

Pryor Public Pool

Pathways to Move Forward

Presented by the Pool Subcommittee
Chris Graves, Melinda Marks, Lori Siever

Situation:

Should the City of Pryor continue to operate and maintain a public outdoor pool?

Decision to be made: Are the citizens of Pryor willing to commit the funds from the city's general and the city's capital fund?

If “yes” -

- Repair the existing pool?
- Build a new outdoor pool?

If “no”

- Demolish the existing facility?
- Repurpose the existing facility?

Current Pool Condition:

Report from Paddock (2018):

Preliminary Estimated Costs of a New Pool and Bathhouse:

Included items are: New swimming pool structure with zero-entry, 3-meter and 1-meter diving. New bathhouse with covered area. Stainless steel recirculation system. Concrete decking. Epoxy paint interior finish. New mechanical and filter area including filters, pump & motor, chemical feed systems, main drain and piping, piping, mechanical room, electrical, etc. New lighting area. Elevated play structure in zero-entry. Commercial dual flume slide.

Report from Engineer (2021):

The study shows that several items must occur to bring the pool back into operation. The re-start of mechanical filtration and pumping equipment may find addition repairs or replacements required to meet current Oklahoma Department of Health guidelines for municipal pools. Deck repairs, fencing repairs, above water ladders, lifeguard stands, and pool housing dressing room improvements have been observed as needing attention. The entire pool area needs to be water blasted and re-painted with heavy coats of marine grade oil-based paints formulated for application over concrete and body contact pool areas.

All above items should be considered prior to undertaking the pool bottom concrete and joint repair project. These improvements require a long-term commitment to the existing structure. The Ground penetrating Radar results have shown that large voids under the pool do not exist. Some settlement has occurred and at some point, in the future this settlement should be arrested by the addition of driven piles to bedrock even to the point of raising the pool back to level. However, this undertaking is not warranted at this time.

Estimated Cost of Providing an Outdoor Pool

Repairs to Existing Pool:

Mehlburger Brawley - Tulsa

Concrete Repairs - \$55,252

Joint Repairs - \$19,540

Subtotal - \$ 74,792

Contingency - \$7480

Engineering & Inspection - \$8200

Project Total - \$90,472

Cost of Building a New Facility:

Paddock (2018)

New Pool and Bathhouse - \$2,505,000 - \$2,881,000

Design Services - \$240,000 - \$270,000

***Cost does not include demolition or removal of existing

***Cost does not include parking lot, site survey, soils testing and boring

Estimated cost of demolishing
current facility that was built in
1955

\$100,000 to \$200,000



Risks to Building a New Outdoor Pool

Availability:

- Closure due to weather
- Health concerns (Covid, water test, etc.)
- Equipment failures
- Staff not available

Funding:

- Operating budget (Utilities, payroll, chemicals, etc.)
- Repairs and maintenance
- Capital / bank payments

Other Risks:

- Regulations (Local, state, federal)
- Usage - drop in usage
- Lifeguards /staffing resources
- Funding
- Costs
- Availability

Criteria to be used to determine which one we should do:

Public support

- Do the citizens of Pryor support a public outdoor pool?

Operational timeline:

- Repair existing pool could potentially open summer of 2022
- New construction of pool could potentially open summer of 2024-2025

Funding availability:

- Repair and maintenance of existing pool would be funded from 2021 general fund.
- New construction of pool would require a vote of the people.

Cost:

- Existing pool \$200,000 to open for another season
- New pool \$3,000,000

Assess and evaluate alternatives based on decision criteria:

1. No outdoor public pool. Close and demolish current structure.
2. Repair existing public pool.
3. Build new public pool.
4. Convert existing pool structure for other uses.

Recommended Plan:

Solution:

Based upon our findings, the recommendation of the pool sub-committee is to provide the citizens a Pryor an outdoor public pool, whether it be renovation of the present park pool, demolition of the present park pool and building a new park pool at Whitaker Park, or invite the Recreation Center Board to consider construction of a public pool on the Rec. Center property.

Approval Process

Recommendation by Pool Sub-Committee to Park Board - September 27, 2021

Recommendation by Park Board to City Council - October 5, 2021

City Council will determine the path going forward

Title 63 – Chapter 1 Oklahoma Public Health Code

(Unofficial Document)

Section 1-1013 - Definition of Public Bathing Place

The term "public bathing place," as used in the following sections of this article, includes all entirely artificially constructed wading pools, swimming pools, bathhouses used collectively by a number of persons for wading, swimming, recreative, or therapeutic bathing, together with all sanitary facilities, bathing suits, buildings, equipment, and appurtenances pertaining to such bathing places; provided, that such term shall not apply to those public or semipublic baths where the main object is the external cleansing of the body, to bathing places maintained by an individual for the use of family and friends, or to bathing places owned or managed by a group or association of the owners of thirty or fewer homes, the use of which is limited to the homeowner group and their nonpaying guests. The term "public bathing place" does not include spray pads or spray grounds. As used in this section, "spray pads or spray grounds" mean interactive recreation areas intended for use by children in which the water is supplied by a system of sprays and is not allowed to accumulate above ground.

[Source: Laws 1963, SB 26, c. 325, art. 10, § 1013, emerg. eff. July 1, 1963; Amended by Laws 1995, SB 354, c. 54, § 1, emerg. eff. July 1, 1995; Amended by Laws 2010, SB 673, c. 382, § 1, eff. November 1, 2010]

Section 1-1013.1 - Annual License Required for Operation of Public Bathing Place

No person, municipality, as defined by paragraph 5 of Section 1-102 of Title 11 of the Oklahoma Statutes, or entity shall engage in or continue the operation of a public bathing place, as defined by Section 1-1013 of Title 63 of the Oklahoma Statutes, until an annual license has been obtained from the State Commissioner of Health for each such public bathing place. Each such operator shall pay an annual fee for such license to be fixed by the State Board of Health. Unless otherwise provided by rules promulgated by the Board, each such license shall expire one (1) year following the date of issue. No such license shall be transferable, and application for such license shall be made upon forms prescribed by the Commissioner. Each application for such license shall be accompanied by the applicant's certification that the public bathing place for which the license is sought is in compliance with the provisions of Section 1-1017 of Title 63 of the Oklahoma Statutes, and no license shall be issued or renewed for such public bathing place until after such certification of compliance has been received by the Commissioner. Provided, municipalities of five thousand (5,000) population or less, shall not be charged more than Fifty Dollars (\$50.00) for such fee.

[Source: Laws 2004, HB 2282, c. 420, § 2, eff. November 1, 2004.]

Section 1-1013.2 - Acts for Which License for Public Bathing Place May be Suspended or Revoked

The State Commissioner of Health may suspend or revoke a public bathing place license on any of the following grounds:

1. Violation of any of the provisions of this act or State Board of Health rules promulgated pursuant thereto;

2. Permitting, aiding or abetting the commission of any illegal act in or on the premises of the licensed public bathing place; or

3. Conduct or practices by the owner, management or any employee of the public bathing place deemed by the Commissioner to be detrimental to the health, safety or welfare of any person.

[Source: Laws 2004, HB 2282, c. 420, § 3, eff. November 1, 2004.]

Section 1-1014 - Standards and Rules Governing Sanitation, Healthfulness, Safety, and Design of Public Bathing Places

The State Commissioner of Health shall have supervision of the sanitation, healthfulness, safety and design of public bathing places, and shall enforce all rules promulgated and adopted by the State Board of Health for carrying out the provisions of this act. The Board is hereby authorized to promulgate and adopt reasonable standards and rules pertaining to the design, construction, safety, sanitation, and sanitary operation of public bathing places and to establish fees, as it may deem necessary to effectively carry out the provisions of this act.

[Source: Laws 1963, SB 26, c. 325, art. 10, § 1014; Amended by Laws 2004, HB 2282, c. 420, § 4, eff. November 1, 2004]

Section 1-1015 - Sanitation and Safety

(a) All public bathing places shall be maintained in a sanitary and safe condition, and all owners, managers, operators, and other attendants in charge of any public bathing place shall be responsible for the sanitation and safety of such places during the season or seasons when the public bathing place is in use.

(b) The water in a public bathing place shall, at all times during the season or seasons when the bathing place is in use, be of a safe and sanitary quality, in accordance with standards that shall be established by the State Board of Health, on turbidity, chemical content, pH value, bacterial content, and such other factors which the Board deems necessary for the protection of the health and safety of the public.

(c) All bathing suits and towels used by, and maintained for the use of, the public shall be thoroughly washed, sterilized, rinsed, and thoroughly dried each time they are used.

(d) All persons known or suspected of being infected with any transmissible condition of a communicable disease shall be excluded from the pool.

(e) A complete system of artificial lighting shall be provided for all sections of public bathing places which are to be used at night, but underwater lighting in the pool shall not be required.

(f) All interior sections or rooms of public bathing places shall be properly ventilated.

[Source: Laws 1963, SB 26, c. 325, art. 10, § 1015.]

Section 1-1016 - Construction and Finish - Toilet Facilities - Drinking Fountains - Hot and Cold Water - Design and Equipment

The materials of construction and finish used throughout the premises of a public bathing place shall be such as will provide easily cleanable surfaces with due consideration being given to the safety of the patrons of such places. Requirements regarding toilet facilities, drinking fountains, hot and cold water supplies, lavatories, and showers may be included in standards adopted by the State Board of Health. The design of public bathing places shall be based on modern public health engineering practices and shall at least comply with the minimum design and operation

requirements for the health and safety of patrons as set forth herein, and to this end the State Commissioner of Health shall cause to be printed for free distribution to architects, engineers, and others standards outlining in detail such minimum requirements. The equipment of public bathing places shall be such as to minimize accidents and to provide for the health and safety of the patrons of public bathing places.

[Source: Laws 1963, SB 26, c. 325, art. 10, § 1016.]

Section 1-1016A - Procedure for Use of Public Restrooms

All restrooms located within buildings in the State of Oklahoma built with public funds and which are accessible from corridors intended for general public travel, and which are constructed for public use, shall be available to the general public for their inspection and use, unless public restrooms are available on the same floor of said building. Said public restrooms shall be clearly labeled by signs designating the same as public restrooms. The provisions of this act shall not apply to public buildings used as educational institutions.

[Source: Laws 1975, SB 147, c. 275, § 1, emerg. eff. June 5, 1975.]

Section 1-1016B – Penalty

Every person who shall have control of a public restroom located within a building built with public funds and who shall knowingly violate this act shall be deemed guilty of a misdemeanor.

[Source: Laws 1975, SB 147, c. 275, § 2, emerg. eff. June 5, 1975.]

Section 1-1017 - Plans and Specifications

No public bathing place shall be constructed, added to or changed unless plans and specifications therefor, prepared by a licensed professional engineer, shall have been approved by the State Commissioner of Health and a permit therefor shall have been issued by the Commissioner for such purpose. Such plans and specifications shall be accompanied by an application for a permit, and both the plans and specifications and the application shall bear the signature of the person for whom the work is to be done.

[Source: Laws 1963, SB 26, c. 325, art. 10, § 1017.]

Section 1-1018 - Examinations and Investigations

The State Commissioner of Health, or his authorized representative, or the local health officer, may at all reasonable times enter all parts of the premises of a public bathing place to make examination and investigation to determine the sanitary conditions of such places and whether legal requirement and the rules and regulations of the State Board of Health are being violated.

[Source: Laws 1963, SB 26, c. 325, art. 10, § 1018.]

Section 1-1019 – Records

The operating management of any public bathing place shall keep such records of operation pertaining to sanitation as the State Board of Health may specify.

[Source: Laws 1963, SB 26, c. 325, art. 10, § 1019.]

Section 1-1020 - Noncompliance With Law

Any public bathing place constructed, operated or maintained contrary to the foregoing provisions of this article is hereby declared to be a public nuisance dangerous to public health, but may be permitted to operate upon a compliance with such provisions.

[Source: Laws 1963, SB 26, c. 325, art. 10, § 1020.]

Section 1-1020.1 - Reinspection of Public Bathing Place Declared to be a Nuisance

Each public bathing place that has been declared, as a result of an examination or investigation conducted pursuant to the provisions of Section 1-1018 of Title 63 of the Oklahoma Statutes, to be a public nuisance pursuant to the provisions of Section 1-1020 of Title 63 of the Oklahoma Statutes shall be subject to reinspection. For each such reinspection performed, the operator of such public bathing place subject to reinspection shall pay to the State Department of Health a reinspection fee to be fixed by the State Board of Health. The reinspection fee shall be paid prior to a determination by the State Commissioner of Health, an authorized representative or the local health officer that the public bathing place is in compliance with the provisions of this act.

[Source: Laws 2004, HB 2282, c. 420, § 5, eff. November 1, 2004.]

Section 1-1021 - Permanently Out of Service Public Bathing Places Deemed Public Nuisances

A. Public bathing places that are permanently out of service shall be deemed to be public nuisances.

B. A public bathing place is permanently out of service when it is removed from use with no intention of being reopened.

C. A public bathing place other than a wading pool will be presumed to be permanently out of service when:

1. An indoor public bathing place has not been in use for ninety (90) consecutive days;
2. An outdoor public bathing place has not been in use at any time during the period extending from June 1 to September 1 of the same year.

D. Closure or securing of a permanently out-of-service public bathing place shall be required immediately upon being presumed permanently out of service. Closure is to be completed by filling in the public bathing place with earthen material or by covering the facility with solid, rigid, weight-supporting material to make it level with the surrounding area. Securing is to be completed by constructing or utilizing an existing barrier adequate to prevent entry by unauthorized persons.

E. Municipalities shall be allowed to secure public bathing places which are out of service and have not been secured in accordance with the requirements of this section, and may charge the costs thereof against the taxes of the owner.

[Source: Laws 1989, HB 1538, c. 177, § 3, emerg. eff. July 1, 1989.]



October 1, 2021

Honorable Larry Lees, Mayor
Members of the City Council
City of Pryor Creek, Oklahoma

RE: Recommended Natural Gas Rate Increase

Dear Mayor and Council:

At the MUB's last regular meeting on September 20, 2021, one of the agenda items for discussion was a proposed natural gas rate increase.

Our purchased natural gas cost from BlueMark Energy has increased from \$2.50 per MMBtu to \$4.63 per MMBtu beginning September 1, 2021 and ending August 31, 2022.

I am requesting that the proposed natural gas rate increase of \$2.13 (\$6.176 to \$8.306 per MCF) inside the corporate city limits of Pryor Creek be placed on your agenda for the October 5, 2021 meeting.

Requesting any type of rate increase is not something that the Board or I take lightly; but when you are operating on a cost of service budget with a minimal profit margin, any increase in wholesale costs makes an impact on the budget. For instance, we purchased 350,000 MCF of natural gas last fiscal year. This \$2.13 increase will impact MUB's existing natural gas department's budget by approximately \$745,500±.

If this increase is approved by the council, it will have an impact to the average residential customer's monthly natural gas bill in Pryor Creek by \$10.65.

I will be present at the next council meeting to answer any questions you may have. If you would like to discuss this with me beforehand, please feel free to drop by the office or give me a call any time.

Your assistance in this matter will be greatly appreciated.

Sincerely,


Jared Crisp
General Manager



October 1, 2021

Honorable Larry Lees, Mayor
Members of the City Council
City of Pryor Creek, Oklahoma

RE: Recommended Water Rate Increase

Dear Mayor and Council:

At MUB's last regular board meeting on September 20, 2021, one of the agenda items for discussion was a proposed water rate increase.

Our purchased water cost from the Oklahoma Ordnance Works Authority (OOWA), MidAmerica Industrial Park (MAIP) has increased. The recent increase is due to OOWA's chemical costs/plant improvements increasing from \$1.64 per 1,000 gallons for the first 5,000,000 gallons and \$1.56 per 1,000 gallons over 5,000,000 gallons to \$1.68 per 1,000 gallons for the first 5,000,000 gallons and \$1.60 per 1,000 gallons over 5,000,000 gallons of treated water. I have enclosed the letter pertaining to the water rate increase received from OOWA effective July 1, 2021 for your reference.

OOWA is increasing their wholesale water rate 4 cents so MUB is requesting the same 4 cents water rate increase.

I am requesting that the proposed water rate increase of 4 cents (\$4.52 to \$4.56 per 1,000 gallons) inside the corporate city limits of Pryor Creek be placed on your agenda for the October 5, 2021 meeting.

Requesting any type of rate increase is not something that the Board or I take lightly; but when you are operating on a cost of service budget with a minimal profit margin, any increase in wholesale costs makes an impact on the budget. For instance, we purchased 500,100 kgals of water last fiscal year. This 4 cent increase will impact MUB's existing water department's budget by approximately \$20,000±.

If this increase is approved by the council, it will have an impact to the average residential customer's monthly water bill in Pryor Creek by \$0.20.

I will be present at the next council meeting to answer any questions you may have. If you would like to discuss this with me beforehand, please feel free to drop by the office or give me a call any time.

Your assistance in this matter will be greatly appreciated.

Sincerely,


Jared Crisp
General Manager



June 9, 2021

PRYOR MUNICIPAL UTILITY BOARD

PO Box 249

Pryor, OK 74361

RE: Water Rates

Dear Customer,

This is to advise that this office has done a review of the water treatment rates of the Oklahoma Ordnance Works Authority. Based on this review, a recommendation will be made to our board of trustees at their meeting to be held Tuesday, June 22, 2021, that the water treatment rates be increased effective July 1, 2021 through December 31, 2021, as follows:

Current Rates: \$1.64 per 1,000 - First 5,000,000 Gallons, \$1.56 per 1,000 Gallons - Over 5,000,000 Gallons

Future Rates: \$1.68 per 1,000 - First 5,000,000 Gallons, \$1.60 per 1,000 Gallons - Over 5,000,000 Gallons

A customer rate hearing has been set for 3:00 p.m. on Friday, June 18, 2021 at the administrative offices of the MidAmerica Industrial Park to answer any questions or address any concerns you may have. You are welcome to attend.

Sincerely,

A handwritten signature in black ink, appearing to read "John Schaffitzel", with a stylized flourish at the end.

John Schaffitzel

Assistant General Manager

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, SEPTEMBER 21ST, 2021 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Steve Smith. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood, Jimmy Tramel, Yolanda Thompson. Members absent: Jon Ketcher and Briana Brakefield.

Department Heads and other City Officials present: Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Fire Chief BK Young, Park Superintendent Frank Powell, Golf Superintendent Dennis Bowman, Library Director Cari Rerat.

Others present: Police Captain Kevin Tramel, Police Officer Dustin VanHorn, Animal Control Officer Becki Sams-Benham, CMS Willowbrook representatives Adam Garrett, Gary Rosebrough and Brenna Wells, Architect James Graber, Kelsie Kerns, Recreation Center Board Chairman Houston Brittain, Jeanette Anderson, Travis Willis, Dan and Emilee Hazelton, Kimmie Shropshire and Terry Aylward.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

There were no petitions.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

No report.

b. Emergency Management

No report.

c. Fire

Young had no report but asked if the Council members had any questions.

d. Golf

Bowman reported that the golf course is staying busy with regular golfers and several tournaments.

e. Library

Rerat handed out a written report to the Council members.

f. Parks / Cemetery

Powell reported that they are working on small, odd jobs.

g. Police

Nichols had no report but asked if the Council members had any questions.

h. Recreation Center

Houston Brittain reported in Long's absence and asked if Council members had any questions.

i. Street

No report.

4. MAYOR'S REPORT:

a. Presentation, CMS Willowbrook progress report, Emergency Services Center and Library Expansion Project.

No action. Adam Garrett provided and spoke to a bound report to the Council and introduced Brenna Wells and Gary Rosebrough.

b. Report from Municipal Utility Board General Manager Jared Crisp.

No action. Crisp spoke regarding utilities and rate increases, then he took questions from the Council members.

c. Report, American Recovery Plan Act (ARPA)

No action. Mayor provided information regarding monies that the city will be allotted through the American Recovery Plan Act (ARPA).

d. Possible Executive Session pursuant to the Oklahoma Open Meeting Act for the purpose of: “Discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law; (25 O.S. 307 (B) (7)).

Motion was made by Chitwood, second by Smith to enter Executive Session pursuant to the Oklahoma Open Meeting Act for the purpose of: “Discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law; (25 O.S. 307 (B) (7)). Voting yes: Shropshire, Nance, Smith, Chitwood, Tramel, Thompson. Voting no: none.

e. Discussion and possible action regarding resuming regular session. No action taken during Executive Session.

Motion was made by Chitwood, second by Smith to resume regular session at 7:25 p.m. No action taken during Executive Session. Voting yes: Nance, Smith, Chitwood, Tramel, Thompson, Shropshire. Voting no: none.

f. Discussion and possible action regarding approval, pursuant to City of Pryor Creek Personnel Policy and Procedure Manual, Chapter 13, Section 13-8-D of the Leave Sharing Program, 40 additional hours as the emergency condition of a City of Pryor Creek employee requires.

Motion was made by Shropshire, second by Smith to approve, pursuant to City of Pryor Creek Personnel Policy and Procedure Manual, Chapter 13, Section 13-8-D of the Leave Sharing Program, 40 additional hours as the emergency condition of a City of Pryor Creek employee requires. Voting yes: Smith, Chitwood, Tramel, Thompson, Shropshire, Nance. Voting no: none.

5. CITY ATTORNEY’S REPORT:

No report.

6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the September 7th, 2021 Council meeting.
- b. Approve payroll purchase orders through October 1st, 2021.
- c. Approve claims for purchase orders through September 21st, 2021.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	2120210636 - 2120210708	176,691.89
STREET & DRAINAGE	911255B – 911260B	5,077.52
GOLF COURSE	2120210713 - 2120210724	17,998.19
CAPITAL OUTLAY	911230B – 911229B	9,035.69
REAL PROPERTY ACQUIS.	2120210623 - 2120210703	3,795.00
HOTEL / MOTEL TAX	2120210697 – 2120210698	78,073.40
RECREATION CENTER	2120210615 - 2120210622	12,004.27
DONATIONS AND EARMARKED	2120210684 - 2120210692	40,140.10
<u>TOTAL</u>		342,816.06
<u>BLANKETS</u>		
911277B	RCB BANK	22,383.09
<u>TOTAL</u>		22,383.09

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- e. Discussion and possible action authorizing fee waiver for DHS to use the Graham Community Building 1 to 2 times per month for staff training and / or meetings with Mayes County DHS customers and community partners.
- f. Discussion and possible action authorizing Mayor to sign the Emergency Management Performance Grant Fiscal Year 2021 Subgrant Application.
- g. Discussion and possible action regarding hiring Kelsie Kerns as Fitness Coordinator at the Pryor Creek Recreation Center Range D, Step 1 (annual wage - \$33,510.00).
- h. Discussion and possible action regarding bids received for new flooring in Boys & Girls Club at the Pryor Creek Recreation Center and accepting a bid of \$21,487.00 to Architectural Flooring, L.L.C. as in the best interest of the city, from Recreation Center Repair &

Maintenance Account #84-845-5091. Other bids received: C&B Carpets, \$19,954.91; Epoxy Floor Coating, \$28,462.50.

- i. Discussion and possible action regarding bids received for new weight room equipment for the Pryor Creek Recreation Center and accepting a bid of \$51,687.42 received from Advanced Exercise Fitness Solutions from Recreation Center Capital Outlay-Equipment Account #84-845-5410. Other bids received: Push Pedal Pull, \$54,289.19; C&G Fitness, \$59,820.00.
- j. Discussion and possible action regarding bids received for new weightlifting plates for the Pryor Creek Recreation Center and accepting a bid of \$13,878.48 received from Advanced Exercise Fitness Solutions from Recreation Center Capital Outlay-Equipment Account #84-845-5410. Other bids received: C&G Fitness, \$14,645.00; Rogue Fitness, \$20,880.00.
- k. Discussion and possible action regarding declaring the following equipment at the Pryor Creek Recreation Center Surplus:
 - a. Cybex Elliptical, Model #610a, Serial # 212-08610A9014N9006
 - b. Keiser Spin Bike, Model # 005501PBC, Serial # 150803-33485
 - c. SportsArt Stationary Bike, Model # XT-20, Serial # 0132929
 - d. Matrix Rower, Model # MX-Rower-01, Serial # AR09110301889
 - e. Viking Commercial Stove, Inventory Tag # 03609, Model # PF031323
- l. Discussion and possible action regarding approval of the Memorandum of Understanding between the City of Pryor Creek and Mayes County for circuit and network systems for the new 911 system for the Pryor Creek Police Department and Mayes County 911.
- m. Discussion and possible action regarding approval of an expenditure of \$3,296.00 to “Leads Online” for new criminal investigative software for the Pryor Creek Police Department from Account #02-215-5260. This software will help track stolen property.
- n. Discussion and possible action regarding an expenditure in the amount of \$40,075.00 to Superior Auto Group for the purchase of a 2021 Chevy Tahoe SSV-4WD for the Pryor Creek Police Department, from Property Damage Account #96-965-5560 (balance as of June 30th, 2021, \$50,808.03). This is the only Police Tahoe that has been located; ordering for 2022 Tahoes has already been closed. Mark Allen Chevrolet has a 4WD civilian model for \$55,600.00 and Jim Norton Chevrolet has a 2WD civilian model for \$50,000.00.
- o. Discussion and possible action regarding promotion of Don Fraley from Laborer - Range A, Step 2 (annual wage - \$30,516.00) to A Operator - Range D, Step 2 (annual wage - \$36,157.00), effective 10/02/21.
- p. Discussion and possible action regarding purchase of a 2022 John Deere Gator XUV865M from Deere & Company at State bid price of \$18,359.18, which includes trade-in credit of \$1,700.00, from Cemetery Capital Outlay Account #44-445-5413.
- q. Discussion and possible action regarding purchase of a John Deere Z997R Diesel NA mower from Deere & Company at State bid price of \$19,728.38, which includes trade-in credit of \$750.00, from Cemetery Capital Outlay Account #44-445-5413.
- r. Discussion and possible action regarding purchase of a 2022 John Deere Gator XUV865M from Deere & Company at State bid price of \$17,609.18, which includes trade-in credit of \$2,450.00, from Parks Capital Outlay Account #44-445-5415.
- s. Discussion and possible action regarding an expenditure in the amount of \$47,270.00 to Merritt Tennis & Track Systems for repair and resurfacing of four (4) courts at the Pryor Creek Whitaker Park from Parks Capital Outlay Account #44-445-5415.
- t. Discussion and possible action regarding Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce for the 2020 Christmas Parade of Lights, in the amount of \$1,532.95 from Account #75-755-5092.
- u. Discussion and possible action regarding Hotel / Motel Tax Allocation for the 2021-2022 fiscal year.
 - a. Pryor Area Chamber of Commerce – 40% - \$43,737.40 from Account #75-755-5090
 - b. Pryor Public Schools – 20% - \$21,868.70 from Account #75-755-5085
 - c. Pryor Main Street – 10% - \$10,934.35 from Account #75-755-5110
- v. Discussion and possible action to approve Hotel / Motel Tax Grant Application for Pryor Patchers Quilt Guild Quilt Show September 17th – 18th, 2021, in the amount of \$3,000.00 (specifically toward Mayes County Fairground rental, judge fees, supplies and rentals).
- w. Discussion and possible action to approve Hotel / Motel Tax Grant Application for Pryor Area Arts and Humanities Northeast Oklahoma Area Artists Show October 8th – 16th, 2021, in the amount of \$2,000.00.
- x. Discussion and possible action to approve Hotel / Motel Tax Grant Application for Pryor Area Chamber of Commerce 2021 Christmas Parade of Lights on December 2nd, 2021, in the amount of \$2,425.00 (specifically toward sound system rental, dinner for float judges and all-day volunteers, plaques for commercial entries, grand marshal, television personalities).

- y. Discussion and possible action amending the 2021-2022 Street Budget pursuant to Council action, item 6.h. on September 7th, 2021 adjusting line item #14-145-5410 from \$691,779.00 to \$733,123.00 and changing the Street Budget total to \$2,540,672.69.
- z. Discussion and possible action regarding accepting the resignation of Ashton Gann from his position as a Volunteer Firefighter, effective October 1st, 2021.
- aa. Discussion and possible action regarding accepting the resignation of Natrone Wolfe from his position as Volunteer Firefighter, effective October 1st, 2021.

Motion was made by Smith, second by Nance to approve items a – aa, less items f, g, z and aa. Voting yes: Chitwood, Tramel, Thompson, Shropshire, Nance, Smith. Voting no: none.

f. Discussion and possible action authorizing Mayor to sign the Emergency Management Performance Grant Fiscal Year 2021 Subgrant Application.

Motion was made by Smith, second by Chitwood to approve authorizing Mayor to sign the Emergency Management Performance Grant Fiscal Year 2021 Subgrant Application. Voting yes: Tramel, Thompson, Shropshire, Nance, Chitwood. Abstaining, counting as a no vote: Smith. Voting no: none.

g. Discussion and possible action regarding hiring Kelsie Kerns as Fitness Coordinator at the Pryor Creek Recreation Center Range D, Step 1 (annual wage - \$33,510.00).

Motion was made by Shropshire, second by Chitwood to approve hiring Kelsie Kerns as Fitness Coordinator at the Pryor Creek Recreation Center Range D, Step 1 (annual wage - \$33,510.00). Brittain introduced Kelsie and Council welcomed her. Voting yes: Thompson, Shropshire, Nance, Smith, Chitwood, Tramel. Voting no: none.

z. Discussion and possible action regarding accepting the resignation of Ashton Gann from his position as a Volunteer Firefighter, effective October 1st, 2021.

Motion was made by Chitwood, second by Smith to approve accepting the resignation of Ashton Gann from his position as a Volunteer Firefighter, effective October 1st, 2021. Chitwood thanked Gann for his service to the city. Voting yes: Shropshire, Nance, Smith, Chitwood, Tramel, Thompson. Voting no: none.

aa. Discussion and possible action regarding accepting the resignation of Natrone Wolfe from his position as Volunteer Firefighter, effective October 1st, 2021.

Motion was made by Chitwood, second by Smith to approve accepting the resignation of Natrone Wolfe from his position as Volunteer Firefighter, effective October 1st, 2021. Chitwood thanked Wolfe for his service to the city. Voting yes: Nance, Smith, Chitwood, Tramel, Thompson, Shropshire. Voting no: none.

7. COMMITTEE REPORTS:

a. Budget and Personnel (Brakefield)

Shropshire reported that the next meeting will be the second Tuesday of next month.

b. Ordinance and Insurance (Shropshire)

Shropshire reported that they are waiting on some information to come back from City Attorney.

c. Street (Smith)

Smith had nothing to report at this time.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by Shropshire, second by Smith to adjourn. Voting yes: Smith, Chitwood, Tramel, Thompson, Shropshire, Nance. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 7:40 p.m.

2. APPROVE MINUTES OF SEPTEMBER 7TH, 2021 MEETING.

Motion was made by Shropshire, second by Chitwood to approve minutes of September 7th, 2021 meeting. Voting yes: Chitwood, Tramel, Thompson, Shropshire, Nance, Smith. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Shropshire, second by Nance to adjourn. Voting yes: Tramel, Thompson, Shropshire, Nance, Smith, Chitwood. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH

September 21, 2021

Larry Lees, Mayor
City of Pryor Creek
PO Box 1167
Pryor Creek, Oklahoma 74362

SUBJECT: Closure of SH-20 (East Graham Avenue) from Hogan Street to Adair Street for the Annual Homecoming Parade, Mayes County

Mayor Lees:

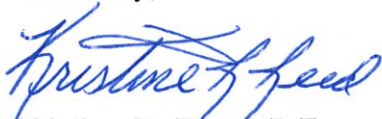
I am writing you regarding your recent correspondence about closing and detouring traffic through and around the City of Pryor Creek as portions of SH-20 (E. Graham Ave.) will be closed on Thursday, October 7, 2021 from about 6:30 p.m. to about 8:30 p.m. for the Annual Homecoming Parade.

These events bring with them additional risks associated with the detour of existing and emergency traffic as well as to the participants involved with or attending the event. As such, the Oklahoma Department of Transportation does not endorse, imply participation, recommend, or authorize such closures.

However, the Department recognizes the importance of city sponsored special events that are valuable to the entire community, and recognizes that cities and towns have the authority via §47-1148 to proceed without specific ODOT approval when the events are undertaken under the direct authority of the city.

If the City of Pryor Creek chooses to proceed with the closure, the city will assume all responsibilities for the traffic control to be installed according to the Manual on Uniform Traffic Control Devices (MUTCD), a detour that is feasible for both passenger and commercial truck traffic, the effect on emergency responses and all other associated liabilities.

Sincerely,



Kristine R. Reed, P.E.
District Traffic Engineer

xc: Travis Smith ODOT Mayes County Supervisor
File



City of Pryor Creek

12 North Rowe - PO Box 1167
Pryor Creek, Ok 74362
Tel 918-825-0888 Fax 918-825-6577
www.pryorok.org

September 20, 2021

ODOT Division 8
4002 North Mingo Valley Expressway
Tulsa, OK 74116

RE: Highway Closure Request

Pryor Public Schools will hold a Homecoming Parade on Thursday, October 7, 2021 at 7:00 p.m.. The City of Pryor Creek requests to close the highway for this event. Details are as follow:

- Highway 20/East Graham Avenue
- West from Hogan Street to Adair Street
- October 7, 2021
- Close streets to all traffic other than floats & other parade vehicles after 6:30 p.m. No parking, other than parade vehicles. 6:30 p.m. - Close Graham Avenue, from Hogan Street to Adair Street, to all traffic. 7:00 p.m. - 7:45 p.m. - Parade. 7:45 p.m. - 8:30 p.m. - Tear down and remove street barricades to reopen Graham Avenue and all secondary streets that have been closed to vehicle traffic.
- Detour route will be established by City officials and be manned and/or signed in accordance with the latest edition (2009) of the Manual on Uniform Traffic Control Devices (MUTCD)
- The City will hold the Oklahoma Department of Transportation, their officers, agents and employees harmless and shall be released and discharged from all claims, demand and causes of action of every kind whatsoever for any damage and/or injury that may result from the detouring of traffic from the state highway system.

Sincerely,

Larry Lees,
Mayor

September 28, 2021

Larry Lees, Mayor
City of Pryor Creek
PO Box 1167
Pryor Creek, Oklahoma 74362

SUBJECT: Closure of SH-20 (East Graham Avenue) from Hogan Street to Adair Street for the Veteran's Day Parade, Mayes County

Mayor Lees:

I am writing you regarding your recent correspondence about closing and detouring traffic through and around the City of Pryor Creek as portions of SH-20 (E. Graham Ave.) will be closed on Thursday, November 11, 2021 from about 10:30 a.m. to about 12:30 p.m. for the Veteran's Day Parade.

These events bring with them additional risks associated with the detour of existing and emergency traffic as well as to the participants involved with or attending the event. As such, the Oklahoma Department of Transportation does not endorse, imply participation, recommend, or authorize such closures.

However, the Department recognizes the importance of city sponsored special events that are valuable to the entire community, and recognizes that cities and towns have the authority via §47-1148 to proceed without specific ODOT approval when the events are undertaken under the direct authority of the city.

If the City of Pryor Creek chooses to proceed with the closure, the city will assume all responsibilities for the traffic control to be installed according to the Manual on Uniform Traffic Control Devices (MUTCD), a detour that is feasible for both passenger and commercial truck traffic, the effect on emergency responses and all other associated liabilities.

Sincerely,



Kristine R. Reed, P.E.
District Traffic Engineer

xc: Travis Smith ODOT Mayes County Supervisor
File



City of Pryor Creek

12 North Rowe – PO Box 1167
Pryor Creek, Ok 74362
Tel 918-825-0888 Fax 918-825-6577
www.pryorok.org

September 28, 2021

ODOT Division 8
4002 North Mingo Valley Expressway
Tulsa, OK 74116

RE: Highway Closure Request

The City of Pryor Creek will hold a Veteran's Day Parade on Thursday, November 11, 2021. The City of Pryor Creek requests to close the highway for this event. Details are as follow:

- Highway 20/East Graham Avenue
- West from Hogan Street to Adair Street
- November 11, 2021
- Close streets to all traffic other than floats & other parade vehicles after 10:30 am. No parking, other than parade vehicles. 11:00 am-12:00 pm - Parade. 12:00 pm-12:30 pm - Tear down and remove street barricades to reopen Graham Avenue and all secondary streets that have been closed to vehicle traffic.
- Detour route will be established by City officials and be manned and/or signed in accordance with the latest edition (2009) of the Manual on Uniform Traffic Control Devices (MUTCD)
- The City will hold the Oklahoma Department of Transportation, their officers, agents and employees harmless and shall be released and discharged from all claims, demand and causes of action of every kind whatsoever for any damage and/or injury that may result from the detouring of traffic from the state highway system.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry Lees", is written over a horizontal line.

Larry Lees,
Mayor



Dennis Nichols
Chief of Police

James Willyard
Assistant Chief of Police

PRYOR CREEK POLICE DEPARTMENT

September 22, 2021

**To: Chief Dennis Nichols
Mayor Larry Lees**
From: Sgt. Doug Barham
Ref: Purchase of Firearms & Badge

Chief Nichols & Mayor Lees,

I am drafting this written notice per FOP Lodge #116 bargaining unit agreement

Article 28 Sec. 9 – EQUIPMENT (CBA pg. 21) &

Article 30 – LONGEVITY (CBA pg. 23)

I am giving written notice as required per 2021-2022 Contract Bargaining Agreement that I wish to purchase my department issued firearms and badge/shield upon my retirement from the Pryor Police Department on 09/30/2021.

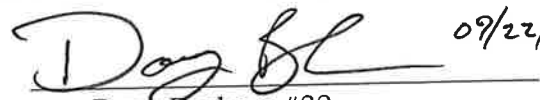
The Department issued equipment that I am requesting to purchase will be:

- Pryor Police Department Detective badge/shield (Badge #32)
- Glock 17 9mm handgun (Serial #: YSV788)
- Glock 26 9mm handgun (Serial #: YKA957)
- Remington 870 12-Gauge shotgun (Serial #: C822366M)
- Rock River Arms LAR15 .223 rifle (Serial #: CM48093)

Article 28 Section 9 of the contract bargaining agreement Officers retiring with the Pryor Police Department by reason of length of service with Twenty (20) years of service or more with the Department may, at the officer's election to do so, make a written request to the City for the purchase of the sidearm, badge, rifle, or shotgun, or any or all of the same, which was issued to the retired officer immediately prior to retirement. Upon such a request from the retiring officer the City shall conduct a reasonable inquiry as to the market value of the item(s) requested to be purchased by the retiring officer. The City shall notify the retired officer of the current market value determined for the item(s) & upon further confirmation of the request from the officer to purchase same, the City shall declare the item(s) surplus & sell them to the retired officer. The cost to the retired officer of purchasing the item(s) shall be the greater of the price the City paid at the time of purchase or the item(s) current market value. Upon payment of that price, the retired officer shall be entitled to ownership of the item(s). The officer shall be given a Bill of Sale for the item(s) purchased and any records regarding the ownership of each item transferred shall be modified to reflect the transfer to the retired officer.

Article 30 paragraph 3 of the contract bargaining agreement Officers retiring from service with the Pryor Police Department by reason of length of service with twenty (20) years of service or more shall be paid a further lump sum longevity compensation payment in an amount equal to the greater of 125% of the price the City paid for the firearms & badge/shield carried by the retiring officer immediately prior to the officer's retirement or 125% the current market value of the firearm and badge/shield at time of retirement.
A copy of Article 28 & Article 30 can be seen attached to this written notice/request.

Thank You,


Sgt. Doug Barham #32

09/22/2021

and 5 hereof shall be and remain the property of the City.

SECTION 8: Members of the bargaining unit who are required to use a personal cell phone while on duty shall receive \$40.00 per month toward the cost of the same subject to the approval of the Chief of Police.

SECTION 9: Officers retiring from service with the Pryor Police Department by reason of length of service or physical disability with Twenty (20) years of service or more with the Department may, at the officer's election to do so, make a written request to the City for the purchase of the sidearm, badge, rifle or shotgun, or any or all of same, which was issued to the retired officer immediately prior to retirement. Upon such a request from the retiring officer the City shall conduct a reasonable inquiry as to the market value of the item(s) requested to be purchased by the retiring officer. The City shall notify the retired officer of the current market value determined for the item(s) and upon further confirmation of the request from the officer to purchase same, the City shall declare the item(s) surplus and sell them to the retired officer. The cost to the retired officer of purchasing the item(s) shall be the greater of the price the City paid at the time of purchase or the item(s) current market value. Upon payment of that price, the retired officer shall be entitled to ownership of the item(s). The officer shall be given a Bill of Sale for the item(s) purchased and any records regarding the ownership of each item transferred shall be modified to reflect the transfer to the retired officer.

ARTICLE 29: EDUCATION INCENTIVE

THE CITY agrees to award the following incentive to employees monthly as follows for acquired college education in lieu of all previously agreed payments:

- (A) College Credit. No Degree - \$3.00 per credit hour per year up to 60 hours of college credit to be paid One (1) time in January of the calendar year following the calendar year in which the college credit(s) was earned;
- (B) Associates Degree and/or CLEET Intermediate Certification -2% increase over base salary;
- (C) Bachelor's Degree and/or Advanced CLEET Certification -4% increase over base salary;
- (D) Master's Degree -6% increase over base salary.

Emergency Management Performance Grant - 999

Request for Reimbursement Form

Jurisdiction: City of Pryor Creek

Date: 9/29/2021

We are requesting payment for the following quarter of the Emergency Management Performance Grant - 999.

Check the quarter that applies:

- ☐ Quarter 1
- ☐ Quarter 2
- ☐ Quarter 3
- ☒ Quarter 4

This request is for a total of \$2,500.00 dollars.

Approving Official (Print): Larry Lees

Approving Official Signature: _____

Dilapidated Building Public Nuisance Abatement Demolition
City of Pryor Creek, Oklahoma

QUOTATION SUBMITTAL

Firm or Corporation Name:

Tibbets Trucking

Mailing Address:

1700 E. 480 rd

City/State/Zip:

Pryor, OK 74361

Contact Person:

Bruce Tibbets

Title:

Owner

Phone/Cell:

918-373-5229

E-Mail:

☐ Bnet:bbets99@gmail.com

Property:

Amount: ~~0~~\$3,250.00

54 Pine

1. House, any out building or garage, and
vegetation (See previous page) - MAYOR
ROACH BLK 7 LOT 5

Completion Date:

9-30-21

Please attach copy of liability insurance form.

I, as authorized signatory for the above firm, do hereby authorize the City of Pryor Creek, Oklahoma, to consider this quotation for the purchase of demolition services as specified. I also agree to hold the City of Pryor Creek, and employees and agents thereof, harmless from liability for personal injuries and/or property damages resulting from any actions performed under arrangements of this quotation submittal.

Bruce Tilletts

Name

9-30-21

Date

**City of Pryor Creek, Oklahoma
Housing Demolition Abatement**

Site Characteristics

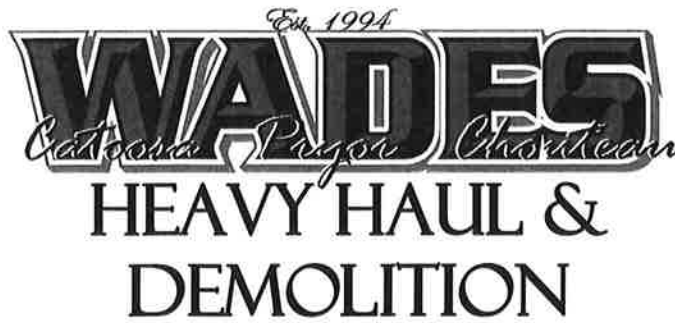
ADDRESS: 54 PINE

LEGAL: MAYOR-ROACH BLK 7 LOT 5

OWNER: ENGLISH DUSTIN
HARRIS

COMMENTS: **ALONG WITH STRUCTURES** - Remove all (only broken down or unhealthy -leave mature healthy) trees and vegetation. Cap sewer and restore lot to a mowable grade.

P.O. Box 833
Pryor, OK 74362
Phone: 918/825-6910
or 918/266-5900
Fax: 918-825-7001
E-Mail:
wadeswrecker@att.net
wadeswreckerservice.com



Date: 9-30-21

☐ FINAL INVOICE
☒ ESTIMATE ONLY

Requestor Information:

City of Pryor

Job Location/Address:

REF #

54 Pine St
Pryor Ok 74361

Rep:

PRICING DESCRIPTION & NOTES:

Quote pricing is valid for 7 days unless otherwise noted.
Payment is due at time of service.
Please note all invoices are subject to a 15% weekly
finance charge beginning 7 days from invoice.

CASH TOTAL PRICE: 3800 ⁰⁰

ANY METHOD OF PAYMENT OTHER THAN CASH MAY RESULT IN PRICE CHANGES.

ALL PRICES ARE SUBJECT TO CHANGE.