

**CHILDREN FIRST PROGRAM
APPRECIATION MONTH
OCTOBER 2022**

PROCLAMATION

WHEREAS, the City of Pryor Creek profoundly honors the exemplary service of the Mayes County Health Department and the 25th Anniversary of the Children First Program; and

WHEREAS, nurses continuously provide family support services during pregnancy and up to two years after a child is born to encourage prenatal care and personal development; and

WHEREAS, nurses go above and beyond to meet the needs of pregnancy, infant care, stress management, safety and nutrition education, child development assessments, and health monitoring to safeguard the health and safety of the child and mother; and

WHEREAS, nurses have served thousands of Oklahomans through this voluntary public service program that nurtures a nurse-family partnership encompassed around the importance of health, safety, and child development; and

WHEREAS, the residents of Pryor Creek and surrounding communities are grateful for our nurses and Mayes County Health Department for their unwavering dedication to provide treatment, health care and leadership;

NOW, THEREFORE, I, Larry Lees, Mayor of the City of Pryor Creek, Oklahoma, on behalf of the City Council and residents, do hereby officially recognize October 2022 as the "Children First Program Appreciation Month" in the City of Pryor Creek,

This 4th Day of October 2022.

Mayor

Attest:

City Clerk

September 27, 2022

Dilapidated Residential Structure
Owners - Jeanette Najera & Gabriel Ruiz
306 N Indianola St.
Pryor OK, 74361

To whom it may concern,

This letter is intended as a formal appeal to the Hearing Officer's decision on September 15, 2022 , for the complete demolition of the dilapidated, residential structure at 306 N Indianola St. Pryor, OK 74361.

We are requesting that the City Council overrule the decision of the Hearing Officer, so the remodeling can continue as soon as possible for the property at this location. We purchased the property with the intent to revitalize the space with a similar residential structure. Not only will the plans bring a new home, but it will maintain the look and feel of what makes the neighborhood special. As it sits now, the current structure has been partially remodeled with approximately \$15,000 invested on the home already. We have installed all new windows, siding, and a new roof. As well as replaced all burned wood and have kept the property clean and free of debris to maintain the integrity of the neighborhood. The redevelopment plan will require all new plumbing, electrical, gas lines , and all new interior. We recently purchased the plumbing permit for the gas service and will be able to continue with the remodeling as soon as possible.

Please note that the remodel took longer than we initially anticipated because Gabriel Ruiz had medical complications that resulted in him having a hip replacement surgery, as well as being on medical leave from work for approximately 6 months. During that time, our main concern was his well being as well as being able to cover his medical costs and our mortgage payments. We have been able to get back on our feet and were recently approved for a personal loan and will be able to finish the remodeling of the home as soon as possible with no further delays.

We would like to take this opportunity to thank you for your time and consideration on this matter.

If you have any questions regarding this appeal, please feel free to contact us.

Jeanette Najera - (323) 649-2552
Gabriel Ruiz - (909) 438-7219 or Gabriel_tepe@hotmail.com

Sincerely,

Jeanette Najera & Gabriel Ruiz

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, SEPTEMBER 20TH, 2022 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Chris Gonthier. Roll Call was conducted by City Clerk Eva Smith. Council members present included Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood, Evett Barham, Chris Gonthier, Lori Siever. Members absent: none.

Department Heads and other City Officials present: Police Chief Dennis Nichols, Fire Chief BK Young, Park Superintendent Frank Powell, Library Director Cari Rerat and Recreation Center Director Jessica Tiger.

Others present: Police Captain Kevin Tramel, Police Sergeant Dustin Van Horn, Violet Kirkendall, BobbyRay Shatswell, Kristen Shatswell, Terry Lamar, Charles Tramel, Levi Hudson, Jack Hardy, Christie Littlefield, Monty Littlefield, Jennie LaFave, Kemmie Shropshire and Terry Aylward.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

There were no petitions.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

No report.

b. Emergency Management

No report.

c. Fire

Young reported that they made it through Born and Raised. He stated they have been tracking down parts for their engines. He reported they should be able to move into the new facility around November 1st. He asked if anyone had questions.

d. Golf

No report.

e. Library

Rerat handed out a statistics sheet. She stated that they should be able to move into the remodeled library around the same time as Police and Fire. She asked if anyone had questions.

f. Parks / Cemetery

Powell reported that they are mowing and doing maintenance. They are also cutting down some trees.

g. Police

Nichols had no report but asked if anyone had questions.

h. Recreation Center

Tiger had no report.

i. Street

No report.

4. MAYOR'S REPORT:

- a. Discussion and possible action regarding approval of the June 30th, 2021 independent Auditor's Report of Financial Statements for the City of Pryor Creek, Oklahoma as presented by Violet Kirkendall of Hood & Associates, PC Certified Public Accountants.**

Motion was made by Shropshire, second by Chitwood to approve the June 30th, 2021 independent Auditor’s Report of Financial Statements for the City of Pryor Creek, Oklahoma as presented by Violet Kirkendall of Hood & Associates, PC Certified Public Accountants. Kirkendall made her presentation.

Gonthier made a motion to table. There was no second. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Barham, Siever. Voting no: Gonthier.

b. Discussion and possible action regarding nomination of an Ad Hoc Committee with the mission of recommending to Pryor Creek City Council, the path forward for our Castle Theater with a time target of December 20, 2022. Mayor Lees nominates Terry Lamar, Brent Taylor, Jennie LaFave, Jack Hardy, and Monty Littlefield as committee members.

Motion was made by Ketcher, second by Shropshire to approve nomination of an Ad Hoc Committee with the mission of recommending to Pryor Creek City Council, the path forward for our Castle Theater with a time target of December 20, 2022. Mayor Lees nominates Terry Lamar, Brent Taylor, Jennie LaFave, Jack Hardy, and Monty Littlefield as committee members. Voting yes: Shropshire, Nance, Smith, Chitwood, Barham, Gonthier, Siever, Ketcher. Voting no: none.

5. CITY ATTORNEY’S REPORT:

a. Discussion and possible action for approval of Municipal Court Agreement with Cherokee Nation regarding municipal charges involving tribal defendants.

Motion was made by Ketcher, second by Smith to table approval of Municipal Court Agreement with Cherokee Nation regarding municipal charges involving tribal defendants until Mr. Ritchie is able to present this. Voting yes: Nance, Smith, Chitwood, Barham, Gonthier, Siever, Ketcher, Shropshire. Voting no: none.

Mayor moved to the Addendum.

**ADDENDUM
CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 20TH, 2022 AT 6:00 P.M.**

1. Discussion and possible action regarding appointment of Walter Olson to Recreation Board, Seat #3, term ending 08/31/24.

Motion was made by Ketcher, second by Shropshire to approve appointment of Walter Olson to Recreation Board, Seat #3, term ending 08/31/24. Voting yes: Smith, Chitwood, Barham, Gonthier, Siever, Ketcher, Shropshire, Nance. Voting no: none.

2. Discussion and possible action regarding an expenditure in the amount of \$22,425.25 to Deere & Company for the purchase of a John Deere Z997R diesel mower for the Pryor Creek Cemetery at State Contract price, from Cemetery Capital Outlay Account #44-445-5413. This is a correction of Item 6.p. on the regular Consent Agenda.

Motion was made by Ketcher, second by Smith to approve an expenditure in the amount of \$22,425.25 to Deere & Company for the purchase of a John Deere Z997R diesel mower for the Pryor Creek Cemetery at State Contract price, from Cemetery Capital Outlay Account #44-445-5413. This is a correction of Item 6.p. on the regular Consent Agenda. Voting yes: Chitwood, Barham, Gonthier, Siever, Ketcher, Shropshire, Nance, Smith. Voting no: none.

Mayor moved back to the regular Agenda.

City Attorney, Kim Ritchie, arrived at 6:35 p.m.

6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the September 6th, 2022 Council meeting.
- b. Approve payroll purchase orders through September 30th, 2022.
- c. Approve claims for purchase orders through September 20th, 2022.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	2220220718 - 2220220606	216,381.73
STREET & DRAINAGE	2220220607 – 911316B	8,874.92
GOLF COURSE	2220220698 – 911301B	23,527.80
CAPITAL OUTLAY	911293B – 911294B	16,346.81
REAL PROPERTY ACQUISITION	2220220669 – 2220220695	25.85
HOTEL / MOTEL TAX	2220220684 - 2220220685	86,974.16
RECREATION CENTER	2220220611 - 2220220598	10,615.78
PRYOR PUBLIC WORKS AUTHORITY	2220220665	2,400.00
DONATIONS CASH FUND	2220220691	223.32
	<u>TOTAL</u>	365,370.37

<u>BLANKETS</u>		
911343B	MATTHEWS FORD OF PRYOR	15,000.00
<u>TOTAL</u>		<u>15,000.00</u>
d. Acknowledge receipt of deficient purchase orders. <i>There were no deficient purchase orders.</i> e. Discussion and possible action regarding Audit Agreement with Hood & Associates for fiscal year ending June 30th, 2021 in the amount of \$15,500.00. f. Discussion and possible action regarding rejection of bids for the 2022 Tennis Facility Parking Improvements project. g. Discussion and possible action regarding reappointment of Travis Mileur to Seat #7 of the Planning and Zoning Commission, term ending 9/30/25. h. Discussion and possible action regarding reappointment of Joe Barnts to Seat #6 (alternate) of the Planning and Zoning Commission, term ending 9/30/25. i. Discussion and possible action regarding increasing Pelivan funding from \$25,000.00 to \$32,000.00 per the request of Grand Gateway Economic Development Association. This action is proposed to overspend line item #02-201-5337. j. Discussion and possible action to approve Hotel / Motel Final Expense Report for Pryor Public Schools from 2021-2022. k. Discussion and possible action to approve Hotel / Motel Final Expense Report for Pryor Main Street from 2021-2022. l. Discussion and possible action to approve Hotel / Motel Final Expense Report for Pryor Area Chamber of Commerce from 2021-2022. m. Discussion and possible action regarding Hotel / Motel Tax Allocation for the 2022-2023 fiscal year. a. Pryor Area Chamber of Commerce – 40% - \$49,699.52 b. Pryor Public Schools – 20% - 24,849.76 c. Pryor Main Street – 10% - \$12,424.88 n. Discussion and possible action regarding Hotel / Motel Tax Allocation grant application from Lake Area Softball Association in the amount of \$5,000.00. o. Discussion and possible action regarding an expenditure in the amount of \$11,961.60 to CBI Wholesale Electric, LLC., for LED lighting at the Whitaker Park Tennis Courts from bids received. Other bids received: Lighting Inc – BA, in the amount of \$6,806.87 for half the number of lights needed; Locke Supply Co., in the amount of \$22,288.00. p. Discussion and possible action regarding an expenditure in the amount of \$22,425.25 to P&K Equipment for the purchase of a John Deere Z997R diesel mower for the Pryor Creek Cemetery at State Contract price, from Cemetery Capital Outlay Account #44-445-5413. q. Discussion and possible action regarding an expenditure in the amount of \$9,238.00 to Matlock Security Services for a security door system to match the new station security lock system. Other bids received: Monitoring Oklahoma, in the amount of \$15,574.00; Kingdom Alarms of Tulsa, in the amount of \$14,744.00. r. Discussion and possible action regarding beginning the hiring process for three (3) new firefighters and one (1) replacement firefighter. Starting dates to be effective when the new building is in operation and upon the retirement of Captain Gibbs. s. Discussion and possible action regarding approval of job descriptions for the Thomas J. Harrison Pryor Public Library, which were approved by Library Board on August 25th, 2022. t. Discussion and possible action regarding hiring Elise Kasler for the full-time Librarian II - Administrative Librarian position at Range C, Step 1 (annual wage - \$35,360.00) for the Thomas J. Harrison Pryor Public Library effective September 21st, 2022. This position was left vacant by the resignation of Lillian Tucker. Elise currently works part-time at the Library. u. Discussion and possible action regarding closing Graham Avenue from Hogan to Adair Street, North to NE 1st Street and back to Hogan for a Homecoming Parade on Thursday evening, September 29th, 2022, from 6:30 p.m. – 8:30 p.m. v. Discussion and possible action regarding hiring Courtney Davis to fill vacant Deputy Clerk position, Range D, Step 1 (annual wage - \$36,400.00), effective September 21st, 2022. This position was left vacant upon the resignation of Sharollette Morse. w. Discussion and possible action regarding promotion of Kenny Bennett from Pryor Creek Police Patrolman Range J, Step 4 to Corporal Range K, Step 4 (annual wage - \$54,630.00). x. Discussion and possible action regarding promotion of Jamal Gunter from Pryor Creek Police Patrolman Range J, Step 3 to Corporal Range K, Step 3 (annual wage - \$49,209.00).		

- y. Discussion and possible action regarding promotion of John Gann from Pryor Creek Police Patrolman Range J, Step 3 to Corporal Range K, Step 3 (annual wage - \$49,209.00).
- z. Discussion and possible action regarding promotion of Billy Frazier from Pryor Creek Police Corporal Range K, Step 3 to Sergeant Range L, Step 3 (annual wage - \$50,386.00).
- aa. Discussion and possible action on hiring Nathan “Levi” Hudson as a patrolman at the Pryor Creek Police Department at Range J, Step 2 (annual wage - \$45,303.00). Hudson is CLEET Certified and currently on the Oklahoma Police Pension; effective October 24th, 2022. This will backfill the position left vacant by Matthew Gilbert.
- bb. Discussion and possible action on hiring BobbyRay “Devon” Shatswell as a patrolman at the Pryor Creek Police Department at Range J, Step 2 (annual wage - \$45,303.00). Shatswell is CLEET Certified and currently on the Oklahoma Police Pension; effective October 24th, 2022. This will fill the position created by the addition of the new school resource officer.
- cc. Discussion and possible action on the expenditure of \$15,947.18 to Haddock Technologies for 2 promethean boards, with licenses, cameras, cables, projectors and audio systems with mics for the training room for the Emergency Services Center. Other quotes received: JTF Gov, in the amount of \$14,175.00 for Promethean Boards only; Touch Boards, in the amount of \$15,673.18 for Promethean Boards only. \$15,896.18 was awarded to the Police Department from the Attorney General Grant. The Attorney General’s office has approved the Pryor Creek Police Department to purchase the equipment and the department would be reimbursed. \$15,896.18 to be expended from Police Attorney General Grant Account #96-965-5503 and \$51.00 from Police Supplies – General Account #02-215-5032.
- dd. Discussion and possible action regarding approval of a Memorandum of Understanding with Pryor Main Street, pending approval of Economic Development Trust Authority on September 19th, 2022.
- ee. Discussion and possible action regarding transfer of \$50,000.00 from the General Fund EDTA Account #02-203-5222 to the EDTA Fund Account #98, pending approval of Economic Development Trust Authority on September 19th, 2022.
- ff. Discussion and possible action regarding an expenditure in the amount of \$10,700.00 to Higley Consulting from Inspector Outside Services Account #02-203-5080 for Plan Review for West 530 Apartments. Payment was received by the city from PCO Holdings LLC for the amount due Higley Consulting.
- gg. Discussion and possible action regarding an expenditure in the amount of \$2,870.00 to Melton’s A/C & Appliance for a repair bill for HVAC work at the Pryor Area Arts and Humanities Building, as in the best interest of the City, from General Repair & Maintenance Account #02-201-5091. Competitive bidding was not accomplished due to uncertain coil cost and uncertain lead time. Melton’s was called upon due to the current maintenance agreement.

Motion was made by Smith, second by Nance to approve items a – gg, less items i, m, o, p, r, cc, dd, ee.

Voting yes: Barham, Gonthier, Siever, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

i. Discussion and possible action regarding increasing Pelivan funding from \$25,000.00 to \$32,000.00 per the request of Grand Gateway Economic Development Association. This action is proposed to overspend line item #02-201-5337.

Motion was made by Ketcher, second by Shropshire to approve increasing Pelivan funding from \$25,000.00 to \$32,000.00 per the request of Grand Gateway Economic Development Association. This action is proposed to overspend line item #02-201-5337. Voting yes: Siever, Ketcher, Shropshire, Nance, Smith, Chitwood, Barham. Voting no: Gonthier.

m. Discussion and possible action regarding Hotel / Motel Tax Allocation for the 2022-2023 fiscal year.

a. Pryor Area Chamber of Commerce – 40% - \$49,699.52

b. Pryor Public Schools – 20% - 24,849.76

c. Pryor Main Street – 10% - \$12,424.88

Motion was made by Chitwood, second by Barham to approve Hotel / Motel Tax Allocation for the 2022-2023 fiscal year.

a. Pryor Area Chamber of Commerce – 40% - \$49,699.52

b. Pryor Public Schools – 20% - 24,849.76

c. Pryor Main Street – 10% - \$12,424.88

Voting yes: Siever, Ketcher, Shropshire, Nance, Smith, Chitwood, Barham, Gonthier. Voting no: none.

o. Discussion and possible action regarding an expenditure in the amount of \$11,961.60 to CBI Wholesale Electric, LLC., for LED lighting at the Whitaker Park Tennis Courts from bids received.

Other bids received: Lighting Inc – BA, in the amount of \$6,806.87 for half the number of lights needed; Locke Supply Co., in the amount of \$22,288.00.

Motion was made by Shropshire, second by Chitwood to approve an expenditure in the amount of \$11,961.60 to CBI Wholesale Electric, LLC., for LED lighting at the Whitaker Park Tennis Courts from bids received. Other bids received: Lighting Inc – BA, in the amount of \$6,806.87 for half the number of lights needed; Locke Supply Co., in the amount of \$22,288.00 with the amendment of the addition of Parks Capital Outlay Account #44-445-5415. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Barham, Gonthier, Siever. Voting no: none.

p. Discussion and possible action regarding an expenditure in the amount of \$22,425.25 to P&K Equipment for the purchase of a John Deere Z997R diesel mower for the Pryor Creek Cemetery at State Contract price, from Cemetery Capital Outlay Account #44-445-5413.

Motion was made by Chitwood, second by Smith to approve an expenditure in the amount of \$22,425.25 to P&K Equipment for the purchase of a John Deere Z997R diesel mower for the Pryor Creek Cemetery at State Contract price, from Cemetery Capital Outlay Account #44-445-5413. Voting yes: none. Voting no: Shropshire, Nance, Smith, Chitwood, Barham, Gonthier, Siever, Ketcher. Motion failed.

r. Discussion and possible action regarding beginning the hiring process for three (3) new firefighters and one (1) replacement firefighter. Starting dates to be effective when the new building is in operation and upon the retirement of Captain Gibbs.

Motion was made by Ketcher, second by Chitwood to approve beginning the hiring process for three (3) new firefighters and one (1) replacement firefighter. Starting dates to be effective when the new building is in operation and upon the retirement of Captain Gibbs. Voting yes: Nance, Smith, Chitwood, Barham, Siever, Ketcher, Shropshire. Abstaining, counting as a no vote: Gonthier. Voting no: none.

cc. Discussion and possible action on the expenditure of \$15,947.18 to Haddock Technologies for 2 promethean boards, with licenses, cameras, cables, projectors and audio systems with mics for the training room for the Emergency Services Center. Other quotes received: JTF Gov, in the amount of \$14,175.00 for Promethean Boards only; Touch Boards, in the amount of \$15,673.18 for Promethean Boards only. \$15,896.18 was awarded to the Police Department from the Attorney General Grant. The Attorney General's office has approved the Pryor Creek Police Department to purchase the equipment and the department would be reimbursed. \$15,896.18 to be expended from Police Attorney General Grant Account #96-965-5503 and \$51.00 from Police Supplies – General Account #02-215-5032.

Motion was made by Ketcher, second by Smith to approve the expenditure of \$15,947.18 to Haddock Technologies for 2 promethean boards, with licenses, cameras, cables, projectors and audio systems with mics for the training room for the Emergency Services Center. Other quotes received: JTF Gov, in the amount of \$14,175.00 for Promethean Boards only; Touch Boards, in the amount of \$15,673.18 for Promethean Boards only. \$15,896.18 was awarded to the Police Department from the Attorney General Grant. The Attorney General's office has approved the Pryor Creek Police Department to purchase the equipment and the department would be reimbursed. \$15,896.18 to be expended from Police Attorney General Grant Account #96-965-5503 and \$51.00 from Police Supplies – General Account #02-215-5032. Voting yes: Smith, Chitwood, Barham, Siever, Ketcher, Shropshire, Nance. Voting no: Gonthier.

dd. Discussion and possible action regarding approval of a Memorandum of Understanding with Pryor Main Street, pending approval of Economic Development Trust Authority on September 19th, 2022.

Motion was made by Shropshire, second by Smith to approve of a Memorandum of Understanding with Pryor Main Street, pending approval of Economic Development Trust Authority on September 19th, 2022. Voting yes: Chitwood, Barham, Gonthier, Siever, Ketcher, Shropshire, Nance, Smith. Voting no: none.

ee. Discussion and possible action regarding transfer of \$50,000.00 from the General Fund EDTA Account #02-203-5222 to the EDTA Fund Account #98, pending approval of Economic Development Trust Authority on September 19th, 2022.

Motion was made by Chitwood, second by Smith to approve transfer of \$50,000.00 from the General Fund EDTA Account #02-203-5222 to the EDTA Fund Account #98, pending approval of Economic Development Trust Authority on September 19th, 2022. Voting yes: Barham, Gonthier, Siever, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

Mayor moved back to City Attorney's Report.

5. CITY ATTORNEY'S REPORT:

a. Discussion and possible action for approval of Municipal Court Agreement with Cherokee Nation regarding municipal charges involving tribal defendants.

Motion was made by Ketcher, second by Chitwood to remove this item from the table. Voting yes: Shropshire, Nance, Smith, Chitwood, Barham, Gonthier, Siever, Ketcher. Voting no: none.

Motion was made by Shropshire, second by Smith to approve Municipal Court Agreement with Cherokee Nation regarding municipal charges involving tribal defendants. Mr. Ritchie spoke to the document. Gonthier spoke regarding the document, as well, and read his lengthy opinion (attached to the minutes). Voting yes: Nance, Smith, Chitwood, Barham, Siever, Shropshire. Abstaining, counting as a no vote: Ketcher. Voting no: Gonthier.

7. COMMITTEE REPORTS:

a. Budget and Personnel (Shropshire)

Shropshire stated that next Budget and Personnel Committee meeting will be October 11th, 2022. The committee has requested that they meet at 6:00 pm next month.

b. Ordinance and Insurance (Shropshire)

Shropshire reported that the Ordinance and Insurance Committee will meet on Thursday, November 3rd, 2022.

c. Street (Smith)

Smith had nothing to report.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Gonthier, Siever, Ketcher, Shropshire, Nance, Smith, Chitwood, Barham. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 7:30 p.m.

2. APPROVE MINUTES OF SEPTEMBER 6TH, 2022 MEETING.

Motion was made by Gonthier, second by Smith to approve minutes of September 6th, 2022 meeting. Voting yes: Siever, Ketcher, Shropshire, Nance, Smith, Chitwood, Barham, Gonthier. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Barham, Gonthier, Siever. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH

Shred List 10/4/ 2022

Fat Toad Brewing Company 4 West Graham Avenue 5/2/17	767
Walmart General Remodel 10/14/11	770
Pryor Public Schools Administration Building Remodel 8/29/16	771
Roberts Ford Company Remodel 4501 S Mill St 11/4/15	772
Stadium Renovation Pryor Public Schools 12/8/15	780
Additions and Renovations to JL's BarBQ Restaurant 5501 S Mill St	782
McDonald's Site Plan Review Package 849 S Mill St 2/15/16 (2 maps)	789
Roosevelt Elementary Phase III 7/28/15	811
Lakewood Sixth Preliminary 06/30/1999	898
Mayes County Courthouse Phase 1 Parking Lot 11/18/2002	901
Walmart General Remodel 12/22/11	904
Arvest Bank 1/7/06	905
Robson Properties Modifications 4/22/02	906
Walmart Supercenter (4/28/04)	907
Methodist Church Addition 8/12/02	908
Integris - McMc MRI Addition 6/7/07	909
RCB Bank New Facility 5/24/05	910
Burger King 03/07/2012	911
Lakewood South Proposed Development 10/25/05	914
Dollar General Reno 6/13/12	915
Integris - MCMC Obstetrics Reno (12-10-2004)	916
Integris - McMc Expansion Phase B 9/4/03	917
Davita Dialysis Center 7/8/2008	918
Roberts Auto Center - "Dodge" 3/3/12	919
Roberts Auto Center 3/23/12	920
Walmart Vestibule 4/20/05	921
Roosevelt Gym 7/28/09	936
First Baptist Church Activity Center 3/28/2000	951
Arbys 9/17/09	952
AT & T Pryor Central Office 9/11/2009	953
Pryor Hearld Pics 1980's	954
Grand Valley Hospital 10/20/1975	955
Pryor Apartments 6/27/01	956
Drug Warehouse 7/2/2002	957
Pryor Plaza 6/6/2005	958
Pryor JR High 8/14/2012	959
First Baptist Youth Center 8/28/1999	960
Property Development Tom Greer 6/21/04	961
Racheater Sprinkler 10/28/08	962
St. Marks Parish Hall (6-29-09)	1012
Thunderbird Girls Barracks 7-8-11	1013
Tractor Supply 2-10-06	1015

First Baptist Church Youth 3-28-2000	1016
Northstar Pryor Youth 7-13-11	1017
Mayes County Medical Expansion 4-25-2001	1018
Braum's 12-2-08	1019
State Highway 20 - State Highway Proposed 1988	1022
Lakewood 5th Original Plat	1023



We have prepared a quote for you

Pryor Rec Center - Security Camera Addition
Dual Head Camera - State Contract SW1048D

Quote # 008730

Version 1

Prepared for:

Pryor Rec Center

Jessica Long
longj@pryorcreek.org



Thursday, September 15, 2022

Pryor Rec Center
Jessica Long
1111 SE 9th Street
Pryor, OK 74361
longj@pryorcreek.org

Dear Jessica,

Pryor Rec Center
Security Camera Addition Dual Head Camera
State Contract SW1048D

Scope of work:

Digi will run Cat6 Plenum cabling from head-end closet location to designated camera location
Digi will install (1) Dual head camera with 2 sensors
Digi will install (1) ACC7 STD camera license
Digi will terminate cabling at head-end location and at camera location
Digi will commission, configure & test camera
Digi will adjust settings for optimal performance

Pryor Rec Center (Partner) will need to provide:

Partner will need to provide access to all areas necessary for completion of this project.
Partner will need to provide necessary space for installation of devices for this system.
Partner will need to provide network connectivity for offsite/remote monitoring of the system.
Please contact me with any questions or concerns.

Thank you,

Sean Hardani
Account Manager
Digi Security Systems - Tulsa



Equipment

Product Details		Suggested Price	Discount Amount	State Contract Price	Qty	Ext. Contract Price
ACC7-STD	Avigilon Control Center v. 7.0 Standard - License - 1 Camera	\$190.88	\$57.26	\$133.62	1	\$133.62
10.0C-H5DH-DO1-IR	2x 5MP H5A Dual Head Camera. Outdoor camera with built-in IR	\$1,792.04	\$537.61	\$1,254.43	1	\$1,254.43
H5DH-MT-NPTA1	Pendant adapter for the H5A Dual Head camera. Also compatible with an optional wall arm; CM-MT-WALL1.	\$70.80	\$21.24	\$49.56	1	\$49.56
CM-MT-WALL1	Pendant wVideo arm for H4 Fisheye (needs H4F-MT-NPTA1); H4SL (needs H4SL-MT-NPTA1); H4 PTZ or H3-xMH-DP-B cameras.	\$82.61	\$24.78	\$57.83	1	\$57.83
H4-MT-CRNR1	Corner mount adapter for use with H4A-MT-Wall1; H4-BO-JBOX1; H4SL; H4F; H4 PTZ; H4 IR PTZ and H4 Multisensor cameras.	\$106.20	\$31.86	\$74.34	1	\$74.34
CABLE-CAT6-CMP-1	Cabling - Category 6 - Network - Plenum with J-Hooks Etc.	\$335.00	\$67.00	\$268.00	1	\$268.00
DSS-INST-CAM-OUT	Digi Professional Installation Materials - Outdoor Camera	\$125.00	\$25.00	\$100.00	1	\$100.00
TECH-SENIOR-LABOR	SENIOR TECH (FIRE AND SECURITY)	\$140.00	\$42.00	\$98.00	10	\$980.00

Subtotal: \$2,917.78

11333 East 51st Place
Tulsa, OK 74146
www.digiss.com
(918) 824-2520



DIGI
SECURITY SYSTEMS

Pryor Rec Center - Security Camera Addition Dual Head Camera - State Contract SW1048D

Prepared by:



Digi Security Systems - Tulsa

Sean Hardani
(918) 824-0001
seanh@digiss.com

Prepared for:

Pryor Rec Center

1111 SE 9th Street
Pryor, OK 74361
Jessica Long
(918) 864-1365
longj@pryorcreek.org

Quote Information:

Quote #: 008730

Version: 1
Delivery Date: 09/15/2022
Expiration Date: 12/13/2022

Quote Summary

Description	Amount
Equipment	\$2,917.78
Subtotal:	\$2,917.78
Shipping:	\$50.00
Total:	\$2,967.78

This quotation does not include applicable taxes unless specifically listed above. Acceptance of this quote or any purchase order generated as a result of this quote indicates acceptance of the Digi standard terms and conditions. The Digi standard terms and conditions can be found at www.digiss.com or a copy may be requested from your Digi representative. This proposal is valid for 30 days. Conduit, back boxes and hangers are excluded from this proposal unless specifically listed above. All 120v work is excluded from this proposal unless specifically listed. Any and all painting and patching is excluded. Asbestos work of any kind is excluded from this proposal. No cost for any required abatement is included in this proposal. Any cancellation or returns may be subject to a restocking fee and other charges, for which the Purchaser shall be responsible.

Digi Security Systems - Tulsa

Pryor Rec Center

Signature: _____

Name: Sean Hardani

Title: Account Manager

Date: 09/15/2022

Signature: _____

Name: Jessica Long

Date: _____



6823 E 106th Pl
Tulsa, OK 74133-7147
(918) 221-9686 / (918) 995-1051
janna@jaycoheatandair.com

Estimate

ESTIMATE#	1004852387
DATE	09/14/2022
PO#	

CUSTOMER

Pryor Creek Recreation Center
1111 Southeast 9th Street
Pryor OK 74361
(918) 825-6909

SERVICE LOCATION

Pryor Creek Recreation Center
1111 Southeast 9th Street
Pryor OK 74361
(918) 825-6909

DESCRIPTION

Demolish and remove existing condensate drain from rooftops.

Installation of new schedule 40 PVC condensate drain lines, all rooftop HVAC systems.

Indirect connection of all condensate lines to the drain stack pipe and/or gutter.

New piping will be uv rated or painted depending on availability of pipe from supplier.

Proper support of all drain lines to prevent sagging. Will follow mechanical code for spacing and required slope toward drain.

Clear condensate pans of obstructions.

Installation of new traps at each unit per manufactures specs/dimensions (trap depth).

Price includes parts and labor.

Estimate

Description	Qty	Rate	Total
Installation Parts & Labor	1.00	2,500.00	2,500.00

CUSTOMER MESSAGE

Estimate Total: \$2,500.00

PRE-WORK SIGNATURE

Signed By:

1028 W Graham Ave.
Pryor, OK 74362
918-824-2300
mastersheatcool@att.net



Estimate

ESTIMATE # 9-13-22
DATE 09/13/2022
EXPIRATION DATE 10/13/2022

ADDRESS

Pryor Recreational Center
1111 SE 9th St
Pryor, OK 74361

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

P.O. NUMBER

Drains on roof

CREW

Nick

JOB LOCATION

Pryor

DATE	ITEM	DESCRIPTION	QTY	PRICE	AMOUNT
09/13/2022	Quote	Installation new drain lines on roof. Demolish all existing drain lines. Run new drain to stack pipes. Support all drain lines every 4 ft. to prevent sagging and water accumulation. Check all drain lines to verify All pipe will be sch.40 & UV resistant or painted.	1	5,850.00	5,850.00

TOTAL

\$5,850.00

Accepted By

Accepted Date



Vickrey Heat & Air, Inc.
P.O. Box 926
Claremore, Ok 74018
918-341-5104
www.vickreyheatandair.com

BILL TO

City of Pryor
1119 Southeast 9th Street
Pryor, OK 74361 USA

ESTIMATE
35296116

ESTIMATE DATE
Sep 07, 2022

JOB ADDRESS

City of Pryor
1119 Southeast 9th Street
Pryor, OK 74361 USA

Job:

ESTIMATE DETAILS

Pryor Rec Center Drain Replacement:

Replace all Rooftop Equipment Drains From Unit To Termination Point on Roof. All Drains to be Strapped Every 4' Across Roof, Drain Line to be Painted White, All Traps To be Rebuilt at Unit Location

TASK	DESCRIPTION	QTY	PRICE	TOTAL
Remodel Commercial	Remodel Commercial	1.00	\$9,099.00	\$9,099.00

POTENTIAL SAVINGS \$0.00

SUB-TOTAL \$9,099.00

TOTAL \$9,099.00

Thank you for choosing Vickrey Heating and Air Conditioning, Inc.

CUSTOMER AUTHORIZATION

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary above is furnished by Vickrey Heat & Air Inc. as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.

Sign here

Date



cardconnect.

Merchant Surcharge Program

Running a business can be costly.

Wouldn't it be nice if you could reduce the scope of your credit card transaction expenses?

With the Merchant Surcharge Program, you can now add a fixed 3.5% fee at checkout to help offset processing costs - all while remaining compliant with card brand regulations!

Available for:

- Eligible Visa, Mastercard, Discover and American Express OptBlue card-present **and** card-not-present **credit** transactions
- US-based merchants in eligible states

Program Features

Offset Processing Costs: You keep more of the sale when your customers choose to pay with a credit card

- Affordably accommodate the ways your customers choose to pay

Simple Pricing: Receive a flat discount rate for credit card transactions that corresponds to your surcharge rate

- Easy to understand pricing

Seamless Integration: Thanks to end-to-end implementation, you'll enjoy a frictionless surcharging experience

- Our surcharging technology automatically calculates and applies the percentage surcharge fee on eligible transactions all while following card brand guidelines

Start offsetting credit card transaction expenses today! Email signup@cardconnect.com

Merchant Surcharge Program Addendum

Sales Rep. Name: _____

Sales Code: _____

1 Your Business Information

Merchant Identification (MID) Number(s): _____

Your Business Legal Name (Merchant): _____

DBA Name: _____

Business Phone: _____

2 What This Addendum Does

- 2.1 This Addendum adds the Merchant Surcharge Program (as applicable, the **MSP** or the **MSP Services**) to your merchant processing agreement. The terms of your merchant processing agreement and the terms of this Addendum both apply to the MSP Services and all transactions processed in connection with the MSP Services, but if anything in this Addendum directly conflicts with your merchant processing agreement, this Addendum will control. If your merchant processing agreement includes terms and conditions for any of the MSP Services, the terms in this Addendum replace them entirely while this Addendum is in effect.
- 2.2 This Addendum becomes effective as of the last date that appears in the signature block and continues in effect until (a) your merchant processing agreement terminates, in which case, this Addendum will automatically terminate, or (b) you or we choose to terminate this Addendum by giving the other written notice (subject to our reasonable operational timelines), or (c) as otherwise provided in this Addendum. If you have been processing transactions under your merchant processing agreement prior to the effective date of this Addendum, the MSP Services will be provided to you on the first day of the month following the effective date of this Addendum. If you have not been processing transactions under your merchant processing agreement prior to the effective date of this Addendum, the MSP Services will be provided to you within a reasonable time after the effective date of this Addendum.

3 Fees*

	Discount Fees	Transaction Fees
Credit Card	3.3816%	\$0.00
Debit Card	1.25%	\$0.25

*These Fees will replace the Credit and Debit Discount Fees and Transaction Fees currently reflected in your merchant processing agreement. You are still responsible to pay Processor all other Fees reflected in your merchant processing agreement.

The **Surcharge Rate** that you assess on your customers is **3.5%**.

4 Definitions

- 4.1 **Payments Organization** means any payments association or payments network whose cards or other payment forms you accept under your merchant processing agreement. If **Card Organization** is a defined term in your merchant processing agreement, then **Payments Organization** replaces it for purposes of the MSP and all transactions processed in connection with the MSP.
- 4.2 **Rules** means the rules, requirements, and standards of each Payments Organization, including the PCI DSS. If **Card Organization Rules** is a defined term in your merchant processing agreement, then **Rules** replaces it for purposes of the MSP and all transactions processed in connection with the MSP.

5 Merchant Surcharge Program

- 5.1 A **Surcharge** is an additional fee that you add to relevant transactions as permitted by the Rules and applicable laws (together, **Applicable Laws**). By choosing to assess a Surcharge and participate in the MSP, you agree that you are solely responsible for: (1) complying with all Applicable Laws and the Your Payments Acceptance Guide contained within the Program Guide; (2) properly and clearly disclosing the existence and amount of any Surcharge to Cardholders in accordance with Applicable Laws; and (3) ensuring any Surcharge you add to a transaction does not exceed the limit provided in the Rules.
- 5.2 You also agree that: (1) you are assessing a Surcharge on Cardholders for certain Credit Card transactions in an amount equal to the Surcharge Rate reflected in this Addendum; (2) you will pay us the Discount Fees for Credit Card and Debit Card transactions on gross sales for all of the transactions that you submit (without reduction for refunds, returns, or chargebacks); (3) you will pay us the Transaction Fee (the fixed charge per transaction reflected in this Addendum for each Debit Card transaction) for each sale and refund that you submit, as well as any other fees or charges reflected in your merchant processing agreement and not replaced by the MSP; (4) you will not assess a Surcharge for the portion of the transaction that is tip on paper, and you will be responsible to pay us the Discount Fee for the gross amount of all tips on paper; (5) you will be responsible to refund Cardholders any Surcharge you assess in the amount billed on such transaction; (6) you will not assess a Surcharge for card not present transactions on cardholders whose billing ZIP code corresponds to states or US territories where Surcharging is prohibited by Applicable Law (including but not limited to, Colorado, Connecticut, Kansas, Massachusetts, Puerto Rico), you will be responsible to pay us the Discount Fee for such transactions, and you will comply with Applicable Laws any time you apply the MSP; and (7) we may change or cancel this Merchant Surcharge Program and/or Addendum upon notice to you.

6 Addendum Approval

By signing below, you acknowledge that:

- you have read and understand this Addendum;
- you are choosing to enroll in the MSP;
- you agree to comply with this Addendum and any Applicable Laws;
- you understand that the terms of this Addendum (including the fees) may be changed from time to time as described in your merchant processing agreement; and
- you understand that if you sign this Addendum using an electronic signature process, the resulting signature has the same legal effect as if you had signed it by hand.

The individual signing below represents that s/he is authorized to sign on behalf of the business identified in *Section 1*.

Authorized Signatures:

Merchant

By: _____

Name: _____

Title: _____

Date: _____

Processor

By: _____

Name: _____

Title: _____

Date: _____



BUDGETARY QUOTE

500 W Monroe Street
Chicago, IL. 60661
(888) 325-9336

PRYOR CREEK POLICE DEPARTMENT

Billing Address: 214 S Mill 74361 City, State, Zip: Pryor Creek, OK 74362 Phone: **918-825-1212**

Qty:	Service Name:	Service Description	Extended Amt
1	WGW00125	EXTENDED WARRANTY, 4RE, IN-CAR - 5th yr	\$450.00
4	WGW00125	EXTENDED WARRANTY, 4RE, IN-CAR - 4th yr	\$1300.00
2	WGW00125	EXTENDED WARRANTY, 4RE, IN-CAR - 3rd yr	\$400.00
3	WGW00149-004	WARRANTY, VISTA NO-FAULT - 2nd yr	\$450.00
2	WGW00149-004	WARRANTY, VISTA NO-FAULT - 3rd yr	\$450.00
30	WGW00155-203	Software Maintenance, Evidence Library, VISTA	\$4500.00
17	WGW00155-204	Software Maintenance, Evidence Library, 4RE	\$2550.00

		Subtotal - Recurring Services	\$9650.00
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