

NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, OCTOBER 1ST, 2024 AT 6:00 P.M.

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police / Animal Shelter
 - h. Recreation Center
 - i. Street
 - j. City Clerk
4. Consent Agenda. (Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)
 - a. Approve minutes of the September 17th, 2024 Council meeting. 0
 - b. Approve minutes of the September 23rd, 2024 special Council meeting. 0
 - c. Approve payroll purchase orders through October 11th, 2024.
 - d. Approve claims for purchase orders through October 1st, 2024.
 - e. Approve the 2024 City of Pryor Creek / Municipal Utility Board Holiday Calendar. 0
 - f. Approve waiving the Graham Community Building rental fees for Santa's Christmas Village held December 2nd-9th, 2024.
 - g. Acknowledge a Halloween candy giveaway hosted by Lakes Area ABATE Chapter 13 on October 31st, 2024 at the Whitaker Park gazebo on the southwest corner across from the old pool.
 - h. Approve a transfer of \$1,074.20 from Fund 68 to the Holiday Decoration Donation Account as recommended by the EDTA at the September 19th, 2024 meeting. The funds from Fund 68 can only be used for the repair and replacement of decorations and lights used in the downtown corridor. The estimate supporting this transfer is included in the packet. 0
 - i. Approve an expenditure in the amount of \$50,603.25 to American Ramp Company for equipment and installation of Phase 2 of the skate park to be paid from Parks Capital Outlay Account #44-445-5415. 0
5. Mayor's Report: (These are items possibly requiring discussion and action.)
 - a. Discussion and possible action to acknowledge the resignation of all employees who have accepted the voluntary severance agreement.
 - b. Possible Executive Session concerning the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of:
 - Michael Moore, Pryor Creek Police Department (25 O.S. 307 (B) (1)).
 - c. Consider resuming regular session. No action taken during Executive Session.
 - d. Possible action based on Executive Session concerning the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of:
 - Michael Moore, Pryor Creek Police Department (25 O.S. 307 (B) (1)).
 - e. Discussion and possible action to approve the Mayor to sign Voluntary Severance Agreements in the amount of \$20,000.00 each offered to full time employees on a first come first serve basis from the following department:
 - 215 - Police – 1
 - f. Discussion and possible action to approve the EDTA's recommendation to accept an offer of \$45,000.00 for approximately six acres located in Mayes County and authorizing the Mayor to sign all necessary paperwork for the transaction and allowing Mayor to approve reasonable changes in closing costs from the estimated amount. The City will have normal closing costs for a seller, which are estimated to be \$1,267.50, and will reimburse the EDTA for sales related costs of \$920.00 (advertisement and appraisal), netting approximately \$42,812.50 to the City to be deposited in Sales of Surplus Revenue Account #02-000-4181.
 - g. Discussion and possible action regarding current practices and policies of the City of Pryor Creek which may cut costs or increase revenues. (Requested by Tyler Brown)
 - h. Discussion and possible action concerning any amendments or adjustments to the 02 General Fund Budget for fiscal year 2024-2025. (Requested by Tyler Brown)

- i. Discussion and possible action regarding the financial stability of the city to determine if the hiring freeze should be amended to allow the Thomas J. Harrison Pryor Public Library to responsibly hire three part-time employees at a pay rate of \$10.11 per hour for a maximum of 25 hours per week. The annual cost to the City for a part-time library employee is \$14,300.
- j. Discussion and possible action to approve Mayor to sign an agreement between the City of Pryor Creek and GovCard/Evolv to provide credit card processing services for payments made to the General Fund. The services provided will allow the City to accept payments both in person and online. ①
- k. Discussion and possible action to approve Mayor to sign an agreement between the City of Pryor Creek and GovCard/Evolv to provide credit card processing services for Court Bond payments. The services provided will allow the City to accept payments both in person and online. ①
6. City Attorney's Report: (Items possibly needing action on requests or recommendations.)
 - a. Discussion and possible action to approve a resolution calling for the General Election and for the purpose of amending City Charter provisions regarding the term of the Chief of Police, City Clerk, and City Treasurer in 2025. ①
 - b. First reading of an Ordinance Changing and Amending Zoning Classification from Commercial Restricted (CR) to Residential Duplex (RD) of the Property Described as Follows: ①
 Zoning Change for: John Heath Neighbors
 The South Half (S½) of Lot Numbered Eleven (11) and all of Lot Numbered Twelve (12), in Block Twenty-Two (22), of the WHITAKER ADDITION, Mayes County, State of Oklahoma, according to the official recorded Plat and Survey thereof. (100 N Indianola)
 - c. First reading of an Ordinance Changing and Amending Zoning Classification from Agriculture (AG) to Commercial Automotive Recreation (CAR) of the Property Described as Follows: ①
 Zoning Change for: Limestone Construction, LLC
 A tract of land situated in the Northwest Quarter of the Southwest Quarter (NW/4 SW/4) of Section 5, and the Northeast Quarter of the Southeast Quarter (NE/4 SE/4) of Section 6, all in Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, State of Oklahoma, being more particularly described as follows, to-wit:
 Beginning at the Northwest Corner of said NW/4 SW/4; THENCE N87°56'43"E for a distance of 192.00 feet along the North Line thereof; THENCE S1°44'09"E for a distance of 410.00 feet; THENCE S87°56'43"W for a distance of 471.50 feet to a point on the Easterly Right-of-Way of Highway #69; THENCE N15°18'26"E for a distance of 965.60 feet along said NE/4 SE/4; THENCE N88°34'42" E for a distance of 153.08 feet along said North Line to the POINT OF BEGINNING. Contains 3.8483 acres, more or less. (N Hwy 69)
 - d. Possible Executive Session for the purpose of confidential communications with attorney regarding collective bargaining contract negotiations pursuant to 25 O.S. 307(B)(4) & (10).
 - e. Consider resuming regular session. No action taken during Executive Session.
7. Committee Reports. (Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)
 - a. Budget and Personnel
 - b. Ordinance and Insurance
 - c. Street and Maintenance
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of the September 17th, 2024 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED SEPTEMBER 27TH, 2024 AT 5:00 P.M. BY MAYOR ZAC DOYLE.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, SEPTEMBER 27TH, 2024 AT 5:00 P.M. BY CITY CLERK COURTNEY DAVIS.



