MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, OCTOBER 15TH, 2024 AT 6:00 P.M.

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to The Paper newspaper and emailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Doyle called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Zac Doyle. Roll Call was conducted by City Clerk Courtney Davis. Council members present: Choya Shropshire, Kenneth Brashears, Tyler Brown, Charles Tramel, Chris Gonthier and Bruce Smith. Members absent: Terry Lamar and Lori Bradshaw.

Department Heads and other City Officials present: Chase McBride, Jeremy Cantrell, Frank Powell, Johnny Janzen and Cari Rerat.

Others present: Kemmie Shropshire, Autumn Graybill, Gilbert Graybill, Phyllis Lewellen, Kathy LaValley, Richard Milius and Chris Curnutt.

2. PETITIONS FROM THE AUDIENCE:

(Limited to 5 minutes, must request in advance.)

Kathy LaValley and Chris Curnutt expressed concerns regarding excessive speeds on Curnutt's residential street. Curnutt requested additional patrols to reduce speeding in his neighborhood, while LaValley suggested installing speed bumps as a solution.

3. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)

a. Approve minutes of the October 1st, 2024 Council meeting.
b. Approve minutes of the September 23rd, 2024 special Council meeting.
c. Approve payroll purchase orders through October 25th, 2024.
d. Approve claims for purchase orders through October 15th, 2024.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	2420240909 - 2420240911	$217,129.84
STREET & DRAINAGE	2420240911 - 2420240867	$8,817.57
CEMETERY CARE FUND	2420240879	$54.58
GOLF COURSE	2420240818 - 911516B	$11,281.51
CAPITAL OUTLAY	2320232985 - 911512B	$57,627.89
HOTEL / MOTEL TAX REVENUE	2420240885	$4,960.00
RECREATION CENTER	2420240821 - 2420240848	$11,895.74
P.P.W.A. SINKING FUND	911531B	$6,613.64
PRYOR PUBLIC WORKS AUTHORITY	2420240894 - 2420240895	$4,980.00
DONATIONS AND EARMARKED	2420240856	$185.75
EDTA	2420240827	$5,000.00
	TOTAL	$328,546.52
	NO BLANKETS	

e. Approve appropriations for July 2024.

Appropriation Request for the Month of July 2024	
FLEX SPEND PLAN	$ 40.94
STREET & DRAINAGE IMPROV. SALE	$ 161,019.81
CEMETERY CARE INTEREST	$ -
CEMETERY CARE FUND	$ 781.25
GOLF COURSE CASH	$ 93,775.83
CAPITAL OUTLAY/CAPITAL IMPROVE	$ 53,392.10
CAPITAL OUTLAY RESERVE FUND	$ 1,100.00
REAL PROPERTY ACQUISITION RES.	$ 3,827.34
POLICE TRAINING FEES	$ 785.00
MAIN STREET BOND ACCOUNT	$ 11,864.91

HOTEL/MOTEL TAX	$ 365.66
LIBRARY BUILDING FUND	$ -
RECREATION CENTER-CASH FUND	$ 92,839.72
PPWA SINKING FUNDS	$ 106,784.21
PPWA BOND PROCEEDS	$ 3,710.93
E-911	$ 38.18
LIBRARY SPECIAL	$ 21.20
DONATIONS	$ 73.97
EDTA	$ 791.75
TOTAL	$ 531,212.80

f. Approve closing East Graham Avenue from South Adair Street to South Vann Street and South Adair Street from East Graham Avenue to SE 1st Street on Thursday, October 31st, 2024 for Pryor Main Street's Halloweentown from 2:00 p.m. until 10:00 p.m.
g. Approve signing the Agreement for Funding and Provision of Services between the City of Pryor Creek and the Senior Citizen Nutrition Center in the amount of $5,000.00, approved in the General Government Budget, Fund #201 for 2024-2025 fiscal year.
h. Approve signing the Agreement for Funding and Provision of Services between the City of Pryor Creek and Pelivan Transit (Grand Gateway Economic Development Association) in the amount of $32,000.00, approved in the General Government Budget, Fund #201 for 2024-2025 fiscal year.
i. Approve the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce for the Bluegrass and Chili Festival held September 6th-7th, 2024 in the amount of $4,960.00.
j. Approve accepting a bid from Kustom Kutts Lawn Care in the amount of $1,200.00 for the abatement of a property at 200 NE 4th to be paid from Real Property Acquisition Reserve – Nuisance Abatement Account #46-465-5450. Bid packets were sent to nine companies. No other bids received.
k. Approve an expenditure in the amount of $3,081.02 to Knox Company for two Keysecure 5 units to be paid from Fire Repair & Maintenance Account #02-217-5091.
l. Approve signing the 2024-2025 EMPG Grant Application.
m. Approve an expenditure in the amount of $3,500.00 to Infrastructure Solutions Group for a survey of the potential gun range property to be paid from General Outside Services - Other Account #02-201-5075.
n. Acknowledge the resignation of Michael Moore from the Pryor Creek Police Department. Moore has served for 19 years at the Pryor Creek Police Department.
o. Approve declaring surplus the following list of items and allowing Michael Moore to purchase them at Fair Market Value in the best interest of the City:
    1. Shotgun: C822357M
    2. Rifle: CM166407
    3. Pistol: YRK619
    4. Badge #27
p. Approve declaring surplus the following list of vehicles from the Pryor Creek Police Department and listing them for sale on the PurpleWave Auction site:
    1. Unit 4 - 2012 Chevy Tahoe - Tag: CI16765, VIN: 0773
    2. Unit 9 - 2013 Ford Taurus - Tag: CI18107, VIN: 3081
    3. Unit 16 - 2015 Chevy Tahoe - Tag: CI25207, VIN: 9976
q. Approve Mayor to sign the 2025 SAFE Oklahoma Grant awarded to the Pryor Creek Police Department.
r. Discussion and possible action to waive the bidding requirement in the best interest of the city due to American Ramp Company being a sole source provider and accept a bid from American Ramp Company in the amount of $50,603.25 for Skate Park Phase 2 to be paid from Parks Capital Outlay Account #44-445-5415.

s. Approve an expenditure in the amount of $50,603.25 to American Ramp Company for equipment and installation of Phase 2 of the skate park to be paid from Parks Capital Outlay Account #44-445-5415.

Motion was made by Shropshire, second by Brashears to approve the consent agenda less items b, m, n, o, r and s. Voting yes: Shropshire, Brashears, Brown, Tramel, Gonthier and Smith. Voting no: none.

3b. Approve minutes of the September 23rd, 2024 special Council meeting.

Motion was made by Brashears, second by Shropshire to approve minutes of the September 23rd, 2024 special Council meeting. Motion was amended by Brashears, second by Shopshire to table the minutes of the September 23rd, 2024 special Council meeting until the November 5th, 2024 Council meeting. Voting yes: Brashears, Brown, Tramel, Gonthier, Smith and Shropshire. Voting no: none.

3m. Approve an expenditure in the amount of $3,500.00 to Infrastructure Solutions Group for a survey of the potential gun range property to be paid from General Outside Services - Other Account #02-201-5075.

Motion was made by Brashears, second by Smith to approve an expenditure in the amount of $3,500.00 to Infrastructure Solutions Group for a survey of the potential gun range property to be paid from General Outside Services - Other Account #02-201-5075. Voting yes: Brown, Tramel, Gonthier, Smith, Shropshire and Brashears. Voting no: none.

3n. Acknowledge the resignation of Michael Moore from the Pryor Creek Police Department. Moore has served for 19 years at the Pryor Creek Police Department.

Motion was made by Brown, second by Brashears to acknowledge the resignation of Michael Moore from the Pryor Creek Police Department. Moore has served for 19 years at the Pryor Creek Police Department. Voting yes: Tramel, Gonthier, Smith, Shropshire, Brashears and Brown. Voting no: none.

3o. Approve declaring surplus the following list of items and allowing Michael Moore to purchase them at Fair Market Value in the best interest of the City: Shotgun: C822357M, Rifle: CM166407, Pistol: YRK619 and Badge #27.

Motion was made by Brown, second by Smith to approve declaring surplus the following list of items and allowing Michael Moore to purchase them at Fair Market Value in the best interest of the City: Shotgun: C822357M, Rifle: CM166407, Pistol: YRK619 and Badge #27. Motion was amended by Brown, second by Smith to remove the Shotgun: C822357M and Rifle: CM166407 from the list of items. Motion amended by Brown, second by Smith to approve declaring surplus the following list of items and allowing Michael Moore to purchase them at a price to be determined by the Mayor and Police Chief in the best interest of the City: Pistol: YRK619 and Badge #27. Voting yes: Gonthier, Smith, Shropshire, Brashears, Brown and Tramel. Voting no: none.

3r. Discussion and possible action to waive the bidding requirement in the best interest of the city due to American Ramp Company being a sole source provider and accept a bid from American Ramp Company in the amount of $50,603.25 for Skate Park Phase 2 to be paid from Parks Capital Outlay Account #44-445-5415.

Motion was made by Shropshire, second by Brashears to approve waiving the bidding requirement in the best interest of the city due to American Ramp Company being a sole source provider and accept a bid from American Ramp Company in the amount of $50,603.25 for Skate Park Phase 2 to be paid from Parks Capital Outlay Account #44-445-5415. Motion amended by Shropshire, second by Brashears to send the project out for sealed bids to be turned in by November 5th, 2024 at 5:00 p.m. and opened at the November 5th, 2024 Council meeting. Voting yes: Smith, Shropshire, Bradshaw, Brashears, Brown and Gonthier. Voting no: none.

3s. Approve an expenditure in the amount of $50,603.25 to American Ramp Company for equipment and installation of Phase 2 of the skate park to be paid from Parks Capital Outlay Account #44-445-5415.

Motion was made by Brown, second by Gonthier to take no action regarding an expenditure in the amount of $50,603.25 to American Ramp Company for equipment and installation of Phase 2 of the skate park to be paid from Parks Capital Outlay Account #44-445-5415. Voting yes: Shropshire, Brashears, Brown, Tramel, Gonthier and Smith. Voting no: none.

4. MAYOR'S REPORT

(These are items possibly requiring discussion and action.)

4a. Discussion and possible action to allow Mayor to alter the scheduled payment amounts of the leases held with Bank of Commerce and to modify the amounts paid as follows: Furniture lease will be paid off with final payment of $6,613.64 this month, moving on to pay off Dispatch and Records first and adding the $9,000.00 that was previously paid to the furniture to the $2,000.62 monthly payment for a new monthly payment of $11,000.62 beginning in November. Doing this would pay off the Dispatch and Records in November 2025 instead of January 2031 and reduces the City's interest expense over the time period from November 2024 to payoff from $8,715.69 to $1,579.70, a savings of over $7,000.00. If we continue the previous amount paid to the remainder, the Computers and Equipment could be paid off in mid-2027 rather than April of 2032. All payments to be paid from P.P.W.A. Sinking Fund Account #87-875-5428.

Motion was made by Gonthier, second by Brashears to approve allowing Mayor to alter the scheduled payment amounts of the leases held with Bank of Commerce and to modify the amounts paid as follows: Furniture lease will be paid off with final payment of $6,613.64 this month, moving on to pay off Dispatch and Records first and adding the $9,000.00 that was previously paid to the furniture to the $2,000.62 monthly payment for a new monthly payment of $11,000.62 beginning in November. Doing this would pay off the Dispatch and Records in November 2025 instead of January 2031 and reduces the City's interest expense over the time period from November 2024 to payoff from $8,715.69 to $1,579.70, a savings of over $7,000.00. If we continue the previous amount paid to the remainder, the Computers and Equipment could be paid off in mid-2027 rather than April of 2032. All payments to be paid from P.P.W.A. Sinking Fund Account #87-875-5428. Voting yes: Brashears, Brown, Tramel, Gonthier, Smith and Shropshire. Voting no: none.

4b. Discussion and possible action regarding the financial stability of the city to amend the hiring freeze to allow the Pryor Creek Police Department to hire Jacob Graham at Range J, Step 2 to fill the vacancy created by the resignation of Michael Moore.

Motion was made by Brashears, second by Brown to approve the financial stability of the city to amend the hiring freeze to allow the Pryor Creek Police Department to hire Jacob Graham at Range J, Step 2 to fill the vacancy created by the resignation of Michael Moore. Voting yes: Brown, Tramel, Smith, Shropshire and Brashears. Abstaining, counting as a no vote: Gonthier. Voting no: none.

5. CITY ATTORNEY'S REPORT:

5a. Discussion and possible action to approve a resolution calling for the General Election in 2025.

Motion was made by Shropshire, second by Brashears to approve Resolution #2024-7 calling for the General Election in 2025. Voting yes: Tramel, Gonthier, Smith, Shropshire, Brashears and Brown. Voting no: none.

5b. First reading of an Ordinance changing and amending zoning classification from Agriculture (AG) to Commercial Automotive Recreation (CAR) of the property described as follows:

TC4 Graham Street, LLC

Tract 1. A part of the SE¼ of Section 12, Township 21 North, Range 18 East in Mayes County, Oklahoma.

Tract 2 A part of the SE¼ of Section 12, Township 21 North, Range 18 East in Mayes County, Oklahoma.

Tract 3 A part of the SE¼ of Section 12, Township 21 North, Range 18 East in Mayes County, Oklahoma. (Also known as 801 W Graham)

Motion was made by Shropshire, second by Gonthier to waive and approve the first reading of an Ordinance changing and amending zoning classification from Commercial Restricted (CR) to Residential Duplex (RD) of the property described above. Voting yes: Gonthier, Smith, Shropshire, Brashears, Brown and Tramel. Voting no: none.

5c. First reading of an Ordinance pertaining to changing and amending zoning classification from Agriculture (AG) to Residential Multi-Family (RM) of the property described as follows:

Limestone Construction LLC

Tract 2 A tract of land situated in the Northwest Quarter of the Southwest Quarter (NW¼ SW¼) of Section 5, Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, State of Oklahoma.

Tract 3 A tract of land situated in the Northwest Quarter of the Southwest Quarter (NW¼ SW¼) of Section 5, and the Northeast Quarter of the Southeast Quarter (NE¼ SE¼) of Section 6, all in Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, State of Oklahoma. (N Hwy 69)

Motion was made by Gonthier, second by Brown to waive and approve the first reading of an Ordinance changing and amending zoning classification from Agriculture (AG) to Residential Multi-Family (RM) of the property described above. Voting yes: Smith, Shropshire, Brashears, Brown, Tramel and Gonthier. Voting no: none.

5d. Second reading of an Ordinance changing and amending zoning classification from Agriculture (AG) to Commercial Automotive Recreation (CAR) of the property described as follows:

Limestone Construction, LLC

A tract of land situated in the Northwest Quarter of the Southwest Quarter (NW/4 SW/4) of Section 5, and the Northeast Quarter of the Southeast Quarter (NE/4 SE/4) of Section 6, all in Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, State of Oklahoma. (N Hwy 69)

(Scrivener's error: Agenda read: "Commercial Restricted (CR) to Residential Duplex (RD)")

Motion was made by Shropshire, second by Gonthier to waive the second reading and approve Ordinance #2024-8 changing and amending zoning classification from Agriculture (AG) to Commercial Automotive Recreation (CAR) of the property described above. Voting yes: Shropshire, Brashears, Brown, Tramel, Gonthier and Smith. Voting no: none.

5e. Second reading of an Ordinance changing and amending zoning classification from Commercial Restricted (CR) to Residential Duplex (RD) of the property described as follows:

John Heath Neighbors

The South Half (S½) of Lot Numbered Eleven (11) and all of Lot Numbered Twelve (12), in Block Twenty-Two (22), of the WHITAKER ADDITION, Mayes County, State of Oklahoma, according to the official recorded Plat and Survey thereof. (100 N Indianola)

Motion was made by Gonthier, second by Brown to waive the first reading and approve Ordinance #2024-9 changing and amending zoning classification from Commercial Restricted (CR) to Residential Duplex (RD) of the property described above. Voting yes: Brashears, Brown, Tramel, Gonthier, Smith and Shropshire. Voting no: none.

6. COMMITTEE REPORTS:

(Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)

a. Budget and Personnel

Shropshire reported that the next meeting will be Tuesday, November 12th.

b. Ordinance and Insurance

Gonthier reported that the next meeting will be Tuesday, October 29th.

c. Street

Mayor reported that the next meeting will be Tuesday, October 22nd.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

Gonthier announced that there is a burn ban in the area.

Gonthier stated that he was informed by ODOT that the FLOCK cameras installed by the police department on the highway traffic lights are in violation of ODOT's rights-of-way. No action taken.

8. ADJOURN.

Motion was made by Brashears, second by Gonthier to adjourn. Voting yes: Brown, Tramel, Gonthier, Smith, Shropshire and Brashears. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 7:41 p.m.

2. APPROVE MINUTES OF THE OCTOBER 1ST, 2024 MEETING.

Motion was made by Shropshire, second by Brashears to approve the minutes of the October 1st, 2024 meeting. Voting yes: Tramel, Gonthier, Smith, Shropshire, Brashears and Brown. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Brown, second by Shropshire to adjourn at 7:42 p.m. Voting yes: Gonthier, Smith, Shropshire, Brashears, Brown and Tramel. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

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MINUTES WRITTEN BY CITY CLERK COURTNEY DAVIS

Courtney Davis

CITY OF
CLERKS
SEAL
PRYOR CREEK, OKLAHOMA