

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JULY 2ND, 2024 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to The Paper newspaper and emailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Doyle called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Bruce Smith. Roll Call was conducted by Assistant City Clerk Lisa Malone. Council members present included Terry Lamar, Choya Shropshire, Lori Bradshaw, Kenneth Brashears, Tyler Brown, Charles Tramel, Chris Gonthier and Bruce Smith. Members absent: none.

Department Heads and other City Officials present: Chase McBride, Jeremy Cantrell, Kevin Tramel, Becki Sams-Benham, Buddy Glenn, Dennis Bowman, Johnny Janzen, Justin Couch, James Baumert, Frank Powell, and Cari Rerat.

Others present: Janice Bell, Julie Knapp, Jaycee Johnson, Kemmie Shropshire, Nena Roberts, Trey Larremore, Marshel Morrison, Drew Stott, Kathy LaValley, Gilbert Graybill, Autumn Graybill, Angela Smith, Dan Hazelton, Phyllis Lewellen, Charles Bruch and Bryce Bruch.

2. PETITIONS FROM THE AUDIENCE:

(Limited to 5 minutes, must request in advance.)

Chief Cantrell recognized Jaycee Johnson for her heroic efforts to assist a citizen being dragged by their vehicle in the Taco Bell drive-thru. Johnson was presented with a key to the City of Pryor Creek.

Nena Roberts petitioned the Council to have empathy for the people residing in the "tent city" and find mutually beneficial solutions moving forward. She also asked Council to refuse the contract for citywide mosquito spraying to avoid potential negative health effects and damage to pollinator populations.

Trey Larremore petitioned the Council to find constructive solutions to help with the growing population of the "tent city".

Drew Stott petitioned the Council to consider privacy fencing to help mitigate issues seen in his neighborhood related to the "tent city".

Julie Knapp petitioned Council to take action regarding the perceived danger near her resale shop related to the "tent city".

Dan Hazelton discussed the issues related to the "tent city" and petitioned Council to act with compassion as they move forward.

3. DEPARTMENT HEAD REPORTS.

a. Building Inspector

Mayor Doyle reported on behalf of Kenny Young that they have conducted 43 paid inspections and an additional 27 other inspections, as well as working on code enforcement.

b. Emergency Management

Janzen reported the Emergency Operation Plan has been updated for the new year. He also stated that the FEMA funds for the damage related to the Father's Day storm have been deposited.

c. Fire

Baumert reported that fire calls were down last month, and they expect the new truck in two weeks. He also stated that they conducted a trench-rescue training with the Municipal Utility Board.

d. Golf

Bowman reported that the Golf Course has seen an outstanding year. He also reported that the HVAC in the Pro Shop has been installed. Bowman also reported that they have seen many successful tournaments in the past month and have several more scheduled soon.

e. Library

Rerat provided a print report of the Library's statistics for June that show a large increase in foot traffic and event attendance compared to the last month. She stated that 475 people have registered for the Summer Reading Program and the events are going well. Rerat also reported that the exterior lights will be installed soon. She also stated that they are almost out of food boxes again.

f. Parks / Cemetery

Frank Powell reported that Phase 1 of the Skate Park is now complete, but usage has gone down since the opening because of the extreme heat. He also stated that they are still short-staffed and he has received a few applications to review.

g. Police / Animal Shelter

Cantrell reported that the recent Junior Police Academy was a success, attracting many students and involving multiple law enforcement entities. He also stated that he expects to lose two officers to the Highway Patrol soon and will need to hire more to fill the vacancy.

Cantrell also reported that the new outdoor pens and shades, HVAC units, and the new wall have all been completed at the Animal Shelter.

h. Recreation Center

Mayor Doyle reported on behalf of Mike Moore that the HVAC in the pool area has been ordered and the LED lights are installed. He also stated that they have gained 139 new memberships and 45 new Cherokee memberships.

i. Street

Glenn reported that they are working to spray for weeds in alleyways, repair ditches, clean out drain pipes and make asphalt repairs around the city. He also stated that they have been making a lot of repairs related to heavy construction equipment and he hopes to mitigate this by planning for heavier traffic when making future road improvements.

j. City Clerk

Malone reported that the Clerk's office has remained busy, recently closing out open enrollment and working on the new budget. She also stated that the office has an intern through the Cherokee Nation Summer Youth program and they have filled the vacant Court Clerk position, bringing the office closer to full staff and increasing efficiency.

4. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)

- a. Approve minutes of the June 18th, 2024 Council meeting.
- b. Approve payroll purchase orders through July 5th, 2024.
- c. Approve claims for purchase orders through July 2nd, 2024.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	2320233311 - 2320233272	\$162,551.27
STREET & DRAINAGE	911420B - 2320233257	\$176,787.80
GOLF COURSE	2320233163 - 2320233312	\$29,873.09
CAPITAL OUTLAY	2320231374 - 2320233300	\$115,153.00
REAL PROPERTY ACQUISITION RES.	2320233196 - 2320233238	\$2,225.00
HOTEL / MOTEL TAX REVENUE	2320233323	\$5,000.00
RECREATION CENTER	2320233189 - 2320233241	\$54,422.05
E-911	2320233191	\$421.54
DONATIONS AND EARMARKED MONIES	2320233160 - 2320233315	\$28,499.55
EDTA	2320233287 - 2320233324	\$42,500.00
TOTAL		\$617,433.30
NO BLANKETS		

- d. Acknowledge the retirement of Charles Bruch effective June 28th, 2024. Charles Bruch has worked at the City of Pryor in the Cemetery Department and as the City Safety Coordinator for eight years. (Scrivener's error: agenda read "July 28th, 2024".)

- e. Approve an expenditure in the amount of \$15,224.00 to Hood & Associates for the 2023 Audit from General Outside Services - Auditor Account #02-201-5072.
- f. Approve the annual renewal of the Workers' Compensation and Employer's Liability Insurance Policy number: 00002273-24-1 with CompSource Mutual Insurance Company.
- g. Approve Mayor to sign a contract with Professional Pest Control Company, Inc. to renew City wide mosquito fogging for the months of June - October 2024 in the amount of \$5,000.00 per month.
- h. Approve an expenditure in the amount of \$58,290.56 to the Municipal Utility Board for FEMA reimbursement of costs incurred during the 2023 Father's Day storm to be paid from FEMA Reimbursement Account #02-000-4255.
- i. Approve an expenditure in the amount of \$28,700.00 to Infrastructure Solutions Group, LLC for PRY-23-02-01 to be paid from Street Drainage Projects - Misc Account #14-145-5092.
- j. Approve an expenditure in the amount of \$13,068.00 to Infrastructure Solutions Group, LLC for PRY-23-03-02 to be paid from Street Drainage Projects - Misc Account #14-145-5092.
- k. Approve an expenditure in the amount of \$9,500.00 to Infrastructure Solutions Group, LLC for PRY-23-06-01 to be paid from Street Drainage Projects - Misc Account #14-145-5092.
- l. Approve an expenditure in the amount of \$24,410.00 to Infrastructure Solutions Group, LLC for PRY-23-01-03 to be paid from Street Rehab Projects Account #14-145-5410.
- m. Approve an expenditure in the amount of \$4,039.20 to Equature for a maintenance agreement for the voice logger system to be paid from Police Equipment Capital Outlay Account #44-445-5424.
- n. Approve an expenditure in the amount of \$5,500.00 to Jayco for the installation, parts and labor for the exhaust system in the pool storage rooms to be paid from Recreation Center Aquatic Capital Outlay Small Purchases Account #84-846-5410. Originally approved at the June 4th, 2024 Council meeting from Recreation Center Repair & Maintenance Account #84-845-5091.
- o. Approve an expenditure in the amount of \$2,675.03 to Farm Plan for the repair of the Cemetery Department's John Deere Backhoe to be paid from Cemetery Repair & Maintenance Account #02-223-5091.

Motion was made by Shropshire, second by Gonthier to approve the consent agenda less items a, d; e and g. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier and Smith. Voting no: none.

4a. Approve minutes of the June 18th, 2024 Council meeting.

Motion was made by Brashears, second by Brown to approve minutes of the June 18th, 2024 Council meeting. Voting yes: Shropshire, Brashears, Brown, Tramel, Gonthier, Smith and Lamar. Abstaining, counting as a no vote: Bradshaw. Voting no: none.

4d. Acknowledge the retirement of Charles Bruch effective June 28th, 2024. Charles Bruch has worked at the City of Pryor in the Cemetery Department and as the City Safety Coordinator for eight years. (*Scrivener's error: agenda read "July 28th, 2024".*)

Motion was made by Lamar, second by Smith to acknowledge the retirement of Charles Bruch effective June 28th, 2024. Charles Bruch has worked at the City of Pryor in the Cemetery Department and as the City Safety Coordinator for eight years. Voting yes: Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

4e. Approve an expenditure in the amount of \$15,224.00 to Hood & Associates for the 2023 Audit from General Outside Services - Auditor Account #02-201-5072.

Motion was made by Brown, second by Gonthier to approve an expenditure in the amount of \$15,224.00 to Hood & Associates for the 2023 Audit from General Outside Services - Auditor Account #02-201-5072. Voting yes: Brashears, Brown, Tramel, Gonthier, Smith, Shropshire and Bradshaw. Voting no: Lamar.

4g. Approve Mayor to sign a contract with Professional Pest Control Company, Inc. to renew City wide mosquito fogging for the months of June - October 2024 in the amount of \$5,000.00 per month.

Motion was made by Tramel, second by Gonthier to approve Mayor to sign a contract with Professional Pest Control Company, Inc. to renew City wide mosquito fogging for the months of June-October 2024 in the amount of \$5,000.00 per month. Motion was amended by Tramel, second by Gonthier to reject the contract and go out for bid. Voting yes: Brown, Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none.

Recess from 7:51 p.m. to 7:56 p.m.

5. MAYOR'S REPORT

(These are items possibly requiring discussion and action.)

a. Discussion and possible action regarding the 2024 Emergency Operations Plan.

Motion was made by Lamar, second by Brown to approve the 2024 Emergency Operations Plan. Voting yes: Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw, Brashears and Brown. Voting no: none.

b. Sealed bid opening for the installation of four new ten ton A/C units at the Graham Community Building.

Mayor opened two bids, Jayco in the amount of \$135,000.00 and B&B Sheet Metal, Heat and Air in the amount of \$54,292.00.

c. Discussion and possible action to award a bid for the installation of four new ten ton A/C units at the Graham Community Building.

Motion was made by Shropshire, second by Brashears to award a bid to B&B Sheet Metal, Heat and Air in the amount of \$54,292.00 for the installation of four new ten ton A/C units at the Graham Community Building to be paid from Real Property Acquisitions Account #46-465-5416. Voting yes: Gonthier, Smith, Lamar, Shropshire, Bradshaw, Brashears, Brown and Tramel. Voting no: none.

Mayor moved to the addendum.

ADDENDUM CITY COUNCIL MEETING TUESDAY, JUNE 18TH, 2024 AT 6:00 P.M.

1. Discussion and possible action regarding an expenditure in the amount of \$34,400.00 to Infrastructure Solutions Group, LLC for PRY-03-01-01 to be paid from Street Outside Services - Engineering Account #14-145-5075.

Motion was made by Shropshire, second by Brown to approve an expenditure in the amount of \$34,400.00 to Infrastructure Solutions Group, LLC for PRY-03-01-01 to be paid from Street Outside Services - Engineering Account #14-145-5075. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel and Gonthier. Voting no: none.

2. Discussion and possible action regarding an expenditure in the amount of \$58,776.00 to Infrastructure Solutions Group, LLC for PRY-23-04-01 to be paid from Street Outside Services - Engineering Account #14-145-5075.

Motion was made by Gonthier, second by Brown to approve an expenditure in the amount of \$58,776.00 to Infrastructure Solutions Group, LLC for PRY-23-04-01 to be paid from Street Outside Services - Engineering Account #14-145-5075. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier and Smith. Voting no: none.

Mayor moved back to the regular agenda.

6. CITY ATTORNEY'S REPORT:

Mayor moved to item d.

d. Discussion and possible action regarding an ordinance amending Ordinance 7-4-4: Camping to (1) prohibit overnight camping within the city limits of Pryor Creek and (2) allow for the use of a tent in the backyard of a private residential property owned directly by the Camper for the purposes of "family activities" for three overnight periods. The

purpose of the modification is to better ensure the safety and health of the city's general public, while simultaneously recognizing the need to accommodate limited family activities. Motion was made by Brashears, second by Smith to approve an ordinance amending Ordinance 7-4-4: Camping to (1) prohibit overnight camping within the city limits of Pryor Creek and (2) allow for the use of a tent in the backyard of a private residential property owned directly by the Camper for the purposes of "family activities" for three overnight periods. The purpose of the modification is to better ensure the safety and health of the city's general public, while simultaneously recognizing the need to accommodate limited family activities. Motion was amended by Brashears, second by Smith to send the ordinance back to the Ordinance and Insurance Committee. Voting yes: Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith and Lamar. Voting no: none.

e. First reading of an ordinance amending Firework Regulations 5-4c-2 to include an application period for firework stand licenses to be issued for the sale of fireworks between December 27th and December 31st each year.

Motion was made by Gonthier, second by Shropshire to waive the first reading of an ordinance amending Firework Regulations 5-4c-2 to include an application period for firework stand licenses to be issued for the sale of fireworks between December 27th and December 31st each year. Voting yes: Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

Mayor moved back to item a.

a. Possible Executive Session pursuant to 25 O.S. 307(B) (4) of the Oklahoma Open Meeting Act for the purpose of confidential communications with attorney regarding pending police grievance and arbitration entitled Mayes County Fraternal Order of Police, Lodge No 116 and Dillion Hamil v The City of Pryor Creek.

Motion was made by Gonthier, second by Brown to enter Executive Session at 9:30 p.m. Voting yes: Brashears, Brown, Tramel, Gonthier, Smith, Lamar, Shropshire and Bradshaw. Voting no: none.

b. Consider resuming regular session. No action taken during Executive Session.

Motion was made by Gonthier, second by Brown to exit Executive Session at 10:17 p.m. Voting yes: Brown, Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none.

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c. Possible action based on Executive Session pursuant to 25 O.S. 307(B) (4) of the Oklahoma Open Meeting Act for the purpose of confidential communications with attorney regarding pending police grievance and arbitration entitled Mayes County Fraternal Order of Police, Lodge No 116 and Dillion Hamil v The City of Pryor Creek.

Motion was made by Gonthier, second by Brashears to take no action regarding the Executive Session. Voting yes: Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw, Brashears and Brown. Voting no: none.

7. COMMITTEE REPORTS:

(Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)

a. Budget and Personnel

Shropshire reported that the next meeting will be Tuesday, July 9th.

b. Ordinance and Insurance

Gonthier reported that the next meeting will be Tuesday, July 30th.

c. Street

Lamar reported that the next meeting will be Tuesday, July 23rd.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by Bradshaw, second by Brown to adjourn. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier and Smith. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 10:20 p.m.

2. APPROVE MINUTES OF THE JUNE 18TH, 2024 MEETING.

Motion was made by Gonthier, second by Brown to approve the minutes of the June 18th, 2024 meeting. Voting yes: Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith and Lamar. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Brashears, second by Gonthier to adjourn at 10:21 p.m. Voting yes: Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

MINUTES WRITTEN BY ASSISTANT CITY CLERK LISA MALONE

