working, which allows you to slowly and steady reacclimate with the office.

4. Take care of your mental health

If you feel a high level of anxiety and stress at the thought of returning to the office, prioritise your mental health and wellbeing during this transition. Remember the foundations of good mental health and wellbeing at work: set a routine, switch off from work at the end of each day, sleep well, exercise, take regular breaks at work, spend some time by yourself and look out for the warning signs.

5. Restore office rituals

Take a moment to consider what you have missed about office life. Perhaps, for example, you've missed your favourite coffee shop, meeting a friend for lunch, casual conversations with colleagues or celebrating team successes after work. Re-establishing such elements of your former office life will help you feel comfortable back in the workplace and restore a sense of normality to your working week.

For more information or advice, contact eni online at: www.eniweb.com

I may not have gone where I intended to go, but I think I have ended up where I needed to be.

- Douglas Adams

April's Book Recommendation

Cognitive Behavioral Therapy Made Simple

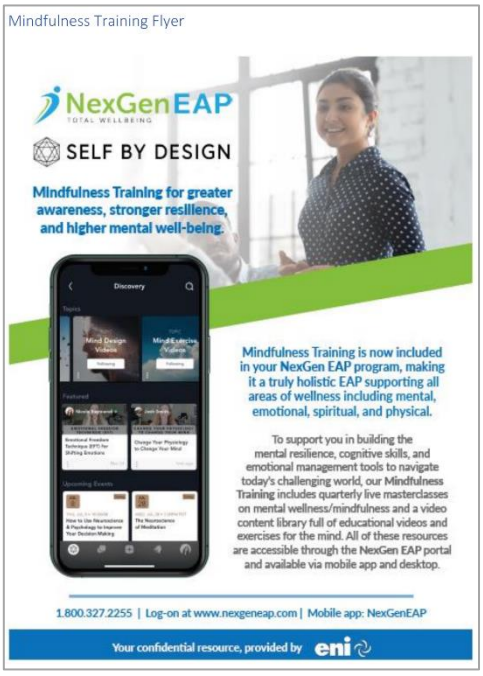
by Seth J. Gillihan

This book takes the concept of mindfulness to the next level with its 10 strategies for improving individuals' mental health. Author Seth J. Gillihan, Ph.D., focuses on effective tools—like identifying negative thoughts—that allow individuals to find relief from their anxiety and depression. While each tool is thoroughly backed with research, the book serves as an easy-to-read manual full of small, simple steps that lead to success.

Cognitive Health & Wellbeing with Self By Design

Integrated into the NexGen EAP Mobile App

Integrated into our NexGen EAP mobile app, Self By Design is a mindset app created to support you in becoming the best version of yourself. Rooted in neuroscience and psychology, this app was designed to keep you inspired and motivated to work towards your wellness goals with curated collections of inspirational quotes, affirmations, and the ability to create your own powerful visual reminders to keep you on track.



Advantages for City of Pryor Creek

eni's NexGen EAPs connects employees and their family members with the assistance they need when they need it most. This will improve employee morale, increase focus, increase retention, and help to minimize workplace incidents. The NexGen EAP's integrated approach to employee well-being demonstrates to employees that they are valued by your organization, which will positively impact your bottom line.

Unique Benefits:

- **Innovative and Synergistic** – Proprietary administrative, HR, and employee-facing software solutions connect employees with resources and assistance for challenges they may be facing**.**
    - Whether employees call for assistance or submit a request via the integrated mobile platform, all services connect to provide the most appropriate and personalized solution.

- **"Wow" Customer Service** – The highest level of customer service is the foundation of **eni**'s NexGen EAP and is exemplified with each employee request.

- **Unrestricted Attentiveness & Unlimited Assistance** – Specialists spend as much time with each caller as necessary, guaranteeing quality assistance with a minimized wait time. In addition, there is no limit on number of calls or requests.

- **Flexible and Personalized** – The NexGen EAP is fully customized, offering resources and plans aimed at each employee's specific needs and offering 24/7 access to all the services available to improve employees' overall well-being.

- **Improved Retention** – Studies demonstrate that employees with customized benefits aimed at meeting their needs have an increased loyalty to their employer. The NexGen EAP's integrated and customized solution is aimed at increasing retention.

- **Increased Productivity & Engagement** – Providing employees with the NexGen EAP's holistic components assists with increasing talent acquisition efforts, maximizing productivity, minimizing healthcare premiums, and reducing absenteeism.

- **Minimized Incidents** – The NexGen EAP empowers you to effectively address today's most pressing HR issues which may include sexual harassment, workplace violence, and the opioid crisis.

- **Total Employee Well-Being –** The NexGen EAP assist employees with setting and achieving their emotional, physical, and financial wellness goals.

➢ Empowering employees to take control of their health and well-being allows City of Pryor Creek to bolster workforce safety, productivity, and satisfaction, ultimately improving employee engagement and retention.

City of Pryor Creek NexGen Program Features & Fees

PROGRAM FEATURES & FEES	NexGenEAP
Short-Term Mental Health Counseling & Coaching (Up to 8 sessions of Face-to-Face, Online, or Telephonic Counseling Sessions **or** 8 sessions of Online or Telephonic Coaching Sessions per issue, per employee, per year, with an unlimited number of issues)	✓
Virtual Concierge Services (unlimited use)	✓
Legal Support (30 mins/issue/year, with an unlimited number of issues)	✓
Financial Support (90 mins/issue/year, with an unlimited number of issues)	✓
Health Advocacy Services (unlimited use)	✓
Wellness Resources & Coaching (unlimited use)	✓
Entertainment Discounts	✓
E-Learning	✓
Self By Design Mindfulness Training	✓
HR Support and Education	✓
Full Promotional Campaign	✓
Mobile App & Web Portal	✓
PEPM Cost for Eligible Employees: 8 sessions	**$1.27**
Annual Investment for 78 Employees: 8 sessions	**$1,188.72**

***2-year rate guarantee.**

**Additional Services continued on the next page. **

Optional Services	Fees
Trauma Response (CISDs) (24/7/365 access to onsite critical incident response services)	**1 hour included** **Additional hours billed at $375/hour**
Organizational Training Sessions (Organizational or professional trainings delivered via in-person or webinar)	**1 hour included** **Additional hours billed at $375/hour**
DOT-SAP Management (Substance Abuse Professional referral and case management services)	**$850/case**
Telehealth (24/7 access to licensed healthcare providers by phone, mobile app, or computer)	**Based on utilization**
Mediation Services (Conflict resolution sessions scheduled through EAP within a week of initial call)	**$350/hour**

ENDEX, INC. OF TULSA

P.O. BOX 471039 / TULSA, OKLAHOMA 74147 / (918)838-3991 / FAX (918)838-3994
LICENSE NO. 0175

QUOTATION

PAGE: 1 OF 1
DATE: 5/17/2024

TO: PRYOR CREEK LIBRARY

QUOTE: 441- 258
REFERENCE: SECURITY ALARM
ADDS

QUANTITY		DESCRIPTION
		WE PROPOSE TO FURNISH AND INSTALL THE FOLLOWING
5	5898	HONEYWELL MOTION DETECTORS
1	7939	HONEYWELL DOOR CONTACT
2	5853	HONEYWELL GLASS BREAKS
		WIRE, LABOR AND PROGRAMMING
		INCLUDES MOVING KEYPAD PANEL TO THE EAST DOOR.

TOTAL COST: $4,050.00

QUOTE IS GOOD FOR 30 DAYS

SIGN HERE AND RETURN TO ENDEX

MIKE BARRETT
ENDEX, INC. OF TULSA

ESTIMATE

Intertribal Software Consultants, Inc.
P.O. Box 1059
Durant, OK 74702

billing@intertribalsoftware.com
+1 (580) 931-3061
www.intertribalsoftware.com

City of Pryor Creek

Bill to
Kevin Trammel
City of Pryor Creek
12 N. Rowe St.
Pryor Creek, OK 74362

Ship to
Courtney Davis
City of Pryor Creek
12 N. Rowe St.
Pryor Creek, OK 74362

Estimate details
Estimate no.: 2448
Estimate date: 05/22/2024

#	Product or service	Description	Qty	Rate	Amount
1.		Laserfiche Cloud Annual Subscription			
2.	**Laserfiche Cloud**	Laserfiche Cloud Subscription - Professional Tier Service - 100 GB storage per user Document Management Audit Trail Starter Direct Share Data Encrypted at Rest Autoscaling of Computing and Storage Resources Automated and Encrypted Backups Intrusion Detection Automated Feature and Security Updates Automated Text Extraction Import Agent with Email Archiving Process Automation Connector Surveys Records Management Laserfiche APIs – 50,000 calls per month Quick Fields Complete with Agent – Limit to 10 Workflow Bots for Process Automation – Limit 1 Microsoft 365 Integration with Simultaneous Editing Integration with MS SharePoint Integration with MS Teams	5	$860.00	$4,300.00
3.					

	Laserfiche Workflow Development	Copy documents and workflows from on premise Laserfiche to Cloud Laserfiche	4	$200.00	$800.00
4.	**Laserfiche Training**	Laserfiche Training for Police staff on managing the Laserfiche Cloud	2	$200.00	$400.00

Total **$5,500.00**

Note to customer

Laserfiche Cloud Professional - Annual Subscription will be 4300.00

MOTOROLA SOLUTIONS

ORIGINAL INVOICE

Motorola Solutions, Inc.
500 West Monroe
Chicago IL 60661
United States
Federal Tax ID: 36-1115800

Transaction Number	Transaction Date	Transaction Total
8230457021	16-MAY-2024	31,972.33 USD

P.O. Number	P.O. Date	Customer Account No
		1036596974

Payment Terms	Payment Due Date
Net Due in 30 Days	15-JUN-2024

Visit our website at www.motorolasolutions.com

Bill To Address

PRYOR, CITY OF
ATTN: Accounts Payable
PO BOX 1167
PRYOR OK 74362
United States

Project No: USOK21D001

Project Name: PRYOR PD USOK21D001

Ship To Address

MUSKOGEE COMMUNICATIONS
1651 N YORK ST
MUSKOGEE OK 74403
United States

IMPORTANT INFORMATION

For all invoice payment inquiries contact
AccountsReceivable@motorolasolutions.com
Telephone: (801) 882-2693

Sales Order(s): USC000646567-R14-FEB-24 14:22:54

SPECIAL INSTRUCTIONS / COMMENTS
General Comment: Regular Invoice

Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
1	SSV00S00038A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX MOBILE RECORDS MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			917.89
2	SSV00S00474A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX RAPID NOTIFICATION 2.0 MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			1,223.85
3	SSV00S00262A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX IMAGING MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			1,214.85
4	SSV00S00190A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX EVIDENCE BARCODE AND AUDITING MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			360.41
5	SSV00S00026A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX ESRI ARCGIS SERVER STANDARD MAINTENANCE:14-			5,408.00

Please detach here and return the bottom portion with your payment

Payment Coupon

Transaction Number	Customer Account No	Payment Due Date
8230457021	1036596974	15-JUN-2024

Transaction Total	Amount Paid
31,972.33 USD	

Please put your Transaction Number and your Customer Account Number on your payment for prompt processing.

PRYOR, CITY OF
ATTN: Accounts Payable
PO BOX 1167
PRYOR OK 74362
United States

Payment Transfer Details

Bank of America, Dallas
WIRE Routing Transit Number: 026009593
ACH/EFT Routing Transit Number: 111000012
SWIFT: BOFAUS3N
Bank Account No: 3756319806

Send Payments To:

MOTOROLA SOLUTIONS
Motorola Solutions, Inc.
13108 Collections Center
Chicago IL 60693
United States
Please provide your remittance details to:
US.remittance@motorolasolutions.com

MOTOROLA SOLUTIONS

Motorola Solutions, Inc.
500 West Monroe
Chicago IL 60661
United States
Federal Tax ID: 36-1115800

ORIGINAL INVOICE

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Net Due in 30 Days	15-JUN-2024

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Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
		JUN-2024:13-JUN-2025:			
6	SSV00S00432A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX PERSONNEL MANAGEMENT MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			722.16
7	SSV00S00334A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX MOBILE FIELD REPORT WITH FIELD INTERVIEW MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			1,214.85
8	SSV00S00072A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX CAD MAPPING MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			1,214.85
9	SSV00S00178A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX DRIVER LICENSE SCANNING MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			360.41
10	SSV00S00352A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX MOBILE STATE & NATIONAL QUERIES MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			917.89
11	SSV00S00012A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX CAD MAINTENANCE (ENHANCED) - STANDARD:14-JUN-2024:13-JUN-2025:			2,159.74
12	SSV00S00331A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX MOBILE ARREST FORM MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			917.89
13	SSV00S00050A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX IBR MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			1,700.79
14	SSV00S00459A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 PROQA POLICE INTERFACE MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			360.41
15	SSV00S00052A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX STATELINK MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			1,700.79
16	SSV00S00193A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX EVIDENCE MANAGEMENT MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			722.16
17	SSV00S00354A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX MOBILE VOICELESS CAD MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			917.89
18	SSV00S00033A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX LAW RECORDS MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			2,429.71
19	SSV00S00438A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX PIN MAPPING MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			722.16
20	SSV00S00028A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX TOUCH MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			1,214.85
21	SSV00S00527A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX TRAFFIC INFORMATION MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			722.16
22	SSV00S00036A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX MOBILE AVL AND MAPPING MAINTENANCE -			917.89

MOTOROLA SOLUTIONS

Motorola Solutions, Inc.
500 West Monroe
Chicago IL 60661
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Federal Tax ID: 36-1115800

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		STANDARD:14-JUN-2024:13-JUN-2025:			
23	SSV00S00015A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX HUB MAINTENANCE (ENHANCED) - STANDARD:14-JUN-2024:13-JUN-2025:			2,969.64
24	SSV00S00199A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX FLEET MAINTENANCE MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			360.41
25	SSV00S00184A-SP	Service From: 14-JUN-2024 Service To: 13-JUN-2025 FLEX EQUIPMENT MAINTENANCE MAINTENANCE - STANDARD:14-JUN-2024:13-JUN-2025:			600.68

Total Tax OK 0.00

USD	Subtotal	31,972.33
USD	Total Tax	0.00
USD	Total	31,972.33
USD	Amount Due	31,972.33

Donation Items

CV-24-27

Incident	Description	Serial Number	Date Obtained
2308-0160	Green electric kids bike		08/02/2023
2308-0694	BLUE/BLACK BICYCLE		08/10/2023
2308-1652	Mountain bike w/motor		08/30/2023
2308-1866	Road master Bicycle		08/31/2023
2309-1416	BLACK BICYCLE W/ TUBE / BROKEN		09/17/2023
2309-1470	Chrome BMX		09/18/2023
2310-0780	Blue bicycle		10/15/2023
2311-0236	Blue BMX bike spray painted bl		11/04/2023
2312-1171	Black bicycle		12/21/2023
2310-1630	20" BMX Bike		10/31/2023

IN THE DISTRICT COURT OF MAYES COUNTY
STATE OF OKLAHOMA

CITY OF PRYOR POLICE DEPARTMENT, ex rel, CITY OF PRYOR CREEK, OKLAHOMA, Plaintiff,	)	
vs.	)	**CASE NO. CV-24-27**
CERTAIN ABANDONED/UNCLAIMED PERSONAL PROPERTY IN THE POSSESSION OF THE PRYOR POLICE DEPARTMENT.	)	

FILED IN THE DISTRICT COURT
MAYES CO. OKLAHOMA
MAY 22 2024
SARAH WALLACE, COURT CLERK
BY _____ DEPUTY

ORDER FOR DISPOSITION OF ABANDONED/UNCLAIMED PERSONAL PROPERTY

Before the Court this 22nd day of May, 2024, is the Application of the City of Pryor Police Department Chief of Police, ex rel., City of Pryor Creek, Oklahoma, a municipal corporation, acting pursuant to 11 O.S. Section 34-104, for judicial authorization for the sale/disposition of certain personal property which have been abandoned and/or otherwise unclaimed and is in the possession of the Pryor Police Department. Movant appears by and through its attorney, Ben Sherrer.

The Court specifically finds notice was mailed to the known owners of the property which is the subject of the application as evidenced by the Affidavit of Mailing on file herein. Further, the Court specifically finds that notice of the hearing was posted in three (3) public locations as evidenced by the Affidavit of Public Posting on file herein. Further, the Court finds that publication notice of the hearing on disposition was duly given in The Paper, a newspaper of general circulation in the City of Pryor Creek and Mayes County, Oklahoma, on April 8, 2024, and April 15, 2024. The Court finds that all notices have been given properly as required in 11 O.S. Section 34-104.

Based upon the allegations contained in the Application, statements of counsel, and relevant law the Court hereby FINDS AND ORDERS AS FOLLOWS:

1. That all of the subject personal property for which judicial authorization for disposition is sought herein:

   A) has been in the custody of the Chief of Police for at least ninety (90) days preceding this Application; and

   B) is not needed to be held as evidence or for any other purpose in connection with any litigation.

2. That the Court hereby authorizes the City of Pryor Police Department ex rel City of Pryor Creek, Oklahoma, as follows:

A) The property set forth in Exhibit A is hereby authorized for disposition via auction with the exact nature of said auction proceeding to be determined by the governing body of the City of Pryor Creek.

B) The property set forth in Exhibit B is hereby authorized for deposit to the credit of the General Fund of the City of Pryor Creek.

C) The property set forth in Exhibit C is hereby authorized for destruction by the City of Pryor Police Department ex rel the City of Pryor Creek.

D) The property set forth in Exhibit D is hereby authorized for donation to a not-for-profit corporation for use by needy families and/or destruction of such items not suitable for donation, at the discretion of the City of Pryor Creek. The court specifically notes that none of said items have a value in excess of $500.00;

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED that the above-referenced and described abandoned/unclaimed personal property shall be disposed of by the City of Pryor Policy Department ex rel City of Pryor Creek, Oklahoma, in the manner set forth herein.

IT IS SO ORDERED.

The Honorable Shawn S. Taylor
District Judge

Approved for Entry:

Ben Sherrer, OBA 17557
Ben Sherrer Law Office, P.C.
Attorney for the Applicant,
City of Pryor Police Department ex rel.
City of Pryor Creek, Oklahoma

	A	B	C	D	E	F
1	Incident	Description	Serial Number	Date Obtained	Owner	Address
2	2306-0422	22cal Magnum revolver	W46771	5/2/2016	Svein Morgan	300 N Kentucky, Pryor, OK 74361
3	2306-0435	Ruger LCR snub nose revolver	54316606	1/6/2019	Jennifer Watkingstick	223 S Cherokee St, Tahlequah, OK 74464
4	2401-1033	Coin collection in cash box		4/1/2009	Unknown	
5	2307-1757	FEG 9mm w/magazine	L020988	1/7/2017	Seth Coffman/Destiny Winnick	4950 W. Farm RD Lot 36, Brookling, MO 65619
6	2401-1009	M-11, 9mm firearm	94-0031566	12/1/2022	Unknown	
7	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]
8	2209-0142	Blk Glock .45 with magazine	LFK640	9/3/2022	Paul Underwood	709 N. Thompson St, Vinita, OK 74301
9	2209-0142	Ruger .22 w/mag & ammo	UBU5313	9/3/2022	Paul Underwood	709 N. Thompson St, Vinita, OK 74301
10	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]
11	2210-1320	silver .38 caliber revolver	D57517	10/31/2022	Gage Anderson	Transient
12	2211-0341	Gun box - .22cal revolver	71740	11/9/2022	Jackie Martin	5209 Kershaw Cir, Muskogee, OK 74401
13	2306-0353	Smith & Wesson 9mm pistol	HLY7605	7/21/2021	Shawn Ford	325 N. Coo-Y-Yah, Pryor, OK 74361
14	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]
15	2307-1018	Ruger Security Six Revolver	161-64036	1/7/2016		
16	2311-0822	Glock 9mm Gen 5	BRAG052	11/13/2023		
17	2311-1092	HiPoint 9mm	P10136565	6/10/2022	Jacob Shivers	400 S Adair, Pryor, OK 74361
18	2212-0098	Green and black SCCY 9mm	743068	12/2/2022		
19	2212-0098	Magazine w/6 rounds		12/12/2022		
20	2301-0084	Black palmetto semi-auto handg	RK022611	1/2/2023	Cody Nigel	804 Sprinters Row, Florissant, MO 63034
21	2301-0084	Springfield handgun	s4137976	1/2/2023		
22	2302-0012	black HiPoint JHP 45 cal handgun	X4282998	2/1/2023	Jennifer Stumpff	218 Park St, Pryor, OK 74361
23	2303-0605	.40 Cal High Point	X7260511	3/10/2023	Roger Gilley	2881 S 432, Pryor, OK 74361
24	2305-1035	IA Industries 9mm firearm	453590	5/16/2023	Sean Fields	15 Archer St, Pryor, OK 74361
25	2305-1035	M88A 9mm firearm	M88A07603	5/16/2023	Sean Fields	15 Archer St, Pryor, OK 74361
26	2306-0401	Taurus 9mm handgun	TLW21227	6/6/2023	Brett Stevens	821 Bonnie Ave, Pryor, OK 74361
27	2307-1967	22 CAL REVOLVER	RTM0262	7/23/2023	Daniel Kuzmenco	600 Schubert Ln, Niederwald, TX 78640
28	2309-0841	9mm Taurus hand gun	TJW33845	9/10/2023	Rodney Dooley	12802 E 130th St, Broken Arrow, OK 74011
29	2311-0362	GLOCK 45, WITH CLIP AND 6 BULL	BFPU825	11/6/2023	Charlotte Smith	Deceased
30	2308-0530	Paintball handgun		2/21/2019	Josh Sargent	19 S. Bailey, Pryor, OK 74361
31	2311-0846	Ruger 45cal	67185000	12/23/2021	Jimmy Wayne Lee	12215 Little Blue Heron, Conroe, TX 77304
32	2403-0306	HiPoint 9mm	P1218737	6/21/2009	Glenda Smith	201 N. Indianola, Pryor, OK 74361
33	2211-0344	GAMO Pellet Gun	04-1C-791134-17	11/9/2022	Bruce Wolf	16350 S 4170 RD, Claremore, OK 74361
34	2301-0588	Remington 1100 Shotgun	P021955V	2/11/2022	Cory Juneau	
35	2309-1585	AR style BB gun	19G06328	8/14/2020	Traeton Pickup	114 N. Taylor, Pryor, OK 74361
36	2310-1347	Daisy BB Rifle	Model 19388	1/20/2021	Connor Stevens	321 SE 14th, Pryor, OK 74361
37	2310-1347	Container of BB's		1/20/2021	Connor Stevens	322 SE 14th, Pryor, OK 74361
38	2311-0015	Rifle style pellet gun	D19X01426	6/10/2021	Ronald Blair	307 N. Mayes, Pryor, OK 74361
39	2401-1009	Pistol grip long gun		12/1/2022	Unknown	
40	2309-2015	Walther .380 firearm	WM006868	10/24/2020	Tammera Arriaga	13 S Mayes, Pryor, OK 74361

Deposit Items

Incident	Description	Date Obtained	Owner	Ad
2304-1499	$27.00	4/26/2023	Yolina Russell	146 N 4418 Circle, Salina, OK 74365
2305-0324	$60.00	5/6/2023	Keiser Thomas	603 NE 5th, Pryor, OK 74361
2306-0837	$50.00	3/1/2012	Matthew Paris	614 Belmont Ct, Pryor, OK 74361
			Taylor Littlefield	2619 N. 432 RD, Pryor, OK 74361
			Daniel Hauenstein	614 Belmont Ct, Pryor, OK 74361
2307-1760	$46.00	8/23/2017	Mack Estep	1220 SE 9th, Pryor, OK 74361
2308-1767	$6.53	11/21/2019		
2401-1009	$153.44	11/30/2023		
2306-0023	$51.00	12/24/2012	Richard Lorenz	(Deceased)
2308-1762	$3.00	11/11/2019	Amanda Lane	125 Pine St, Big Cabin, OK 74332
2309-1640	$20.00	9/6/2020	none	n/a

Destruction Items

	A	B	C	D	E	
1	Incident	Description	Serial Number	Date Obtained	Owner	
2	2206-0852	Eastsport backpack		6/28/2022	unknown	
3	2307-0456	Backpack w/2 gps units and glasses		12/16/2013	unknown	
4	2307-1757	Green backpack of misc items		7/1/2017	Seth Coffman/Destiny Winnick	4950 W. FM RD Lot 36, Brookling, MO 65619
5	2307-1757	women's Nike shoes		7/1/2017	Destiny Winnick	4950 W. FM RD Lot 36, Brookling, MO 65619
6	2308-0535	Backpack of misc items		3/9/2019	unknown	
7	2308-1006	Bottle of Jack Daniels		4/25/2019	unknown	
8	2308-1006	Bottle of Jim Beam in backpack		4/25/2019	unknown	
9	2308-1006	Camo backpack w/alcohol		4/25/2019	unknown	
10	2309-0549	Bag		3/6/2020	Tammy Sutherland	424 N. Oklahoma, Pryor, OK 74361
11	2309-0557	Backpack w/recovered prop		4/15/2020	unknown	
12	2310-1579	Three black bags		3/26/2021	unknown	
13	2310-1521	BACKPACK W/MISC ITEMS		10/29/2023	Jason Johnico	16 S. Vann, Pryor, OK 74361
14	2304-1529	BLK/GRY SAMSUNG PHONE	RFCR821RZ9H	5/10/2023	Dewayne Morrison	103 S. Whitaker, Pryor, OK 74361
15	2307-0183	Wallet w/misc contents		7/3/2023		
16	2308-0619	KEY LANYARD		8/9/2023		
17	2308-0364	I PR SILVER & 1 PAIR BLK		8/22/2023		
18	2308-1428	insurance card with cover		9/7/2023	Debra Kerns	40731 S 585 RD, Jay, OK 74346
19	2309-1416	BLUE MULTI-TOOL		9/17/2023		
20	2309-1790	HEATHER ONEAL, X2 CARDS		9/23/2023		
21	2309-1909	ARVEST DEBIT CARD W/ HEARTS		9/25/2023		
22	2310-1506	Kia Sorento key		10/26/2023		
23	2311-0478	SSC AND PHOTO		11/8/2023		
24	2311-0908	TRIBAL CARDS		11/14/2023		
25	2311-1059	Wallet w/misc contents		11/17/2023		
26	2311-1269	BLACK KNIFE W/ TOWEL & TAPE		11/21/2023		
27	2311-1269	1 BROWN & 1 BLACK TOY		11/21/2023		
28	2311-1613	Broken cellphone and keys		12/1/2023		
29	2308-0175	wallet w/bank cards		12/1/2023	Lexi Littlefield	3 Deer Lake TRL, Kansas, OK 74347
30	2306-1101	"DAVE" BANK CARD	52958000946663263	6/23/2023		
31	2306-1241	BLACK CELL PHONE		6/19/2023		
32	2309-0209	BLK CELL PHONE		9/20/2023		
33	2309-0801	BLK "TCL" PHONE		9/9/2023		
34	2207-0019	Mastercard debit cards x3		7/5/2022	Phillips Baucom	206 S. Whitaker, Pryor, OK 74361
35	2211-0114	Kate Spade Wallet - no id		11/3/2022		
36	2305-1467	RED 1ST AID KIT		5/30/2023		
37	2305-1197	FOUND WALLET		5/18/2023	Jordan Mathis	302 SE 12th, Pryor, OK 74361
38	2306-1308	Box of glucose medicine		7/3/2023	Theresa Stiles	Unknown
39	2310-0537	Black bag with make up		10/13/2023		
40	2310-0691	bag with items		10/13/2023		
41	2310-1506	Bag of misc clothes		10/29/2023		
42	2309-2015	T. Arriaga's pants		10/24/2020	Tammera Arriaga	13 S Mayes, Pryor, OK 74361
43	2309-2015	'Oklahoma' shirt		10/24/2020	Tammera Arriaga	13 S Mayes, Pryor, OK 74361
44	2309-2015	GSR Kit - T. Arriaga		10/24/2020		
45	2309-2015	T. Arriaga's socks		10/24/2020	Tammera Arriaga	13 S Mayes, Pryor, OK 74361
46	2309-2015	Shoes belonging to C. Arriaga		10/24/2020	Carlos Arriaga	410 Kingsway, Muskogee, OK 74401
47	2309-2015	Clothing of C. Arriaga		10/24/2020	Carlos Arriaga	410 Kingsway, Muskogee, OK 74401
48	2309-2015	TV Box -BLOOD-		10/24/2020	Carlos Arriaga	410 Kingsway, Muskogee, OK 74401
49	2309-2015	broken glasses		10/24/2020	Carlos Arriaga	410 Kingsway, Muskogee, OK 74401
50	2309-2015	Wax Candle		10/24/2020	Tammera Arriaga	13 S Mayes, Pryor, OK 74361
51	2309-2015	7 fired casings - .380 Ammo		10/24/2020	Tammera Arriaga	13 S Mayes, Pryor, OK 74361
52	2309-2015	3 fired bullets		10/24/2020	Tammera Arriaga	13 S Mayes, Pryor, OK 74361
53	2309-2015	Red shirt from bed		10/24/2020	Carlos Arriaga	410 Kingsway, Muskogee, OK 74401
54	2309-2015	Red shorts		10/24/2020	Carlos Arriaga	410 Kingsway, Muskogee, OK 74401
55	2309-2015	Green pouch from bedroom		10/24/2020	Tammera Arriaga	13 S Mayes, Pryor, OK 74361
56	2306-0023	Homemade Silencer		12/28/2012	Brandon Ford / Mackenzie McCabe	4415 W. CO RD, Odessa, TX 79762
57	2306-0023	Wallet and 2 cell phones		12/24/2012	Richard Lorenz	(Deceased)
58	2306-0023	Bedding		12/24/2001	Richard Lorenz	(Deceased)
59	2306-0023	Pocket knife		12/24/2012	Richard Lorenz	(Deceased)
60	2401-1030	Living will and misc papers		6/19/2007	David Johannson	(Deceased)
61	2306-0075	Papers and Cuff key		11/19/2013	Aaron Peters	66 Village LN, Pryor, OK 74361
62	2306-0075	Asus Nexus 7 tablet	D1QKBC034000	11/19/2013	Aaron Peters	66 Village LN, Pryor, OK 74361
63	2306-0078	baseball cap - C. Peyton		1/1/2016	Cole Peyton	1205 SE 15th ST, Pryor, OK 74361
64	2306-0078	Two jackets		1/1/2016	Derek Morgan	5409 E 71st St, Pryor, OK 74361

Destruction Items

	A	B	C	D	E	F
1	Incident	Description	Serial Number	Date Obtained	Owner	Address
65	2306-0081	Gray house slippers		10/25/2017	Jessica Chavez	1220 SE 9th C-1, Pryor, OK 74361
66	2306-0084	Cigarette butt in sack		7/19/2016	unknown	
67	2401-1065	Brown belt		7/12/2010	Patrick Reasoner	1220 SE 9th D95, Pryor, OK 74361
68	2306-0290	Personal property and wallet		6/5/2023	Julius Foster (Deceased)	Deceased
69	2306-0426	Knife in paper sack		10/28/2016	Tyler Kerns	285 N. 2nd St, Langley, OK 74350
70	2306-0426	Knife in sack (found in car)		10/28/2016	Tyler Kerns	285 N. 2nd St, Langley, OK 74350
71	2306-0432	window breaker/locking knife		9/18/2017	Unknown	
72	2306-0435	Five bullets		1/6/2019	Jennifer Walkingstick	223 S Cherokee St, Tahlequah, OK 74464
73	2306-0437	Potato Peeler		7/23/2020	Deanna Stealer	309 N. Sawyer, Pryor, OK 74361
74	2306-0438	Red handled scissors		9/30/2020	Caitlynn Heathcock	1408 NE 3rd, Pryor, OK 74361
75	2309-0028	small flashlight		9/1/2023	James S. Rabbit	Unknown
76	2309-0028	Pepper spray		9/1/2023	James S. Rabbit	Unknown
77	2309-0028	Machete knife		9/1/2023	James S. Rabbit	Unknown
78	2301-0020	3 bottles of unopened alcohol		1/1/2003	Alan Adams	16708 Ingalls St, Gardner, KS 66030
79	2301-1218	barton vodka - 200 ml		1/21/2023	Michael Chalakee	125 S Orphan, Pryor, OK 74361
80	2306-0490	2 bottles of Burnett's vodka		5/30/2012	Aaron Wagner	404 Cobbleston Ct, Pryor, OK 74361
81	2306-0494	4 unopened BudLight cans		3/29/2021	Kevin Townsend	202 Oakridge, Salina, OK 74365
82	2311-1368	bottle of vodka		11/24/2023	Richard Johnson	Unknown
83	2306-0495	Ammunition		1/1/2019	Clifton Wolfe	1220 SE 9th B35, Pryor, OK 74361
84	2306-0495	Arml Filli .22cal revolver	43147	1/1/2019	Clifton Wolfe	1220 SE 9th B35, Pryor, OK 74361
85	2306-0497	3 Pellet gun pellets		11/2/2020	Unknown	
86	2311-0052	red/black pocket knife		11/1/2023	Warren Jones	16 S Vann, Pryor, OK 74361
87	2311-0056	Seven rounds of ammo		11/1/2023	Erin Blair	738 W 470, Pryor, OK 74361
88	2309-1655	Women's Nike 9.5 shoes		9/21/2023	Unknown	
89	2308-1746	Spray paint used for graffiti		8/28/2023	Unknown	
90	2308-1746	Lighter		8/28/2023	Unknown	
91	2308-1746	Burnt paper w/possible blood		8/28/2023	Unknown	
92	2308-1759	Two dumbbells used in domestic		8/28/2023	Jan Powell	105 N. Elliott, Pryor, OK 74361
93	2309-0668	vodka		9/16/2023	Weston Sloan	901 W Cherokee St, Jay, OK 74346
94	2306-0077	Purse belonging to Neal		1/4/2019	Cathy Neal (Deceased)	
95	2306-0765	Canon Rebel w/bag	1160309600	3/18/2005	Unknown	
96	2308-1762	Purse		11/11/2019	Amanda Lane	125 Pine St, Big Cabin, OK 74332
97	2307-0456	Misc clothing		12/16/2013	Madison Perry / Madison Schwering	304 SE 14th St, Pryor, OK 74361 / 406 SE 5th St, Pryor, OK 74361
98	2306-0290	Gray Hoodie - S. Gilmore		2/20/2017	Shenavia Gilmore	
99	2306-0290	Gray bra - S. Gilmore		2/20/2017	Shenavia Gilmore	
100	2306-0290	Gray t-shirt - S. Gilmore		2/20/2017	Shenavia Gilmore	
101	2306-0290	Shorts - S. Gilmore		2/20/2017	Shenavia Gilmore	
102	2306-0290	Black Socks - T. Gilmore		2/20/2017	Tristen Gilmore	
103	2306-0290	Black t-shirt - T. Gilmore		2/20/2017	Tristen Gilmore	
104	2306-0290	Black shorts - T. Gilmore		2/20/2017	Tristen Gilmore	
105	2306-0290	Sandals in sack - T. Gilmore		2/20/2017	Tristen Gilmore	
106	2211-0341	Warteck knife (pink handle)		11/9/2022	Jackie Martin	5209 Kershaw Cir, Muskogee, OK 74401
107	2306-0290	2 boxes of .22 LR rounds		2/20/2017	Julius Foster (Deceased)	
108	2306-0290	Ammo box of misc ammo		2/20/2017	Julius Foster (Deceased)	
109	2306-0290	blk Ammo box of misc ammo		2/20/2017	Julius Foster (Deceased)	
110	2306-0290	Clothing		2/20/2017	Julius Foster (Deceased)	
111	2401-1009	Pardner, 20G shotgun	-scratched off-	12/1/2022	Unknown	

PETITIONER'S EXHIBIT
P

PENGAD 800-631-6989

Donation Items

	A	B	C	D	E
1	**Incident**	**Description**	**Date Obtained**	**Owner**	**Addre**
2	2308-0160	Green electric kids bike	8/2/2023	unknown	
3	2308-0694	BLUE/BLACK BICYCLE	8/10/2023	Emilio Gonzalez	1745 S. Elliott #3, Pryor, OK 74361
4	2308-1652	Mountain bike w/motor	8/30/2023	unknown	
5	2308-1866	Road master Bicycle	8/31/2023	unknown	
6	2309-1416	BLACK BICYCLE W/ TUBE / BROKEN	9/17/2023	unknown	
7	2309-1470	Chrome BMX	9/18/2023	unknown	
8	2310-0780	Blue bicycle	10/15/2023	unknown	
9	2310-1102	KROME BMX BIKE	10/22/2023	Nathanute Bolin	114 N. Ora St, Pryor, OK 74361
10	2311-0236	Blue BMX bike spray painted bl	11/4/2023	Robert Maltby	210 N. Rowe St, Pryor, OK 74361
11	2312-1171	Black bicycle	12/21/2023	unknown	
12	2310-1630	20" BMX Bike	10/31/2023	Bradley Turtle	Unknown

Sarah Wallace
I, ~~Jenifer Clinton~~, Court Clerk For Mayes County, Oklahoma, hereby certify that the foregoing is a true, correct and full copy of the instrument herewith set out as appears of record in the Court Clerk's Office of Mayes County, Oklahoma.

This 22 day of May, 2024

By _____ Deputy

Sarah Wallace
~~Jenifer Clinton~~
Court Clerk

Auction Items

CV-24-27

Incident	Description	Serial Number	Date Obtained
2306-0422	.22cal Magnum revolver	W46771	05/02/2016
2401-1033	Coin collection in cash box		04/01/2009
2306-0435	Ruger LCR snub nose revolver	54316606	01/06/2019
2209-0142	Blk Glock .45 with magazine	LFK640	09/03/2022
2209-0142	Ruger .22 w/mag & ammo	UBU5313	09/03/2022
2210-1320	silver .38 caliber revolver	D57517	10/31/2022
2211-0341	Gun box - .22cal revolver	71740	11/09/2022
2306-0353	Smith & Wesson 9mm pistol	HLY7605	07/21/2021
2307-1018	Ruger Security Six Revolver	161-64036	01/07/2016
2311-0822	Glock 9mm Gen 5	BRAG052	11/13/2023
2311-1092	HiPoint 9mm	P10136565	06/10/2022
2309-2015	Walther .380 firearm	WM006868	10/24/2020
2212-0098	Green and black SCCY 9mm	743068	12/02/2022
2212-0098	Magazine w/6 rounds		12/12/2022
2301-0084	Black palmetto semi-auto handg	RK022611	01/02/2023
2301-0084	Springfield handgun	s4137976	01/02/2023
2302-0012	black HiPoint JHP 45.cal handgun	X4282998	02/01/2023
2303-0605	.40 Cal High Point	X7260511	03/10/2023
2305-1035	JA Industries 9mm firearm	453590	05/16/2023
2305-1035	M88A 9mm firearm	M88A07603	05/16/2023
2306-0401	Taurus 9mm handgun	TLW21227	06/06/2023
2307-1967	22 CAL REVOLVER	RTM0262	07/23/2023
2309-0841	9mm Taurus hand gun	TJW33845	09/10/2023
2311-0362	GLOCK 45, WITH CLIP AND 6 BULL	BFPU825	11/06/2023
2307-1757	FEG 9mm w/magazine	L020988	01/07/2017
2401-1009	M-11, 9mm firearm	94-0031566	12/01/2022
2308-0530	Paintball handgun		02/21/2019
2311-0846	Ruger 45cal	67185000	12/23/2021
2403-0306	HiPoint 9mm	P1218737	06/21/2009
2211-0344	GAMO Pellet Gun	04-1C-791134-17	11/09/2022
2301-0588	Remington 1100 Shotgun	P021955V	02/11/2022
2309-1585	AR style BB gun	19G06328	08/14/2020
2310-1347	Daisy BB Rifle	Model 1938B	01/20/2021
2310-1347	Container of BB's		01/20/2021
2311-0015	Rifle style pellet gun	D19X01426	06/10/2021
2401-1009	Pistol grip long gun		12/01/2022

QUOTE

MELTON'S A/C & APPLIANCE SERVICE
PO BOX 38, 27 S TAYLOR
PRYOR, OK 74362
918-825-0461 FAX 918-825-0459

DATE: MAY 22, 2024

LICENSE # 6141

QUOTE FIRM FOR 30 DAYS

TO: Pryor Animal Shelter

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Randy		Due on receipt	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Quote to replace and install new Rheem (1) 5 ton & (1) 4 ton 410a 14.3 seer heat pump units with electric air handlers.		$13,285.00
		SUBTOTAL	
		SALES TAX	
		TOTAL	**$13,285.00**

Quotation prepared by: _____

To accept this quotation, sign here and return: _____

Thank you for your business!

JAYCO
HEAT & AIR

6823 E 106th Pl
Tulsa, OK 74133-7147
+19182219686 / +19189951051
janna@jaycoheatandair.com

Estimate

ESTIMATE#	1043969063
DATE	05/22/2024
PO#	

CUSTOMER

City of Pryor Creek
12 North Rowe Street
Pryor OK 74361
(918) 810-5924

SERVICE LOCATION

City of Pryor Creek
502 E Graham Ave
Pryor Oklahoma 74361
(918) 810-5924

DESCRIPTION

Installation of 2 new 5 ton HVAC (heat-pump) systems for the dog pound.

Pricing includes parts and labor.

Trane.

XR14 Condensing unit (outdoor unit)
TEM4 Air handler (indoor unit)

Estimate

Description	Qty	Rate	Total
Parts & Labor	2.00	11,974.00	23,948.00

CUSTOMER MESSAGE

PRE-WORK SIGNATURE

Signed By:

Estimate Total: **$23,948.00**

accept estimate | request a change

UNITED HEATING & AIR

PO Box 1211
Jenks, OK 74037
(918) 296-7647
btunitedheatac@gmail.com

Estimate

ESTIMATE#	1043900564
DATE	05/21/2024
PO#	

CUSTOMER	SERVICE LOCATION
P&J Homes 3809 NE 1st St Pryor OK 74361 (918) 373-0993	P&J Homes 1365 N Mill St Pryor Oklahoma 74361 (918) 373-0993

DESCRIPTION

ESTIMATE

- S14AC60
  American Standard Equipment

  1-4A7A4060N1 14 Seer2 5 Ton Air Conditioner
  1-4A7A4048N1 14 Seer2 4 Ton Air Conditioner

  Replace A/C's only with new 5ton & 4ton American Standard Equipment

  $7,753.00
- Change Out Warranty for 14Seer/15Seer Systems

  Remove & Haul off old equipment
  New Thermostat & Filter
  HVAC Warranties:
  20yr Heat Exchanger
  10yr Compressor
  10yr Parts
  1yr Labor w/annual maintenance Agreement
  Please Register Warranty (Link On Invoice)
  https://www.americanstandardair.com/resources/warranty-and-registration/

  $0.00

$7,753.00

ESTIMATE 1

- Total Price
  American Standard Equipment
  1-4A7A4060N1 14SEER 5 TON A/C
  1-BAYHTR1523BRKA Heat Strip
  1-TEM4B0C60H1 5 Ton Air Handler
  1-4A7A4048N1 14SEER 4 TON A/C
  1-BAYHTR1517BRKA Heat Strip
  1-TEM4A0C60H1 4 Ton Air Handler

  Replace air handlers
  Replace A/C's 1-5 Ton, 1-4 Ton
  Complete system change out

  $18,137.00
- Change Out Warranty for 14Seer/15Seer Systems

  Remove & Haul off old equipment
  New Thermostats & Filters
  HVAC Warranties:
  20yr Heat Exchanger
  10yr Compressor
  10yr Parts
  1yr Labor w/annual maintenance Agreement
  Please Register Warranty (Link On Invoice)
  https://www.americanstandardair.com/resources/warranty-and-registration/

  $0.00

$18,137.00

CUSTOMER MESSAGE

ESTIMATE	ESTIMATE 1
Thank you for choosing United Heating and Air! We're thrilled to start a lasting relationship with you and meet all your HVAC needs. Don't forget to ask about our	Thank you for choosing United Heating and Air! We're thrilled to start a lasting relationship with you and meet all your HVAC needs. Don't forget to ask about our

financing options. God bless! Please Note this is just a estimate, prices are subject to change based on inflation and material cost. Thank you for your understanding.

financing options. God bless! Please Note this is just a estimate, prices are subject to change based on inflation and material cost. Thank you for your understanding.

PRE-WORK SIGNATURE

Signed By:

Electrical Services, LLC
PO Box 734
Pryor, OK 74362
+19188254640
esi@esipryor.com
www.esipryor.com

Invoice 31851

BILL TO
Pryor Creek Recreation Center
PO Box 1167
Pryor, OK 74362

DATE	PLEASE PAY	DUE DATE
05/28/2024	**$33,925.00**	06/27/2024

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	5/28/24: 50% invoice as per quote for LED upgrade project at PCRC.			33,925.00

Thank you for the business.

3% Added to Total for All Payments Made Via Credit Card.

SUBTOTAL	33,925.00
TAX	0.00
TOTAL	33,925.00
TOTAL DUE	$33,925.00

THANK YOU.

5% Added Monthly on all Late Payments

JAYCO
HEAT & AIR

6823 E 106th Pl
Tulsa, OK 74133-7147
(918) 221-9686 / (918) 995-1051
janna@jaycoheatandair.com

Estimate

ESTIMATE#	1014837611
DATE	06/01/2023
PO#	

CUSTOMER	SERVICE LOCATION
City of Pryor Creek 100 East Graham Avenue Pryor OK 74361 (701) 430-1397	City of Pryor Creek 111 Southeast 9th Street Pryor OK 74361 (701) 430-1397

DESCRIPTION	Installation of 2 new louvered grills, new exhaust fan, and motorized damper for the pool chemical area. Repair duct. *The wiring from the breaker to the new exhaust fan will need to be completed by a licensed electrician.

Estimate

Description	Qty	Rate	Total
Installation Parts & Labor Installation Parts & Labor	1.00	4,500.00	4,500.00

CUSTOMER MESSAGE

Estimate Total: **$4,500.00**

PRE-WORK SIGNATURE

Signed By:

84-845-5091 Mtm

Invoice

JAYCO HEAT & AIR

6823 E 106th Pl
Tulsa, OK 74133-7147
(918) 221-9686 / (918) 995-1051
janna@jaycoheatandair.com

DATE	09/11/2023
INVOICE#	11652
TERMS	Due Upon Receipt
DUE DATE	09/11/2023

BILL TO	SERVICE LOCATION
City of Pryor Creek 12 North Rowe Street Pryor OK 74361 (918) 530-1381	City of Pryor Creek 111 Southeast 9th Street Pryor OK 74361 (701) 430-1397

JOB#	DATE	PO/REF#	DESCRIPTION
1027122130	12/18/2023		Installation of a new louvered grills, 2 new exhaust fans, and motorized dampers for the pool chemical area. Repair duct. *The wiring from the breaker to the new exhaust fan will need to be completed by a licensed electrician. **Completion Notes:**

Claim:: **Authorization #::**

Customer Contract ID #:: **SHW Case #::**

Job Charges	Qty	Rate	Total
Installation Parts & Labor Installation Parts & Labor	1.00	$4,500.00	$4,500.00
Parts & Labor Direct cost of electricians needed to repair corroded wiring.	1.00	$1,000.00	$1,000.00
Job Subtotal			**$5,500.00**
Job Total			**$5,500.00**

PRE-WORK SIGNATURE	POST-WORK SIGNATURE

Signed By: Signed By:

CUSTOMER MESSAGE

Invoice Total:	**$5,500.00**
Deposits (-):	**$0.00**
Payments (-):	**$0.00**
Total Due:	**$5,500.00**

Pool - Chemical Rm Ventilation System
Council Approved - Mtg 5-16-23: Item H

84-845-5091 akm

Invoice

JAYCO HEAT & AIR
6823 E 106th Pl
Tulsa, OK 74133-7147
(918) 221-9686 / (918) 995-1051
janna@jaycoheatandair.com

DATE	09/11/2023
INVOICE#	11652
TERMS	Due Upon Receipt
DUE DATE	09/11/2023

BILL TO

City of Pryor Creek
12 North Rowe Street
Pryor OK 74361
(918) 530-1381

SERVICE LOCATION

City of Pryor Creek
111 Southeast 9th Street
Pryor OK 74361
(701) 430-1397

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Pool - Chemical Rm Ventilation System
Council Approved - Mtg 5-16-23: Item H

CITY OF PRYOR

PRYOR, OKLAHOMA

05-22-2024

BID FOR MOWING OF THE RIGHTS-OF-WAY WITHIN THE CITY LIMITS OF PRYOR (JULY 2024, AUGUST 2024, SEPTEMBER 2024, APRIL 2025, MAY 2025, JUNE 2025)

$30,000.00

THANK YOU

DUANE FOUGHT
2235 N. 432
PRYOR, OKLAHOMA 74361

McWhirt Trucking, LLC
1672 N 4425
Salina, OK 74365-2150 USA
+19186372886
mcwhirttrucking@gmail.com

Estimate

ADDRESS
City of Pryor Creek
Pryor Street Department
6th North Taylor
Pryor OK 74361

ESTIMATE # 1001
DATE 05/17/2024

DATE	DESCRIPTION	QTY	RATE	AMOUNT
Services	Mowing of highway rights of way within the city limits of Pryor. Mowing 6 times per the request of Buddy Glenn any additional mowing will be extra.	6	6,000.00	36,000.00

TOTAL **$36,000.00**

Accepted By

Accepted Date

Bonded

RIDDLE
HEAT & AIR

Insured

Service & Remodel

Charles Riddle, OWNER/OPERATOR
(918) 695-7382 | P.O. Box 316 | Inola, OK 74036

Date 4-22 20 24

Customer Scott McGill

Quote

Pryor Golf Course 918-

QUANTITY	DESCRIPTION	PRICE
	Install one 18,000 BTU Mini Split in Kitchen Area. Crushing but Electric to outdoor Unit	3056.00
	Install one 9,000 BTU Mini Split in Mens BR. Crushing but Electric	$2056.00

Approved By:

Tax

Masters Heating Cooling Inc
1028 W Graham Ave.
Pryor, OK 74362
918-824-2300
office@mastersheatcool.net

Estimate

ESTIMATE # 4-10-24
DATE 04/10/2024
EXPIRATION DATE 04/10/2024

ADDRESS
Dennis Bowman
Pryor Creek Golf Course
724 E 530
Pryor, OK 74361

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

***P.O. NUMBER**
2.5 ton package duct

***CREW**
Nick

DATE	ITEM	DESCRIPTION	QTY	PRICE	AMOUNT
04/10/2024	**Quote**	Install used 2.5 Ton package unit on roof. Cut hole through roof for supply air and return air. Seal roof and ductwork. Run duct system for entry, cook area, and both bathrooms. Warranty 1 year labor on installation of duct system. Keeping filters clean is homeowner's responsibility & will reduce operating cost. Warranty work performed during normal working hours. This proposal is good for 30 days.	1	7,800.00	7,800.00T

SUBTOTAL	7,800.00
TAX	0.00
TOTAL	**$7,800.00**

Accepted By

Accepted Date

ORDINANCE NO. 2024-_____

AN ORDINANCE AMENDING TITLE 3, CHAPTER 2A, SECTION 7 REGARDING MOBILE FOOD SERVICES "RESTRICTIONS ON LOCATION AS TO TIME" BY REPEALING SAID SECTION 7 OF TITLE 3, CHAPTER 2A; AND PROVIDING FOR REPEALER AND SEVERABILITY.

WHEREAS, THE CITY COUNCIL FINDS IT TO BE IN THE INTEREST OF THE PROMOTION OF COMMERCE WITHIN THE CITY AND IN THE INTEREST OF EXPANSION OF AVAILABLE MOBILE FOOD SERVICES TO THE PUBLIC TO AMEND THE CITY CODE REMOVING CERTAIN RESTRICTIONS ON MOBILE FOOD SERVICES AS HEREINAFTER SET FORTH.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR, AND THE COUNCIL OF THE CITY OF PRYOR CREEK, MAYES COUNTY, STATE OF OKLAHOMA, TO-WIT:

Title 3, Chapter 2A, SECTION 7 of the Code of Ordinances of the City of Pryor Creek, Mayes County, State of Oklahoma, is hereby amended by the repeal, in total, of said Section 7 of Title 3, Chapter 2A as follows, to-wit: (deletions indicated by strike through and additions indicated by underline)

3-2A-7: RESTRICTIONS ON LOCATION AS TO TIME:

SECTION 1.

A. No mobile food service may remain located at the same location for more than twelve (12) hours during any single twenty-four (24) hour period of time.

B. No mobile food service may be located at the same location more than ninety (90) days, whether consecutive or not, during any calendar year.

Passed and Approved by the Council of the City of Pryor Creek, Oklahoma, in regular session on this _____day of _____, 2024.

_____

ATTEST: **ZAC DOYLE, MAYOR**

_____

COURTNEY DAVIS, CITY CLERK

APPROVED AS TO FORM AND LEGALITY:

_____

CHASE MCBRIDE, CITY ATTORNEY

ORDINANCE NO. 2024-____

AN ORDINANCE AMENDING FIREWORK REGULATIONS

WHEREAS, the City of Pryor Creek currently has enacted an ordinance regarding the use and sale of fireworks within the City's boundaries.

WHEREAS, The City Council of the City of Pryor Creek, Oklahoma, finds and declares as the legislative body of the City that it is in the best interests of the citizens of the City to amend the current ordinance to allow for the limited sale and use of fireworks within the City limits.

NOW, THEREFORE, be it ordained by the People of Pryor Creek by and through the Mayor, and the City Council of the City of Pryor Creek, Mayes County, Oklahoma pursuant to the emergency provisions of the Charter of the City of Pryor Creek, Oklahoma Article 3, Sections 19 and 20 to wit:

5-4C-2 entitled "FIREWORKS REGULATED" of the Code of Ordinances of Pryor Creek, Mayes County, State of Oklahoma shall be amended as follows:

A. "Fireworks Defined: For the purpose of this section, "fireworks" shall have the meaning prescribed by state law, 68 Oklahoma Statutes section 1622.

B. Fireworks Usage: The discharge, firing or use of fireworks within the corporate limits of the City is allowed for residential purposes as stated within this Ordinance. Public Firework Displays are hereby prohibited excepting only such activity which is carried out pursuant to a permit issued by the City effective for the current year in which such activity is carried out.

    1. Public Fireworks Displays:

        a. Supervised public displays utilizing either IAG or 1.3G fireworks shall be lawful when conducted pursuant to a permit issued by the City and otherwise performed in such a manner as to be in compliance with all requirements of this code and such restrictions as may be made or required by the fire department and National Fire Protection Association (NFPA 1123). The permit holder shall:

            (1) Furnish a diagram of the site for the display which shall show the location of the firing site, spectator area and shall meet the requirements of NFPA 1123.

            (2) Furnish an inventory list of the proposed fireworks to be fired at the site.

            (3) Conform to all requirements of NFPA 1123.

            (4) Obtain a site inspection prior to the operation of the display.

(5) All public displays including displays utilizing IAG fireworks shall (within 10 days prior to the display) publish a public notice in a newspaper legally authorized for legal notices published for circulation in the city.

(6) Any company performing fireworks displays utilizing 1.3G fireworks shall have on file with the city of Pryor Creek a copy of their state license for fireworks displays and proof of public liability insurance in such amount as may be required by the city at the city council's discretion.

(7) Any and all subcontractors of the permit holder participating in any manner with the public display shall be required to be disclosed upon the permit to be obtained and each subcontractor shall be subject to the requirements of subsection B1a(6) of this section.

b. Every public fireworks display shall obtain the commercial fireworks permit as passed and approved by city council at a fee as established for public displays (see appendix A of this code).

c. Public fireworks displays must be pre-approved by city council and meet the requirements of subsections B1a and B1b of this section.

2. Residential Fireworks: "Residential fireworks" shall mean and refer to all use of fireworks not otherwise described in subsection B1a of this section.

a. The "season" for residential fireworks discharge, firing or burning shall be limited to be only on July 1 through July 4, between the hours of nine o'clock (9:00) A.M. to eleven fifty nine o'clock (11:59) P.M. on each of said dates, and on New Year's Eve beginning at nine o'clock (9:00) P.M. through New Year's Day at one o'clock (1:00) A.M. The discharge, firing or burning of residential fireworks at dates and times not specifically set forth herein shall be unlawful.

b. Fireworks shall not be discharged within twenty-five feet (25') to any permanent structure or within five hundred feet (500') of any church, hospital, school, public park, or where fireworks are stored or sold.

c. No person may use or discharge fireworks on any public easement, or public property unless approved by the city council of the city of Pryor Creek.

d. No person shall ignite or discharge any fireworks within or neither throw the same from a motor vehicle nor shall any person place or throw any ignited article or fireworks into or at such a motor vehicle, or at or near any group of people.

e. No person under the age of eighteen (18) years of age shall engage in the use of residential fireworks unless under the supervision, which term "supervision" shall

require the physical presence in the immediate area such that visual observation of the use may be had during all times of use, of an adult person (over 18 years of age).

f. An adult person (over 18 years of age) overseeing the use of fireworks by persons under the age of eighteen (18) years may not supervise more than four (4) persons under the age of eighteen (18) years in the use of fireworks.

g. The adult person (over 18 years of age) in charge of the use must be physically present for any household member to use the fireworks and said use shall be within sixty feet (60') of the front door of the residence. The adult person (over 18 years of age) is further responsible for cleaning up any debris caused by any person discharging fireworks under the supervision of the adult person (over 18 years of age) and such debris must be cleaned up and removed the same day the fireworks are discharged.

C. Permit Exception: The council of the city of Pryor Creek shall approve an exception for the discharge at such times the City of Pryor Creek sponsors a public display and only on the area so designated.

D. Sale of Fireworks from Firework Stands

1. Application for License: Any person, organization, or business seeking to sell fireworks must apply for a license between April 15 and June 1 of the license year to the ~~community services department~~ by filing a written application in such form and content as the city manager may prescribe.

2. Eligibility of Applicant:

a. Age: Applicants must be at least twenty-one (21) years of age at the time of application.

b. Insurance: Applicants must provide minimum liability insurance of five hundred thousand dollars ($500,000.00) for bodily injury and property damage from an insurance agency currently licensed to do business within the state of Oklahoma. Proof of insurance must be submitted with the application.

c. Invoicing of Fireworks: All fireworks must be invoiced from a distributor or wholesaler licensed to do business in the state of Oklahoma. The original invoice must be in the applicant's name and be available upon request.

d. Proof of Tax Payment: Applications must be accompanied with proof of tax payment for the previous year. Applications of a new business venture must be accompanied by an affidavit verifying that the applicant has not engaged in selling fireworks previously or, in the alternative, was not required to pay city, state or federal taxes.

e. Proof Of State Permit: Applicants must supply proof of state permit for the license year and comply with all fireworks laws of the state, 68 Oklahoma Statutes sections 1621 through 1634.

3. Fees: A fee of five hundred dollars ($500.00) must accompany the application. A license fee is required for each fireworks stand.

4. Firework Stand Requirements:

a. Location; Property Owner Consent: Each stand must be located on property zoned commercial, with written consent from the property owner dated and filed with the application, or on property owned by the city, contingent upon written approval of the Mayor.

b. Distance From Other Structures: A minimum of ~~one hundred feet (100')~~ fifty feet (50') must exist between all fireworks stands and any other structures.

c. Parking: Vehicle parking cannot be within ten feet (10') of any fireworks stand.

d. Posting Of Signs: Signs stating "FIREWORKS – NO SMOKING WITHIN 50 FEET" must be posted on all sides of the entire facility. ~~No Smoking: A "no smoking" sign must be posted on the fireworks stand within public view.~~

e. Fire Extinguisher: Each fireworks stand must have at least one approved ABC fire extinguisher, minimum size of five (5) pounds. The travel distance to any fire extinguisher cannot exceed thirty-five feet (35'). If the fireworks stand exceeds 200 square feet, two (2) portable ABC fire extinguishers are required with at least one being a multi-purpose dry chemical type.

f. Distance From Fuel Tanks: Fireworks must be a minimum of ~~one hundred fifty feet (150')~~ three hundred feet (300') away from fuel pumps, propane tanks, or any other facility or structure where flammable liquid is commercially sold or dispensed.

g. Time Limitation: Firework stands may only be erected from ~~June 1- July 7~~ June 15 – July 6 or the first Sunday after July 4, whichever is later, and December 27 – December 31 of the license year.

h. Adult Person in Charge: A person eighteen (18) years of age or older shall be present and in charge of the fireworks stand at all times.

i. Hours: Fireworks stands may conduct business between the hours of eight o'clock (8:00) A.M. and eleven o'clock (11:00) P.M. of the license year excluding the evenings of December 31, July 3, July 4 when they may remain open until twelve o'clock (12:00) A.M.

j. Sales To Underage Persons: It shall be unlawful to offer for sale any fireworks to children under the age of twelve (12) years, unless accompanied by an adult.

k. Inspection: The code enforcement officer and/or fire marshal must inspect the fireworks site and stand, for safety and ordinance compliance, prior to opening for

business.

l. Noncombustible Surface: All fireworks stands shall be on a noncombustible surface (asphalt, concrete, gravel), with the surface area being twice the size in square feet as the actual tent, or in the absence of a tent, the fireworks stand.

m. Restrooms: All fireworks stands shall have working restroom facilities on site, whether those be in an enclosed camper on the premises or through the rental of a portable unit.

E. Penalty: Any person found violating any provision of this section shall, upon conviction, be deemed guilty of a misdemeanor and shall be punished as provided in section 1-4-1 of this code.

This ordinance shall be published as provided by law.

The territory described in this ordinance shall be removed from the corporate limits of City of Pryor Creek, Oklahoma, upon publication of this ordinance. Adopted and approved this _____ day of _____, 2024.

Adopted and approved this _____day of _____, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

_____
City Attorney

ORDINANCE NO. 2024 - __

AN ORDINANCE CHANGING AND AMENDING ZONING CLASSIFICATION FROM "RD" (Residential Duplex) TO "CG" (Commercial General) OF PROPERTY DESCRIBED AS FOLLOWS:

The West 75 feet of Lot Fifteen (15), Block Nine (9) in the Original Town of Pryor Creek, Mayes County, State of Oklahoma, according to the U.S. Government Survey and Plat thereof. (101 N. Mill)

WHEREAS, the record owners of the above described property made application to the City by proper application for rezoning of the aforesaid property seeking the rezoning of the property from its current designation of Residential Duplex (RD) to Commercial General (CG); and

WHEREAS, the application was subsequently heard and considered by the Planning and Zoning Commission for said City resulting in a recommendation by the Planning and Zoning Commission to the City Council for approval of said application of the landowner; and

WHEREAS, the matter came before the City Council for the City of Pryor Creek with recommendation for approval by the Planning and Zoning Commission and the Council being advised in the premises found that the requested change and amendment of zoning from "RD" to "CG" would not be inharmonious with other property uses in the immediate vicinity, the change would have no apparent adverse impact on the public health, safety, morale and general welfare of the community and that the change would be consistent with the Comprehensive Plan for the City.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF PRYOR CREEK, OKLAHOMA THAT:

SECTION 1:
The zoning classification of the property described as follows is hereby changed and amended and rezoned from Residential Duplex (RD) to Commercial General (CG) under the Zoning Code of the said City, to-wit:

The West 75 feet of Lot Fifteen (15), Block Nine (9) in the Original Town of Pryor Creek, Mayes County, State of Oklahoma, according to the U.S. Government Survey and Plat thereof. (101 N. Mill)

SECTION 2:
That upon passage and publication of this ordinance amending and changing the zoning classification of the afore described property the official zoning map of the City of Pryor Creek be amended to reflect the amended zoning of the said property from (RD) to (CG).

Passed and Approved by the Council of the City of Pryor Creek, Oklahoma, in regular session on this ___ day of _____, 2024.

CITY OF PRYOR CREEK, OKLAHOMA

_____
Zac Doyle, Mayor

ATTEST:

_____
Courtney Davis, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Chase McBride, City Attorney
Dated: _____