

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JUNE 15TH, 2021 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Mayor Lees. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood, Briana Brakefield, Jimmy Tramel. Members absent: Yolanda Thompson.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Assistant Police Chief James Willyard, Fire Chief BK Young, Park Superintendent Frank Powell, Emergency Management Director Johnny Janzen, Library Director Cari Rerat, Building Inspector Kenneth Young, Assistant Recreation Center Director Jerome Hopkins.

Others present: Police Captain Kevin Tramel, Police Officer Dustin VanHorn, Animal Control Officer Becki Sams-Benham, Brown & Brown Insurance representatives Jennifer Brittain and Kristy Hinojosa, Architect James Graber, CMS Willowbrook representative Adam Garrett, Chris Raleigh, Nena Roberts, Mike Kennedy, Dan and Emilee Hazelton, Pat Richard, Chad Wolfe, Kimmie Shropshire and Terry Aylward.

2. PROCLAMATION HONORING PRYOR PUBLIC SCHOOLS SUPERINTENDENT DR. DON RALEIGH.

Mayor read the Proclamation and presented it to Dr. Raleigh's brother, Chris.

3. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

There were no petitions.

4. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

Young stated he had nothing new to report, but he asked if the Council had any questions for him.

b. Emergency Management

Janzen reported that the tornado siren test tomorrow will last longer than usual.

c. Fire

Young reported that they are working on brush trucks. He also asked that no action be taken on Item "o" on the Consent Agenda.

d. Golf

No report.

e. Library

Rerat reported that they have a very large summer reading program this year.

f. Parks / Cemetery

Powell reported that the Parks / Cemetery Departments are staying busy. He gave a shout-out to the American Legion for their help in assembling the new play equipment at Bobby Buck Park.

g. Police

Willyard had no report.

h. Recreation Center

Hopkins reported that they have 161 new members so far this month. Classes are at full attendance. He reported that they will be posting the custodian job next week.

i. Street

No report.

5. MAYOR'S REPORT:

a. CMS Willowbrook update to City Council regarding Emergency Services / Library Expansion project.

CMS Willowbrook representative Adam Garrett provided an update to City Council regarding the Emergency Services / Library Expansion project. He stated that everything is going according to plan. All dirt work is complete, and we will start seeing the beginnings of a building before long.

b. Discussion and possible action regarding approval of an addition to the Emergency Center / Library Expansion project to include a Museum Room for the purpose of preservation and display of the famous Bill Rabbit Painted Pony and other Native American Art. The addition is estimated to cost \$605,781.00 and would be funded via the City of Pryor Creek, 2019 Bond Fund.

Motion was made by Chitwood, second by Smith to approve an addition to the Emergency Center / Library Expansion project to include a Museum Room for the purpose of preservation and display of the famous Bill Rabbit Painted Pony and other Native American Art. The addition is estimated to cost \$605,781.00 and would be funded via the City of Pryor Creek, 2019 Bond Fund.

Jim Graber spoke regarding the design plan. After much discussion, motion to table and send back to Mr. Graber to design something for approximately \$200,000.00 - \$300,000.00 was made by Tramel, second by Shropshire. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel. Voting no: none.

c. Discussion and possible action regarding retaining the services of Professional Pest Control for mosquito control.

Motion was made by Shropshire, second by Smith to approve retaining the services of Professional Pest Control for mosquito control. Mayor invited Nena Roberts to the microphone, and she shared her information. Mike Kennedy was then called to the microphone and he shared his information. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Ketcher. Voting no: none.

6. CITY ATTORNEY'S REPORT:

a. Discussion and possible action concerning the July 1st, 2021 – June 30th, 2022 collective bargaining agreement between the City of Pryor Creek, Oklahoma and Pryor Police, Lodge No. 116 of the Fraternal Order of Police.

Motion was made by Chitwood, second by Smith to approve the July 1st, 2021 – June 30th, 2022 collective bargaining agreement between the City of Pryor Creek, Oklahoma and Pryor Police, Lodge No. 116 of the Fraternal Order of Police. The changes were read before the vote was taken. Voting yes: Nance, Smith, Chitwood, Brakefield, Tramel, Ketcher, Shropshire. Voting no: none.

b. Discussion and possible action concerning the July 1st, 2021 – June 30th, 2022 collective bargaining agreement between the City of Pryor Creek, Oklahoma and Pryor Fire, International Association of Firefighters, AFL-CIO/CLC.

Motion was made by Chitwood, second by Nance to approve the July 1st, 2021 – June 30th, 2022 collective bargaining agreement between the City of Pryor Creek, Oklahoma and Pryor Fire, International Association of Firefighters, AFL-CIO/CLC. The changes were read before the vote was taken. Voting yes: Smith, Chitwood, Brakefield, Tramel, Ketcher, Shropshire, Nance. Voting no: none.

7. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- Approve minutes of the June 1st, 2021 Council meeting.
- Approve payroll purchase orders through June 25th, 2021.
- Approve claims for purchase orders through June 15th, 2021.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	2020203038 – 2020203035	171,999.67
STREET & DRAINAGE	2020202989 – 2020203032	36,067.74
GOLF COURSE	2020203113 - 2020203107	5,488.38
CAPITAL OUTLAY	2020203043 - 2020203132	12,831.18
REAL PROPERTY ACQUIS.	2020203040	96.25
RECREATION CENTER	2020203024 - 2020203016	12,160.94
DONATIONS AND EARMARKED	2020203076 - 2020203151	14,893.00
TOTAL		253,537.16
NO BLANKETS		

- Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.

- e. Approve May Appropriation Requests.
- f. Discussion and possible action authorizing Pryor Main Street to close South Adair from Graham to Southeast 1st Street on June 17th, 2021, from 4:30 – 8:30 pm for a Red, White & Blue Bash. Graham Avenue will not be closed. This event was rescheduled from May 27th, 2021.
- g. Approve year-end budget transfers recommended by Certified Public Accountants Kolker and Kolker as needed for fiscal year 2020-2021.
- h. Discussion and possible action regarding approval of 2021-2022 city group health insurance with Blue Cross Blue Shield.
- i. Discussion and possible action regarding renewal of city group life, vision and dental insurance.
- j. Discussion and possible action regarding continued offering of optional voluntary life, short-term disability and long-term disability.
- k. Discussion and possible action regarding offering a Flexible Spending Account to employees as part of their insurance package.
- l. Discussion and possible action regarding accepting bid from Premier Signs & Design in the amount of \$5,020.00 for a new sign at Centennial Park from Park Capital Outlay Account #02-219-5411. Other bid received: Image Builders: \$7,247.28.
- m. Discussion and possible action regarding surplus and trade-in of the following vehicles from the Pryor Creek Police Department:

2007	Pontiac	Grand Prix	2G2WP552C71202568	122,865	Forfeiture
2008	Chevy	Tahoe	1GNFK13078R239484	180,238	
2008	Honda	Ridgeline	2HJYK16248H532995	104,109	
2006	Cadillac	SD	1G6KD57Y56U222799	162,867	Forfeiture

Request method of disposal of surplus property per City code 2-1-4 (E 4):
Trade-In: The City Council may determine and prescribe that the property be disposed of by “trade-in” for replacement equipment at such values and prices as deemed to be in the best interest of the City and consistent with market rates.

- n. Discussion and possible action to approve the Pryor Creek Police Department to trade in the vehicles listed above to Pryor Chevrolet Buick GMC, as in the best interest of the city, for the trade in amount of \$17,000.00 on a 2021 Traverse LS FWD that was bid at \$31,473.00 for a difference of \$14,473.00 to be paid out of Police Drug Forfeitures Account #96-965-5555.

Other bids received:

- Classic Chevrolet - 2021 Traverse LS \$35,039.00 and \$16,200.00 for trades
- Suburban Chevrolet - (Did not have a new Traverse LS) \$15,500.00 for trades
- Jim Glover Chevy- 2021 Traverse LS \$34,295.00 and currently have not received bids for trades

- o. Discussion and possible action regarding an expenditure in the amount of \$3,760.00 to Muskogee Communications, Inc. for repair to a repeater on a water tower for the Pryor Creek Police Department from Fire Repair and Maintenance Account #02-217-5091.
- p. Discussion and possible action regarding approval of the Jail Use Agreement with the Board of County Commissioners of the County of Mayes, State of Oklahoma, with an increase in daily rate to \$25.00 beginning July 1st, 2021, for fiscal year 2021 – 2022.
- q. Discussion and possible action regarding an expenditure in the amount of \$4,735.00 to Municipal Utility Board for the City’s portion of the cost of improvements to the traffic signals at the intersection of State Highway 69 & 9th Street on May 24th, 2021, from Street Signs and Signals Account #14-145-5032.
- r. Discussion and possible action regarding the Municipal Utility Board’s recommendation of reappointment of Dr. Ken Rains to the Municipal Utility Board Seat #2, term expiring 06/30/2026.
- s. Discussion and possible action regarding reappointment of Paul Stevens to the Library Board Seat #4, term expiring 06/30/2024.
- t. Discussion and possible action regarding accepting the resignation of Matthew Arnold from dispatch position at the Pryor Creek Police Department effective June 23rd, 2021.

Motion was made by Ketcher, second by Nance to approve items a – t, less items f, g, h, i, j, k, m, n, o, p and t. Voting yes: Chitwood, Brakefield, Tramel, Ketcher, Shropshire, Nance, Smith. Voting no: none.

f. Discussion and possible action authorizing Pryor Main Street to close South Adair from Graham to Southeast 1st Street on June 17th, 2021, from 4:30 – 8:30 pm for a Red, White & Blue Bash. Graham Avenue will not be closed. This event was rescheduled from May 27th, 2021.

Motion was made by Chitwood, second by Smith to approve authorizing Pryor Main Street to close South Adair from Graham to Southeast 1st Street on June 17th, 2021, from 4:30 – 8:30 pm for a Red, White & Blue Bash. Graham Avenue will not be closed. This event was rescheduled from May 27th, 2021. Voting yes: Brakefield, Tramel, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

g. Approve year-end budget transfers recommended by Certified Public Accountants Kolker and Kolker as needed for fiscal year 2020-2021.

Motion was made by Smith, second by Chitwood to approve year-end budget transfers recommended by Certified Public Accountants Kolker and Kolker as needed for fiscal year 2020-2021. Voting yes: Tramel, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield. Voting no: none.

h. Discussion and possible action regarding approval of 2021-2022 city group health insurance with Blue Cross Blue Shield.

Motion was made by Chitwood, second by Shropshire to approve 2021-2022 city group health insurance with Blue Cross Blue Shield. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel. Voting no: none.

i. Discussion and possible action regarding renewal of city group life, vision and dental insurance.

Motion was made by Chitwood, second by Ketcher to approve renewal of city group life, vision and dental insurance. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Ketcher. Voting no: none.

j. Discussion and possible action regarding continued offering of optional voluntary life, short-term disability and long-term disability.

Motion was made by Chitwood, second by Smith to approve continued offering of optional voluntary life, short-term disability and long-term disability. Voting yes: Nance, Smith, Chitwood, Brakefield, Tramel, Ketcher, Shropshire. Voting no: none.

k. Discussion and possible action regarding offering a Flexible Spending Account to employees as part of their insurance package.

Motion was made by Shropshire, second by Chitwood to approve offering a Flexible Spending Account to employees as part of their insurance package. Voting yes: Smith, Chitwood, Brakefield, Tramel, Ketcher, Shropshire, Nance. Voting no: none.

m. Discussion and possible action regarding surplus and trade-in of the following vehicles from the Pryor Creek Police Department:

2007	Pontiac	Grand Prix	2G2WP552C71202568	122,865	Forfeiture
2008	Chevy	Tahoe	1GNFK13078R239484	180,238	
2008	Honda	Ridgeline	2HJYK16248H532995	104,109	
2006	Cadillac	SD	1G6KD57Y56U222799	162,867	Forfeiture

Request method of disposal of surplus property per City code 2-1-4 (E 4):

Trade-In: The City Council may determine and prescribe that the property be disposed of by “trade-in” for replacement equipment at such values and prices as deemed to be in the best interest of the City and consistent with market rates.

Motion was made by Tramel, second by Chitwood to approve surplus and trade-in of the following vehicles from the Pryor Creek Police Department:

2007	Pontiac	Grand Prix	2G2WP552C71202568	122,865	Forfeiture
2008	Chevy	Tahoe	1GNFK13078R239484	180,238	
2008	Honda	Ridgeline	2HJYK16248H532995	104,109	
2006	Cadillac	SD	1G6KD57Y56U222799	162,867	Forfeiture

Request method of disposal of surplus property per City code 2-1-4 (E 4):

Trade-In: The City Council may determine and prescribe that the property be disposed of by “trade-in” for replacement equipment at such values and prices as deemed to be in the best interest of the City and consistent with market rates.

Voting yes: Chitwood, Brakefield, Tramel, Ketcher, Shropshire, Nance, Smith. Voting no: none.

n. Discussion and possible action to approve the Pryor Creek Police Department to trade in the vehicles listed above to Pryor Chevrolet Buick GMC, as in the best interest of the city, for the trade in amount of \$17,000.00 on a 2021 Traverse LS FWD that was bid at \$31,473.00 for a difference of \$14,473.00 to be paid out of Police Drug Forfeitures Account #96-965-5555.

Other bids received:

- **Classic Chevrolet - 2021 Traverse LS \$35,039.00 and \$16,200.00 for trades**
- **Suburban Chevrolet - (Did not have a new Traverse LS) \$15,500.00 for trades**
- **Jim Glover Chevy- 2021 Traverse LS \$34,295.00 and currently have not received bids for trades**

Motion was made by Tramel, second by Smith to approve the Pryor Creek Police Department to trade in the vehicles listed above to Pryor Chevrolet Buick GMC, as in the best interest of the city, for the trade in amount of \$17,000.00 on a 2021 Traverse LS FWD that was bid at \$31,473.00 for a difference of \$14,473.00 to be paid out of Police Drug Forfeitures Account #96-965-5555.

Other bids received:

- Classic Chevrolet - 2021 Traverse LS \$35,039.00 and \$16,200.00 for trades
- Suburban Chevrolet - (Did not have a new Traverse LS) \$15,500.00 for trades
- Jim Glover Chevy- 2021 Traverse LS \$34,295.00 and currently have not received bids for trades

Voting yes: Brakefield, Tramel, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

o. Discussion and possible action regarding an expenditure in the amount of \$3,760.00 to Muskogee Communications, Inc. for repair to a repeater on a water tower for the Pryor Creek Police Department from Fire Repair and Maintenance Account #02-217-5091.

Motion was made by Kethcer, second by Smith to take no action. Voting yes: Tramel, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield. Voting no: none.

p. Discussion and possible action regarding approval of the Jail Use Agreement with the Board of County Commissioners of the County of Mayes, State of Oklahoma, with an increase in daily rate to \$25.00 beginning July 1st, 2021, for fiscal year 2021 – 2022.

Motion was made by Smith, second by Ketcher to approve the Jail Use Agreement with the Board of County Commissioners of the County of Mayes, State of Oklahoma, with an increase in daily rate to \$25.00 beginning July 1st, 2021, for fiscal year 2021 – 2022. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel. Voting no: none.

t. Discussion and possible action regarding accepting the resignation of Matthew Arnold from dispatch position at the Pryor Creek Police Department effective June 23rd, 2021.

Motion was made by Chitwood, second by Smith to approve accepting the resignation of Matthew Arnold from dispatch position at the Pryor Creek Police Department effective June 23rd, 2021. Chitwood thanked Arnold for his service. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Ketcher. Voting no: none.

8. COMMITTEE REPORTS:

a. Budget and Personnel (Brakefield)

Brakefield did not have much to report, but they are reviewing the new budget and the next Budget and Personnel Committee meeting will be on July 13th, at 5:30 pm.

b. Ordinance and Insurance (Shropshire)

Shropshire had nothing to report at this time.

c. Street (Smith)

Smith reported that the regular meeting is scheduled for next week.

9. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

10. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Nance, Smith, Chitwood, Brakefield, Tramel, Ketcher, Shropshire. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 7:45 p.m.

2. APPROVE MINUTES OF JUNE 1ST, 2021 MEETING.

Motion was made by Chitwood, second by Smith to approve minutes of June 1st, 2021 meeting. Voting yes: Smith, Chitwood, Brakefield, Tramel, Ketcher, Shropshire, Nance. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Chitwood, Brakefield, Tramel, Ketcher, Shropshire, Nance, Smith. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH



2021-2022 Pryor Public School Contract

The **Pryor Public School After School Program** has the approval to utilize the PCRC facility and/or our instructors. The program will hold swim classes on Monday, Tuesday, and Thursday from 4pm until 5:30pm at PCRC during the months of Sept. and Oct., Nov. and Dec., Jan. and Feb., and March and April for a total of 83 visits. In addition, PCRC will partner with Pryor Schools on the Maintain Don't Gain holiday challenge. All Pryor faculty will have the opportunity to participate in this challenge. Participants will receive two InBody scans (accompanied with a detailed explanation of said scan by a PCRC employee) and will receive a t-shirt for fulfilling the challenge requirements.

Pryor Special Tiger Sharks Swim Team will be utilizing the PCRC pool from September to May. The team plans to practice every Monday afternoon. PCRC and the Swim team head coach have spoken and she guarantees to have adequate coaches/volunteers at each practice to ensure a safe and productive environment. PCRC is also offering the swim team the option to schedule a second weekly practice if the coach deems it necessary.

This memorandum of agreement shall be effective only upon approval by the City Council.

Date

Pryor Creek Recreation Center Director Signature

Pryor Public School Representative Signature

Approved by the Pryor Creek City Council in regular session on this ____ day of _____ 2021.

Larry Lees, Mayor

Attest:

Eva Smith, City Clerk

**FIRST AMENDED LEASE AGREEMENT
REGARDING
PRYOR CREEK RECREATION CENTER/BOYS AND GIRLS CLUB**

THIS AGREEMENT is made and entered into by and between the City of Pryor Creek, Oklahoma (herein Lessor) and The Boys and Girls Clubs of Green Country, Inc., (herein Lessee) and shall be deemed effective upon the date of full execution by the parties hereto.

WHEREAS, the parties previously entered into that certain "Lease Agreement" dated the 6th day of September 2005, a copy of which is attached hereto as "Exhibit 1), and

WHEREAS, the parties are mutually desirous of amending the current lease agreement as herein stated.

NOW THEREFORE, the parties do covenant and agree to the amended terms of lease as herein stated with all terms of the parties' original lease remaining in full force and effect except as herein expressly modified and amended. Amendments to provisions of the lease as follows:

1. **LEASE OF PREMISES.** Lessor hereby leases to the Lessee, and Lessee hereby leases from the Lessor, that portion of the building known as the Pryor Creek Recreation Center at the address of 1111 SE. 9th St., Pryor Creek, Oklahoma, set forth on the attached Exhibits "2" and "3" under the terms and conditions set forth herein.
5. **CARE, MAINTENANCE AND REPAIR.** Lessee shall not commit any waste or damage to the leased premises and shall have the duty of reasonable care to the leased premises. Lessee shall not be responsible for loss or damage to the Leased premises resulting from Lessor's use and occupancy or from occurrences covered by Lessor's policy of fire and casualty insurance. Lessor shall have the duty of reasonable and ordinary maintenance to the premises inclusive of such items as polishing floors, maintenance painting and the like, and to maintain the structural, mechanical, electrical and plumbing serving the leased premises in a reasonable and good condition.
6. **ALTERATIONS.** Lessee may make no alterations to the premises without the consent of the Lessor. All approved alterations will be made at the cost and expense of the Lessee, unless otherwise agreed by the parties, and shall conform in all respects to state and local laws, ordinances and regulations including without limitation the current edition of the City Building Code. Any alterations, additions or improvements Lessee has made to the Leased Premises shall become the property of the Lessor at the end of this or any subsequent lease term.

8. UTILITIES AND CUSTODIAL SERVICES. Lessor shall provide the following utilities at Lessor's cost to the leased premises: water, heat, air-conditioning, sewer, and electricity. Lessee shall provide at its cost routine custodial services of the premises.
9. ACCESS AND USE OF OTHER AREAS. Lessee's lease of the premises is confined to those areas set forth on attached Exhibits "2" and "3" together with parking areas in the premises parking lot reasonably necessary for Lessee's use of the leased premises. Lessee's use of additional areas of the Pryor Recreation Center may be made on a periodic basis on a permissive basis in Lessor's discretion and upon such terms and conditions of use as Lessor may deem appropriate.

In all other respects not specifically modified, or in direct conflict herewith, the parties' former lease dated the 6th day of September 2005 shall be and remain in effect.

SIGNED AND AGREED by the parties and effective upon full execution hereof as follows:

Passed and approved by the City Council for the City of Pryor Creek, Oklahoma on the ____ day of _____, 2021.

Larry Lees, Mayor

Eva Smith, City Clerk

Passed and approved by the Pryor Creek Recreation Board on the ____ day of _____, 2021

Chairman of Pryor Recreation Board

Secretary Pryor Recreation Board



Oklahoma Mowing Company

918-232-4954 | oklahomamowingcompany@gmail.com |
Oklahomamowingcompany.com

RECIPIENT:

Jessica Long

1111 Southeast 9th Street

Pryor, Oklahoma 74361

Phone: 9188256909

Quote #92

Sent on

May 13, 2021

Total

\$625.00

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT COST	TOTAL
Weekly Lawn Maintenance	Mow front lawn, Edge, Weedeat, Blow off surface areas.	1	\$240.00	\$240.00
Bi Weekly Lawn Maintenance	Mow front and back lawn, Edge, Weedeat, Blow off surface areas.	1	\$385.00	\$385.00

This quote is valid for the next 30 days, after which values may be subject to change.

Total

\$625.00

Bret's Lawn Care LLC

70 Irving St.
Pryor, OK 74361
bret17hunter@hotmail.com

Property Location: Pryor Creek Rec Center

Service Begins: June 1st 2021

Service Ends: Nov. 1st 2021

Services Provided: Mowing of Rec Center grounds, Edging sidewalks and curbs, weedeating where necessary and blowing off grass clippings on paved areas.

Frequency of Service: Service provided every week or as needed.

Cost: Cost of service will be \$375.00 per mowing

Billing: Bret's Lawn Care will issue and invoice at the end of the month for total number of mowings for that month.

Special Notes: Any extra work will be at an additional cost. If you have any questions please call Bret Hollingsworth at 918-373-6699.

$$\$375.00 \times 2 = \$750$$

Fleak Construction

Bid: Pryor Creek Recreation Center

Front Part

Services:
Mowing
Weedeating/Trimming
Blowing
Landscape Maintenance

Add On:
Edging

Frequency:
WEEKLY
WEEKLY
WEEKLY
WEEKLY

Prices:
\$180
\$120
Included
\$40

> \$450

Frequency:
Customer Preference

Prices:
\$150

Back Part

Services:
Mowing
Weedeating/Trimming

Frequency:
BI-WEEKLY
BI-WEEKLY

Prices:
\$200
\$60

> \$260

Week 1 (front + back) = \$710
Week 2 (front only :) = \$450
\$1160

ESTIMATE

Mid-America Lawn Services, LLC midamericalawnservices@outlook.com
6 Brushy Creek Road +1 9185305501
Pryor, Ok 74361



Pryor Creek Recreation Center

Bill to

Pryor Creek Recreation Center
1111 SE Ninth St
Pryor Creek OK 74361

Estimate details

Estimate no. : 1019
Estimate date : 05/20/2021

Product or service	Rate	Amount
1. Pryor Creek Recreation Center - All Lawn Care - All (mowing, edging, weed eating, and blowing off walkways) - Every other week	1 unit × \$750.00	\$750.00
2. Pryor Creek Recreation Center - Front Lawn Care - Front (mowing, edging, weed eating, and blowing off walkways) - Every other week	1 unit × \$550.00	\$550.00
Total		\$1,300.00

Note to customer

Mowing is usually complete by November 1st. Landscaping is also offered upon request. If you have any questions, please do not hesitate to reach out to me. Your business is appreciated.

Thanks,
Nate Cooper
Mid-America Lawn Services, LLC
918-530-5501

Dylan Wright
1301 Karen Ave.
Pryor, OK 74361
(918) 864-5292
wrightdthomas@gmail.com

17 June 2021

D. Nichols
Chief of Police
Pryor Police Department
214 S. Mill St.
Pryor, OK 74361

Dear Chief Nichols,

This letter is to notify you that I am resigning from my position with the Pryor Police Department. My last day will be June 30th, 2021, approximately two weeks from today.

I appreciate the opportunities that I have been given and I am thankful for the valuable experiences I have gained over the last three years. The relationships and bonds that I have made with my co-workers through the Pryor Police Department are irreplaceable.

If you would like to discuss my departure any further, please let me know or if there is any way I can help during this transition. I wish everyone the best and hope to see the Pryor Police Department move and grow in a positive direction.

Best regards,

A handwritten signature in black ink, appearing to read 'Dylan Wright', with a long horizontal stroke extending to the right.

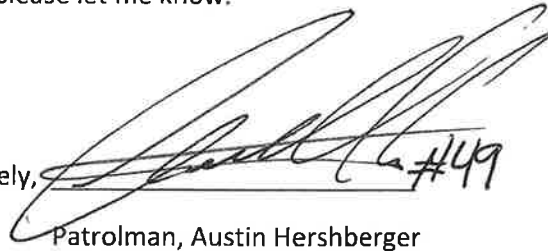
Dylan Wright

Letter of Resignation

Date of Letter 07/01/2021

To whom it may concern, I am writing this letter to inform you that I am resigning from the position of Patrolman with the Pryor Creek Police Department to pursue other options in my Law Enforcement career. I have accepted a full-time position as a Deputy with the Mayes County Sheriff's Office. I want to say thank you for the opportunity to become a certified law enforcement officer in the state of Oklahoma, for the valuable experiences and things that I have learned while employed by this department. It has been a privilege to represent this department while serving the great citizens of Pryor. I am writing this letter to inform you that my last day of work will be Tuesday July 20, 2021. This gives just shy of a 3-week notice. If I can be of any assistance during the transition from this department to the next or if you have any questions, then please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Austin Hershberger", with the number "#49" written to its right. The signature is written over a horizontal line.

Patrolman, Austin Hershberger

HTU: / RAMEL

Muskogee Communications, Inc.

1651 N. York

P.O. Box 1613

Muskogee, OK 74402

Estimate

DATE	ESTIMATE NO.
	2436

NAME / ADDRESS
Pryor Fire Department Attn: Accounts Payable 833 S. Elliott Pryor OK 74361

DESCRIPTION	QTY	COST	TOTAL
TOWER CREW	1	3,000.00	3,000.00
RADIO TECH	1	760.00	760.00
		TOTAL	\$3,760.00

Emergency Management Performance Grant - 999

Request for Reimbursement Form

Jurisdiction: City of Payson Creek

Date: 7/2/2021

We are requesting payment for the following quarter of the Emergency Management Performance Grant - 999.

Check the quarter that applies:

- ☐ Quarter 1
- ☐ Quarter 2
- ☒ Quarter 3
- ☐ Quarter 4

This request is for a total of \$ 2,500⁰⁰ dollars.

Approving Official (Print): _____

Approving Official Signature: _____

QUOTATION SUBMITTAL

Firm or Corporation Name: Adair Tree Clearing/Sheldon Schmidt
Mailing Address: 1646 Hwy 28 E
City/State/Zip: Adair OK 74330
Contact Person: Sheldon Schmidt
Title: Owner/Operator
Phone/Cell: 918 824 5714
E-Mail: adairrentals@gmail.com

Property:

Amount: \$3635

503 N Garfield

1. House, any out building or garage, and vegetation (See previous page)
 - The Northerly 73 feet of the Southerly 230 feet of the Westerly 134 feet of the Southwest Quarter of the Southeast Quarter of the Northeast Quarter (SW¼ SE¼ NE¼) of Section 7, Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, State of Oklahoma.

Completion Date:

7-14-21

I, as authorized signatory for the above firm, do hereby authorize the City of Pryor Creek, Oklahoma, to consider this quotation for the purchase of demolition services as specified. I also agree to hold the City of Pryor Creek, and employees and agents thereof, harmless from liability for personal injuries and/or property damages resulting from any actions performed under arrangements of this quotation submittal.

Shesh Shesh 6-30-21
Name Date

**City of Pryor Creek, Oklahoma
Housing Demolition Abatement**

Site Characteristics

ADDRESS: 503 N Garfield

1. **LEGAL:** The Northerly 73 feet of the Southerly 230 feet of the Westerly 134 feet of the Southwest Quarter of the Southeast Quarter of the Northeast Quarter (SW¼ SE¼ NE¼) of Section 7, Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, State of Oklahoma.

OWNER: City of Pryor Creek

COMMENTS: Along with structures - Remove all (only broken down or unhealthy - leave mature healthy) trees and vegetation. Cap sewer and restore lot to a mowable grade.

Signed before me this 30th
day of June 2021

Jennifer Dry
Notary Public



Tibbets Trucking, LLC.

Brue Tibbets
1700 E 480 RD
Pryor, Ok 74361



Bill To	Quote #	104
City of Pryor	Quote Date	06/22/2021

DESCRIPTION	AMOUNT
demolition @ 503 N. Garfield	4,000.00

QUOTE TOTAL	\$4,000.00
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Dilapidated Building Public Nuisance Abatement Demolition
City of Pryor Creek, Oklahoma

QUOTATION SUBMITTAL

Firm or Corporation Name:

Hansen Dirt & Demo, LLC

Mailing Address:

2636 E. 565

City/State/Zip:

Locust Grove, OK 74352

Contact Person:

Blake Hansen

Title:

Owner

Phone/Cell:

918-373-0483

E-Mail:

hansen.dirtanddemo@gmail.com

Property:

503 N Garfield

Amount: \$6,300⁰⁰

Six Thousand, Three Hundred ^{no}/₁₀₀

1. House, any out building or garage, and vegetation (See previous page) - The Northerly 73 feet of the Southerly 230 feet of the Westerly 134 feet of the Southwest Quarter of the Southeast Quarter of the Northeast Quarter (SW $\frac{1}{4}$ SE $\frac{1}{4}$ NE $\frac{1}{4}$) of Section 7, Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, State of Oklahoma.

Completion Date:

Estimated Completion: 2 days

Please attach copy of liability insurance form.

I, as authorized signatory for the above firm, do hereby authorize the City of Pryor Creek, Oklahoma, to consider this quotation for the purchase of demolition services as specified. I also agree to hold the City of Pryor Creek, and employees and agents thereof, harmless from liability for personal injuries and/or property damages resulting from any actions performed under arrangements of this quotation submittal.

Blake Hansen
Name

6-30-21
Date

**City of Pryor Creek, Oklahoma
Housing Demolition Abatement**

Site Characteristics

ADDRESS: 503 N Garfield

1. **LEGAL:** The Northerly 73 feet of the Southerly 230 feet of the Westerly 134 feet of the Southwest Quarter of the Southeast Quarter of the Northeast Quarter (SW¼ SE¼ NE¼) of Section 7, Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, State of Oklahoma.

OWNER: City of Pryor Creek

COMMENTS: Along with structures - Remove all (only broken down or unhealthy -leave mature healthy) trees and vegetation. Cap sewer and restore lot to a mowable grade.

QUOTATION SUBMITTAL

Firm or Corporation Name: Adair Tree Clearing / Sheldon Schmidt
Mailing Address: 1646 Hwy 28E
City/State/Zip: Adair OK 74330
Contact Person: Sheldon Schmidt
Title: Owner / Operator
Phone/Cell: 918 824 5714
E-Mail: adairrentals@gmail.com

Property:

Amount: \$3945

120 S Whitaker

House, any out building or garage, and
vegetation (See previous page) – Lot
Numbered Twelve (12) in Block Numbered
Fifth-four(54) to the Original Town of
PRYOR CREEK, Mayes County, State of
Oklahoma, according to the official Survey
and Plat thereof, filed for record in the
office of the County Clerk of said County
and State.

Completion Date:

7-16-21

I, as authorized signatory for the above firm, do hereby authorize the City of Pryor Creek, Oklahoma, to consider this quotation for the purchase of demolition services as specified. I also agree to hold the City of Pryor Creek, and employees and agents thereof, harmless from liability for personal injuries and/or property damages resulting from any actions performed under arrangements of this quotation submittal.

Shelly Schmitt 6-30-21
Name Date

**City of Pryor Creek, Oklahoma
Housing Demolition Abatement**

Site Characteristics

ADDRESS: 120 S Whitaker

LEGAL: Lot Numbered Twelve (12) in Block Numbered Fifth-four(54) to the Original Town of PRYOR CREEK, Mayes County, State of Oklahoma, according to the official Survey and Plat thereof, filed for record in the office of the County Clerk of said County and State.

OWNER: City of Pryor Creek

COMMENTS: **Along with structures** - Remove all (only broken down or unhealthy - leave mature healthy) trees and vegetation. Cap sewer and restore lot to a mowable grade.

Signed before me this 30th
day of June 2021

Jennifer Dry
Notary Public



Tibbets Trucking, LLC.

Brue Tibbets
1700 E 480 RD
Pryor, Ok 74361



Bill To	Quote #	103
City of Pryor	Quote Date	06/22/2021

DESCRIPTION	AMOUNT
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Demolition @ 102 S. Whitaker	4,500.00
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QUOTE TOTAL	\$4,500.00
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Dilapidated Building Public Nuisance Abatement Demolition
City of Pryor Creek, Oklahoma

QUOTATION SUBMITTAL

Firm or Corporation Name:

Hansen Dirt & Demo, LLC

Mailing Address:

210316 E. 5105'

City/State/Zip:

Wichita Grove, OK 74352

Contact Person:

Blake Hansen

Title:

Owner

Phone/Cell:

918-313-0483

E-Mail:

hansendirtanddemo@gmail.com

Property:

120 S Whitaker

House, any out building or garage, and vegetation
(See previous page) - Lot Numbered Twelve
(12) in Block Numbered Fifth-four(54) to the
Original Town of PRYOR CREEK, Mayes County,
State of Oklahoma, according to the official Survey
and Plat thereof, filed for record in the office of the
County Clerk of said County and State.

Amount: \$4,550.00

Four Thousand, Five Hundred
Fifty Dollars no/100

Completion Date:

Estimated Completion 2 days

Please attach copy of liability insurance form.

I, as authorized signatory for the above firm, do hereby authorize the City of Pryor Creek, Oklahoma, to consider this quotation for the purchase of demolition services as specified. I also agree to hold the City of Pryor Creek, and employees and agents thereof, harmless from liability for personal injuries and/or property damages resulting from any actions performed under arrangements of this quotation submittal.

Blake Hansen
Name

6-30-21
Date

**City of Pryor Creek, Oklahoma
Housing Demolition Abatement**

Site Characteristics

ADDRESS: 120 S Whitaker

LEGAL: Lot Numbered Twelve (12) in Block Numbered Fifth-four(54) to the Original Town of PRYOR CREEK, Mayes County, State of Oklahoma, according to the official Survey and Plat thereof, filed for record in the office of the County Clerk of said County and State.

OWNER: City of Pryor Creek

COMMENTS: Along with structures - Remove all (only broken down or unhealthy -leave mature healthy) trees and vegetation. Cap sewer and restore lot to a mowable grade.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/03/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Harmon Insurance 709 W Washington St Broken Arrow, OK 74012	CONTACT NAME: Emily Delgadillo	
	PHONE (A/C, No, Ext): (918)251-2511 FAX (A/C, No): (918)251-2512	
	E-MAIL ADDRESS: emily@harmonins.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED Blake Hansen DBA: Hansen Dirt & Demo 2636 E 565 Locust Grove, OK 74352	INSURER A: Liberty Mutual	24082
	INSURER B: Ohio Casualty Insurance Company	24082
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** 00013504-60296**REVISION NUMBER:** 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:			BKS61485029	05/29/2020	05/29/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			BAS61485029	06/01/2020	06/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y ☒ N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

The City of Pryor Creek Oklahoma
12 N. Rowe St.
Pryor, OK 74361

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

(ELK)

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Dilapidated Building Public Nuisance Abatement

Demolition City of Pryor Creek Oklahoma

REQUEST FOR QUOTATION

June 17, 2021

The City of Pryor Creek Oklahoma is requesting quotations for demolition of dilapidated buildings, vegetation, fencing, walls and other appurtenance items on properties as specified in the property profiles/diagrams/photos as attached.

Your quotations shall be broken out in a lump sum cost for demolition and removal of the buildings and items noted above, as well as restoration of the property to a mowable grade and erosion control measures necessary during and after work. Please understand you should consider each property as an independent demolition project as some properties may be demolished by the property owners, or other circumstances may intervene, prior to awarding of a notice to proceed. Also, notices to proceed will be awarded to the lowest and best quotation for each property.

Completed Request for Quotation forms shall be submitted to the City of Pryor Creek Code Enforcement, 12 N. Rowe St., Pryor Creek, Oklahoma, by 5 p.m. on Wednesday June 30, 2021. They may be hand-delivered, mailed, faxed, or scanned and e-mailed.

Prospective/successful firms or corporations will be acting as an authorized agent of the City of Pryor Creek for abatement of a dilapidated building public nuisance and shall be authorized to access the property to prepare a quotation and to complete the work. The successful firm or corporation will be issued a purchase order in the amount of quotation. This will serve as a notice to proceed.

In addition to the attached demolition profile, prospective firms or corporations need to comply with the following:

- A valid Certificate of Liability Insurance for the firm or corporation showing a minimum general liability coverage of \$1 million per occurrence shall be in file with the City.
- Demolition permit and inspection fees will be charged (\$75.00). Also, the contractor will need to have a licensed plumbing contractor cap the sewer prior to demolition. This cost should be figured into the quotation.
- All federal, state and local laws, rules and regulations shall be followed regarding removal and disposal of any hazardous materials such as

- asbestos, lead-based paint, etc. The quotation submitted shall reflect any anticipated costs for such.
- General working hours for this project will be from 7:00 a.m. to 6 p.m. Monday through Friday, excluding holidays. Work during other hours shall only be done by mutual agreement with the City's Neighborhood Code Enforcement staff.
- Demolition debris shall be disposed of in a state licensed landfill approved to accept such debris.
- The demolition contractor may retain any salvage materials from the site.
- Upon completion of demolition and removal of debris, the lot shall be graded to a mowable restoration level comparable with the existing natural contours. Mature trees may be left if in healthy condition.
- All necessary measures shall be taken to control erosion or siltation during and after demolition activities – including installation of silt fencing.
- The successful firm or corporation shall assure utility services have been disconnected prior to demolition.
- The successful firm or corporation, by signing the quotation form attached, hereby represents that it shall hold the City of Pryor Creek, Oklahoma, its employees or agents, harmless from any liability resulting from property damages and/or personal injuries that occur during, or as a result of, the demolition activity.

Should you have any questions, please contact Sheryl Laue, Code Enforcement, at (918) 825-0888, or via e-mail at: laues@pryorcreek.org.