

**MINUTES  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, SEPTEMBER 3<sup>RD</sup>, 2024 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at [www.pryorcreek.org](http://www.pryorcreek.org). Notice was also emailed to The Paper newspaper and emailed to the Council members.

**1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.**

Mayor Doyle called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Chris Gonthier. Roll Call was conducted by City Clerk Courtney Davis. Council members present included Terry Lamar, Choya Shropshire, Lori Bradshaw, Kenneth Brashears, Tyler Brown, Chris Gonthier and Bruce Smith. Members absent: Charles Tramel.

Department Heads and other City Officials present: Chase McBride, Jeremy Cantrell, Justin Couch, Kevin Tramel, Becki Sams-Benham, BK Young, Frank Powell, Buddy Glenn, Johnny Janzen, Cari Rerat and Mike Moore.

Others present: Nena Roberts.

**2. PETITIONS FROM THE AUDIENCE:**

*(Limited to 5 minutes, must request in advance.)*

There were no petitions from the audience.

**3. DEPARTMENT HEAD REPORTS.**

**a. Building Inspector**

Mayor Doyle reported on behalf of Kenny Young that the department has completed 41 paid inspections, 21 additional inspections and several plan reviews.

**b. Emergency Management**

Janzen reported that they are preparing for the upcoming music festivals. He also stated that they have repaired the siren near Wal-Mart.

**c. Fire**

Young reported that they are preparing for the increase in workload they expect from the upcoming music festivals.

**d. Golf**

Mayor Doyle reported on behalf of Dennis Bowman that the Golf Course saw yet another record month for attendance and revenue in August. He stated that they have several upcoming tournaments including the Danny Henson Memorial Tournament and the United Way Tournament, and a recently hosted tournament saw 104 players. He also reported that they are continuing to make progress on the cart paths and other improvement projects.

**e. Library**

Rerat provided a print report of the Library's statistics for August showing 10,472 questions answered, 411 study room uses and a door count of 3,273. She reported that story time on September 4<sup>th</sup> will begin at 10:30 a.m., they are considering later start times in the future and will be polling patrons for their opinion. She also stated that the Thunderbird students will be coming on a field trip soon.

**f. Parks / Cemetery**

Frank Powell reported that both park and cemetery staff remain busy with regular mowing and maintenance tasks.

**g. Police / Animal Shelter**

Cantrell presented the Police Department's August statistics, noting an increased call volume due to school starting and the music festivals.

Sams-Benham reported that the Animal Shelter took in 45 animals in August. She also stated that the Fraternal Order of Police raised funds to allow free adoptions through September 10<sup>th</sup> and they are housing 3 animals for Mayes County related to an ongoing animal cruelty case.

**h. Recreation Center**

Moore reported that the Recreation Center has successfully managed to avoid air conditioning issues this summer and they are now preparing for the delivery of a new unit around September 15<sup>th</sup>. He stated that they gained 132 new members, including 52 through the Cherokee Nation program and overall membership is down 2%. Moore reported that the center hosted 87 swim lessons, 12 public pool parties, and 4 private pool events. He stated that they are actively promoting events and fitness challenges, including a stair climbing challenge on September 11<sup>th</sup> and the Fall Into Fitness challenge. He also stated that the last pickleball event had 41 participants, and the high school PE class will temporarily use the gym due to school construction.

**i. Street**

Glenn reported that they have completed another pour at Ridgeview Court and a repair at 9<sup>th</sup> Street and Dog Pound Road. He also stated that they have been spraying and weedeating around town and will begin setting up barricades for the festival later this week.

**j. City Clerk**

Davis reported that the new server has been delivered to the office and Fiber Interactive will be installing it soon. She also stated that the office has been busy accepting payments for the EDTA and the Bluegrass Festival. Davis stated that she has been focused on getting the new budget for approval and additionally resolving a software issue that has impacted court processes.

**4. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.**

(Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)

- a. Approve minutes of the August 20<sup>th</sup>, 2024 Council meeting.
- b. Approve minutes of the August 13<sup>th</sup>, 2024 special Council meeting.
- c. Approve payroll purchase orders through September 13<sup>th</sup>, 2024.
- d. Approve claims for purchase orders through September 3<sup>rd</sup>, 2024.

| FUNDS                          | PURCHASE ORDER NUMBER   | TOTALS       |
|--------------------------------|-------------------------|--------------|
| GENERAL                        | 2420240578 - 2420240516 | \$94,940.87  |
| STREET & DRAINAGE              | 911473B - 911461B       | \$15,984.86  |
| GOLF COURSE                    | 2420240463 - 2420240533 | \$21,735.43  |
| CAPITAL OUTLAY                 | 2420240564 - 2420240436 | \$5,831.21   |
| REAL PROPERTY ACQUISITION RES. | 2420240494 - 2420240572 | \$1,779.00   |
| HOTEL / MOTEL TAX REVENUE      | 2420240439 - 2420240440 | \$62,344.26  |
| RECREATION CENTER              | 2420240458 - 2420240460 | \$22,927.95  |
| PPWA                           | 2420240573 - 2420240577 | \$5,123.00   |
| E-911                          | 2420240456              | \$416.14     |
| LIBRARY SPECIAL CASH           | 2420240417 - 2420240418 | \$8,697.10   |
| DONATIONS AND EARMARKED MONIES | 2420240466 - 911517B    | \$2,290.00   |
| EDTA                           | 2420240563 - 2420240567 | \$56,412.00  |
| TOTAL                          |                         | \$298,481.82 |
| BLANKETS                       |                         |              |
| 911532B                        | MCBRIDE & MCBRIDE       | \$60,000.00  |
| TOTAL                          |                         | \$60,000.00  |

- e. Approve closing City Hall to the public on September 6<sup>th</sup>, 2024 to allow set up for the Bluegrass and Chili Festival.
- f. Approve Mayor's appointment of Rikky Allen to the Hotel / Motel Board, term expiring 4/30/2024.
- g. Approve the Hotel / Motel Final Expense Report for Pryor Area Chamber of Commerce from Fiscal Year 2023-2024.
- h. Approve the Pryor Area Chamber of Commerce 2024-2025 Hotel / Motel Letter of Intent.
- i. Approve the Hotel / Motel Final Expense Report for Pryor Main Street from Fiscal Year 2023-2024.
- j. Approve the Pryor Main Street 2024-2025 Hotel / Motel Letter of Intent.
- k. Approve the Hotel / Motel Tax Allocation distributions for:
  - 1. Pryor Area Chamber of Commerce (40%) - \$32,025.29
  - 2. Pryor Public Schools (20%) - \$16,012.65
  - 3. Pryor Main Street (10%) - \$8,006.32

- l. Approve the Hotel / Motel grant final expense report from Oklahoma Freedom Flight for ExtravaSLAMza III held July 27<sup>th</sup>, 2024, in the amount of \$5,000.00.
- m. Approve Hotel / Motel grant final expense report from Pryor Area Arts and Humanities for Missoula Children's Theater's production of "Hercules" held June 10<sup>th</sup>-June 14<sup>th</sup>, 2024, in the amount of \$1,300.00.
- n. Approve Fire Department Inland Marine insurance renewal with McNeil & Company, Inc. in the amount of \$17,884.00 from General Insurance – Fire Account #02-201-5044.
- o. Approve Fire Department insurance renewal with McNeil & Company, Inc. in the amount of \$21,079.00 from General Insurance – Fire Account #02-201-5044.
- p. Approve Fire Department Cyber Liability policy with McNeil & Company, Inc. in the amount of \$799.00 from General Insurance - Fire Account #02-201-5044.
- q. Approve promotion of BobbyRay Shatswell from Patrolman - Range J, Step 2 to Corporal - Range K, Step 2.
- r. Approve an expenditure not to exceed \$12,000.00 to White Star Machinery for new tracks and a hydraulic leak repair on the excavator, \$6,000.00 to be paid from Street Capital Outlay Account #14-145-5411 and the remainder to be paid from Street Repair & Maintenance Account #14-145-5342.
- s. Approve accepting a bid in the amount of \$50,784.00 (state contract price) from Vance Chevrolet Buick and GMC of Miami for a 2025 Chevrolet 2500 Crew Cab to replace a truck damaged in a storm to be paid from Street Capital Outlay Account #14-145-4511. Other bids received: Confidence Chevrolet in the amount of \$53,074.00 and Pryor Chevrolet GMC in the amount of \$55,500.00.

Motion was made by Brashears, second by Gonthier to approve the consent agenda less items b, l, q and s. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Brown, Gonthier and Smith. Voting no: none.

**4b. Approve minutes of the August 13<sup>th</sup>, 2024 special Council meeting.**

Motion was made by Shropshire, second by Brown to approve minutes of the August 13<sup>th</sup>, 2024 special Council meeting. Voting yes: Bradshaw, Brashears, Brown, Gonthier, Smith and Lamar. Abstaining, counting as a no vote: Shropshire. Voting no: none.

Mayor moved to item 4q.

**4q. Approve promotion of Pryor Creek Police Officer BobbyRay Shatswell from Patrolman - Range J, Step 2 to Corporal - Range K, Step 2.**

Motion was made by Brown, second by Brashears to approve promotion of Pryor Creek Police Officer BobbyRay Shatswell from Patrolman - Range J, Step 2 to Corporal - Range K, Step 2. Voting yes: Bradshaw, Brashears, Brown, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

**4s. Approve accepting a bid in the amount of \$50,784.00 (state contract price) from Vance Chevrolet Buick and GMC of Miami for a 2025 Chevrolet 2500 Crew Cab to replace a truck damaged in a storm to be paid from Street Capital Outlay Account #14-145-5411.**

**Other bids received: Confidence Chevrolet in the amount of \$53,074.00 and Pryor Chevrolet GMC in the amount of \$55,500.00. (Scrivener's error: Agenda read "Street Capital Outlay Account #14-145-4511")**

Motion was made by Brashears, second by Lamar to approve accepting a bid in the amount of \$50,784.00 (state contract price) from Vance Chevrolet Buick and GMC of Miami for a 2025 Chevrolet 2500 Crew Cab to replace a truck damaged in a storm to be paid from Street Capital Outlay Account #14-145-4511. Motion was amended by Brashears, second by Lamar to include the correct account number Street Capital Outlay Account #14-145-5411. Voting yes: Brashears, Brown, Gonthier, Smith, Lamar, Shropshire and Bradshaw. Voting no: none.

Mayor excused himself from the chair and vacated the Council Chamber. Council President Lamar assumed the chair and moved to item 4l.

**4l. Approve the Hotel / Motel grant final expense report from Oklahoma Freedom Flight for ExtravaSLAMza III held July 27<sup>th</sup>, 2024, in the amount of \$5,000.00.**

Motion was made by Gonthier, second by Shropshire to approve the Hotel / Motel grant final expense report from Oklahoma Freedom Flight for ExtravaSLAMza III held July 27<sup>th</sup>, 2024, in the amount of \$5,000.00. Voting yes: Brown, Gonthier, Smith, Shropshire, Bradshaw and Brashears. Voting no: none.

Mayor returned to the Council Chamber and assumed the chair from Council President Lamar.

**5. MAYOR'S REPORT**

(These are items possibly requiring discussion and action.)

**a. Announce publication of the Summer 2024 edition of the Coo-Y-Yah Report.**

No action taken. Mayor announced the publication of the Summer 2024 edition of the Coo-Y-Yah Report.

**b. Discussion and possible action action regarding Street Budget, Fund #14, for 2024-2025 fiscal year.**

Motion was made by Shropshire, second by Brashears to approve Street Budget, Fund #14, for 2024-2025 fiscal year. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Brashears and Brown. Abstaining, counting as a no vote: Gonthier. Voting no: none.

**c. Discussion and possible action action regarding Cemetery Care Fund Budget, Fund #19, for 2024-2025 fiscal year.**

Motion was made by Brashears, second by Lamar to approve Cemetery Care Fund Budget, Fund #19, for 2024-2025 fiscal year. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Brashears, Brown and Gonthier. Voting no: none.

**d. Discussion and possible action action regarding Golf Course Budget, Fund #41, for 2024-2025 fiscal year.**

Motion was made by Brashears, second by Bradshaw to approve Golf Course Budget, Fund #41, for 2024-2025 fiscal year. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Brown, Gonthier and Smith. Voting no: none.

**e. Discussion and possible action action regarding Capital Outlay Budget, Fund #44, for 2024-2025 fiscal year.**

Motion was made by Brown, second by Brashears to approve Capital Outlay Budget, Fund #44, for 2024-2025 fiscal year. Voting yes: Shropshire, Bradshaw, Brashears, Brown, Smith and Lamar. Abstaining, counting as a no vote: Gonthier. Voting no: none.

**f. Discussion and possible action action regarding Real Property Acquisition Reserve Budget, Fund #46, for 2024-2025 fiscal year.**

Motion was made by Shropshire, second by Bradshaw to approve Real Property Acquisition Reserve Budget, Fund #46, for 2024-2025 fiscal year. Voting yes: Bradshaw, Brashears, Brown, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

**g. Discussion and possible action action regarding Recreation Budget, Fund #84, for 2024-2025 fiscal year.**

Motion was made by Brashears, second by Shropshire to approve Recreation Budget, Fund #84, for 2024-2025 fiscal year. Voting yes: Brashears, Brown, Gonthier, Smith, Lamar, Shropshire and Bradshaw. Voting no: none.

**h. Discussion and possible action action regarding Pryor Public Works Authority Budget, Fund #88, for 2024-2025 fiscal year.**

Motion was made by Gonthier, second by Brashears to approve Pryor Public Works Authority Budget, Fund #88, for 2024-2025 fiscal year. Voting yes: Brown, Gonthier, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none.

**i. Discussion and possible action action regarding E-911 Budget, Fund #91, for 2024-2025 fiscal year.**

Motion was made by Lamar, second by Brown to approve E-911 Budget, Fund #91, for 2024-2025 fiscal year. Voting yes: Gonthier, Smith, Lamar, Shropshire, Bradshaw, Brashears and Brown. Voting no: none.

**j. Discussion and possible action regarding Economic Development Trust Authority Budget, Fund #98, for 2024-2025 fiscal year.**

Motion was made by Gonthier, second by Brashears to approve Economic Development Trust Authority Budget, Fund #98, for 2024-2025 fiscal year. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Brashears, Brown and Gonthier. Voting no: none.

**6. CITY ATTORNEY'S REPORT:**

**a. Discussion and possible action regarding a Resolution changing and amending zoning classification from "AG" (Agriculture) to "CAR" (Commercial Automotive Recreation) of the property described as follows:**

**TC4 Graham Street, LLC**

**Tract 1. A part of the SE¼ of Section 12, Township 21 North, Range 18 East in Mayes County, Oklahoma, being more particularly described as follows: Beginning at the NW corner of the SE¼ SE¼; N 01°33'03" E a distance 149.96' to a found iron rebar; Thence N 88°28'15" E a distance of 305.71' to a point; Thence S 01°33'44" E a distance of 548.13' to a point; Thence S 72°44'55" E a distance of 206.88' to a point; Thence S 23°04'35" E a distance of 175.28' to a found MAG nail; Thence S 68°17'30" W a distance of 87.84' to a found ½" iron rebar; Thence S 88°37'48" W a distance of 483.52' to a found ½" iron rebar; Thence N 01°33'63" a distance of 656.32' to the point of beginning.**

**Tract 2 A part of the SE¼ of Section 12, Township 21 North, Range 18 East in Mayes County, Oklahoma, being more particularly described as follows: Commencing at the NW corner of the SE¼; Thence N 01°33'03" E a distance of 149.90' to a found iron rebar; Thence N 68°28'15" E a distance of 305.71' to the point of beginning; Thence N 88°28'15" E a distance of 375.59' to a point; Thence S 01°30'19" E a distance of 735.52' to a found ½" iron rebar; Thence S 68°15'19" W a distance of 122.26' to a found MAG nail; Thence N 23°04'35" W a distance of 175.28' to a point; Thence N 72°24'55" W a distance of 206.88' to a point; Thence N 01°33'44" W a distance of 548.13' to the point of beginning.**

**Tract 3 A part of the SE¼ of Section 12, Township 21 North, Range 18 East in Mayes County, Oklahoma, being more particularly described as follows: Commencing at the NW corner of the SE¼ SE¼; Thence N 01°33'03" E a distance of 149.90' to a found iron rebar; Thence N 88°28'15" E a distance of 385.71' to a point; Thence N 88°28'15" E a distance of 375.58' to the point of beginning; Thence N 88°28'15" E a distance of 328.39' to a found ½" iron rebar; Thence S 01°29' 35" E a distance of 626.64' to a found ½" iron rebar; Thence S 70°39'46" W a distance of 286.94' to a found ½" iron rebar; Thence S 68°19'36" W a distance of 79.98' to a found ½" iron rebar; Thence N 01°30'19" W a distance of 735.52' to the point of beginning. (Also known as 801 W Graham)**

Motion was made by Gonthier, second by Brashears to waive the reading and approve Resolution #2024-5 changing and amending zoning classification from "AG" (Agriculture) to "CAR" (Commercial Automotive Recreation) of the property described above. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Brown, Gonthier and Smith. Voting no: none.

**b. Discussion and possible action regarding a Resolution pertaining to changing and amending zoning classification from "AG" (Agriculture) to "RM" (Residential Multi-Family) of the property described as follows:**

**Limestone Construction LLC**

**Tract 2 A tract of land situated in the Northwest Quarter of the Southwest Quarter (NW¼ SW¼) of Section 5, Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, State of Oklahoma, being more particularly described as follows, to-wit: Commencing at the Northwest Corner of said NW¼ SW¼, THENCE N87°56'43"E for a distance of 192.00 feet along the North Line thereof to the POINT OF BEGINNING; THENCE N87°56'43"E for a distance of 612.74 feet along said North Line; THENCE S7°06'38"W for a distance of 230.12 feet; THENCE along a curve to the**

right having a radius of 507.47 feet for a distance of 230.12, being subtended by a chord of S17°59'53"W for a distance of 194.60 feet; THENCE S87°56'43"W for a distance of 511.64 feet; THENCE N1°44'09"W for a distance of 410.00 feet to the POINT OF BEGINNING.

Tract 3 A tract of land situated in the Northwest Quarter of the Southwest Quarter (NW¼ SW¼) of Section 5, and the Northeast Quarter of the Southeast Quarter (NE¼ SE¼) of Section 6, all in Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, State of Oklahoma, being more particularly described as follows, to-wit: Commencing at the Northwest Corner of said NW¼ SW¼, THENCE S1°44'09"E for a distance of 410.00 feet along the West Line of said NW¼ SW¼ to the POINT OF BEGINNING; THENCE N87°56'43"E for a distance of 703.64 feet; THENCE along a curve to the right having a radius of 507.47 feet for a distance of 323.42 feet, being subtended by a chord of S47°18'38"W for a distance of 317.98 feet; THENCE S65°42'07"W for a distance of 346.14 feet; THENCE along a curve to the left having a radius of 256.48 feet for a distance of 287.22, being subtended by a chord of S33°38'38"W for a distance of 272.29 feet; THENCE S1°32'19"W for a distance of 56.09 feet; THENCE along a curve to the right having a radius of 234.63 feet for a distance of 346.26 feet, being subtended by a chord of S43°49'00"W for a distance of 315.69 feet, THENCE S86°03'23"W for a distance of 286.15 feet to a point on the Easterly Right-of-Way of Highway #69; THENCE N15°18'36"E for a distance of 247.37 feet along said Right-of-Way; THENCE N9°35'48"E for a distance of 100.50 feet along said Right-of-Way; THENCE N15°18'26"E for a distance of 534.27 feet along said Right-of-Way, THENCE N87°56'43"E for a distance of 279.50 feet to the POINT OF BEGINNING. (N Hwy 69)

Motion was made by Gonthier, second by Shropshire to waive the reading and approve Resolution #2024-6 pertaining to changing and amending zoning classification from "AG" (Agriculture) to "RM" (Residential Multi-Family) of the property described above. Voting yes: Shropshire, Bradshaw, Brashears, Brown, Gonthier, Smith and Lamar. Voting no: none.

#### **7. COMMITTEE REPORTS:**

(Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)

##### **a. Budget and Personnel**

Shropshire reported that the next meeting will be Tuesday, September 10<sup>th</sup>.

##### **b. Ordinance and Insurance**

Gonthier reported that there is no meeting scheduled, but a special meeting has been requested.

##### **c. Street and Maintenance**

Lamar reported that the next meeting will be Tuesday, September 24<sup>th</sup>.

#### **8. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

Davis announced that City Hall will be closed to the public on Friday.

McBride reported that the City is involved in two lawsuits that will be discussed in executive session at a future meeting.

#### **9. ADJOURN.**

Motion was made by Lamar, second by Gonthier to adjourn. Voting yes: Bradshaw, Brashears, Brown, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

#### **PRYOR PUBLIC WORKS AUTHORITY**

##### **1. CALL TO ORDER.**

Meeting was called to order at 7:21 p.m.

**2. APPROVE MINUTES OF THE AUGUST 20<sup>TH</sup>, 2024 MEETING.**

Motion was made by Gonthier, second by Brashears to approve the minutes of the August 20<sup>th</sup>, 2024 meeting. Voting yes: Brashears, Brown, Gonthier, Smith, Lamar, Shropshire and Bradshaw. Voting no: none.

**3. UNFORESEEABLE BUSINESS.**

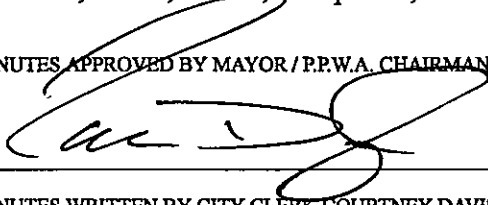
(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

**4. ADJOURN.**

Motion was made by Brashears, second by Gonthier to adjourn at 7:23 p.m. Voting yes: Brown, Gonthier, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE



MINUTES WRITTEN BY CITY CLERK COURTNEY DAVIS

