

NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, NOVEMBER 5TH, 2024 AT 6:00 P.M.

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Approve Mayor to sign a proclamation declaring November 5th, 2024 John Hawkins Day. 🇺🇸
4. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police / Animal Shelter
 - h. Recreation Center
 - i. Street
 - j. City Clerk
5. Consent Agenda. (Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)
 - a. Approve minutes of the September 23rd, 2024 special Council meeting. 🇺🇸
 - b. Approve amending minutes previously adopted from the October 1st, 2024 regular meeting to correct item 5h, amending the total transferred amount from \$223,259.33 to \$174,977.80. 🇺🇸
 - c. Approve minutes of the October 28th, 2024 special Council meeting. 🇺🇸
 - d. Approve minutes of the October 15th, 2024 meeting with the correction of a Scrivener's error in item 5d. Agenda read: "*Ordinance Changing and Amending Zoning Classification from Commercial Restricted (CR) to Residential Duplex (RD)*", corrected language reads: "*Ordinance Changing and Amending Zoning Classification from Agriculture (AG) to Commercial Automotive Recreation (CAR)*". 🇺🇸
 - e. Approve payroll purchase orders through November 8th, 2024.
 - f. Approve claims for purchase orders through November 15th, 2024.
 - g. Approve increasing Recreation Center facility rental fees. 🇺🇸
 - h. Approve Golf Course to hire a Golf Equipment Manager via Express Employment Professionals at a pay rate of \$16.60 per hour. This position is listed on the City's Pay Plan as Range T.
 - i. Approve allowing Dennis Bowman to place a golf simulator in the back of the cart building. The equipment will be purchased by Bowman as a teaching tool.
 - j. Approve increasing the budgeted amount in Golf Capital Outlay Account #41-415-5411 from \$175,000.00 to \$285,000.00 for the installation of new cart paths. The total budgeted amount includes Cherokee Nation Grant Funds in the amount of \$25,000.00.
 - k. Approve allowing retired officer Michael Moore to serve with the Pryor Creek Police Department as a Reserve Officer.
 - l. Approve an expenditure in the amount of \$2,845.00 to Applied Concepts, Inc for Stalker Lidar RLR to be paid from Police Equipment Capital Outlay Account #44-445-5424. 🇺🇸
 - m. Acknowledge the resignation of Matt Penderson, Volunteer Firefighter.

- n. Approve an expenditure to McBride & McBride in the amount of \$3,187.00 for work performed regarding Janice Bell v. City of Pryor Creek to be paid from Attorney Miscellaneous Legal Expenses Account #02-211-5341. 🇺🇸

6. Mayor's Report: (These are items possibly requiring discussion and action.)

- a. Sealed bid opening for the installation of Skate Park Phase 2.
- b. Discussion and possible action to award a bid for the installation of Skate Park Phase 2.
- c. Discussion and possible action regarding the review of the 2024 1st Street Rehabilitation Project.

7. City Attorney's Report: (Items possibly needing action on requests or recommendations.)

- a. Second reading and possible approval of an Ordinance changing and amending zoning classification from "AG" (Agriculture) to "CAR" (Commercial Automotive Recreation) of the property described as follows: 🇺🇸

TC4 Graham Street, LLC

Tract 1. A part of the SE¼ of Section 12, Township 21 North, Range 18 East in Mayes County, Oklahoma, being more particularly described as follows: Beginning at the NW corner of the SE¼ SE¼; N 01°33'03" E a distance 149.96' to a found iron rebar; Thence N 88°28'15" E a distance of 305.71' to a point; Thence S 01°33'44" E a distance of 548.13' to a point; Thence S 72°44'55" E a distance of 206.88' to a point; Thence S 23°04'35" E a distance of 175.28' to a found MAG nail; Thence S 68°17'30" W a distance of 87.84' to a found ½" iron rebar; Thence S 88°37'48" W a distance of 483.52' to a found ½" iron rebar; Thence N 01°33'63" a distance of 656.32' to the point of beginning.

Tract 2 A part of the SE¼ of Section 12, Township 21 North, Range 18 East in Mayes County, Oklahoma, being more particularly described as follows: Commencing at the NW corner of the SE¼; Thence N 01°33'03" E a distance of 149.90' to a found iron rebar; Thence N 68°28'15" E a distance of 305.71' to the point of beginning; Thence N 88°28'15" E a distance of 375.59' to a point; Thence S 01°30'19" E a distance of 735.52' to a found ½" iron rebar; Thence S 68°15'19" W a distance of 122.26' to a found MAG nail; Thence N 23°04'35" W a distance of 175.28' to a point; Thence N 72°24'55" W a distance of 206.88' to a point; Thence N 01°33'44" W a distance of 548.13' to the point of beginning.

Tract 3 A part of the SE¼ of Section 12, Township 21 North, Range 18 East in Mayes County, Oklahoma, being more particularly described as follows: Commencing at the NW corner of the SE¼ SE¼; Thence N 01°33'03" E a distance of 149.90' to a found iron rebar; Thence N 88°28'15" E a distance of 385.71' to a point; Thence N 88°28'15" E a distance of 375.58' to the point of beginning; Thence N 88°28'15" E a distance of 328.39' to a found ½" iron rebar; Thence S 01°29' 35" E a distance of 626.64' to a found ½" iron rebar; Thence S 70°39'46" W a distance of 286.94' to a found ½" iron rebar; Thence S 68°19'36" W a distance of 79.98' to a found ½" iron rebar; Thence N 01°30'19" W a distance of 735.52' to the point of beginning. (Also known as 801 W Graham)

- b. Second reading and possible approval of an Ordinance pertaining to changing and amending zoning classification from "AG" (Agriculture) to "RM" (Residential Multi-Family) of the property described as follows: 🇺🇸

Limestone Construction LLC

Tract 2 A tract of land situated in the Northwest Quarter of the Southwest Quarter (NW¼ SW¼) of Section 5, Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, State of Oklahoma, being more particularly described as follows, to-wit: Commencing at the Northwest Corner of said NW¼ SW¼, THENCE N87°56'43"E for a distance of 192.00 feet along the North Line thereof to the POINT OF BEGINNING; THENCE N87°56'43"E for a distance of 612.74 feet along said North Line; THENCE S7°06'38"W for a distance of 230.12 feet; THENCE along a curve to the right having a radius of 507.47 feet for a distance of 230.12, being subtended by a chord of

S17°59'53"W for a distance of 194.60 feet; THENCE S87°56'43"W for a distance of 511.64 feet; THENCE N1°44'09"W for a distance of 410.00 feet to the POINT OF BEGINNING.

Tract 3 A tract of land situated in the Northwest Quarter of the Southwest Quarter (NW¼ SW¼) of Section 5, and the Northeast Quarter of the Southeast Quarter (NE¼ SE¼) of Section 6, all in Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, State of Oklahoma, being more particularly described as follows, to-wit: Commencing at the Northwest Corner of said NW¼ SW¼, THENCE S1°44'09"E for a distance of 410.00 feet along the West Line of said NW¼ SW¼ to the POINT OF BEGINNING; THENCE N87°56'43"E for a distance of 703.64 feet; THENCE along a curve to the right having a radius of 507.47 feet for a distance of 323.42 feet, being subtended by a chord of S47°18'38"W for a distance of 317.98 feet; THENCE S65°42'07"W for a distance of 346.14 feet; THENCE along a curve to the left having a radius of 256.48 feet for a distance of 287.22, being subtended by a chord of S33°38'38"W for a distance of 272.29 feet; THENCE S1°32'19"W for a distance of 56.09 feet; THENCE along a curve to the right having a radius of 234.63 feet for a distance of 346.26 feet, being subtended by a chord of S43°49'00"W for a distance of 315.69 feet, THENCE S86°03'23"W for a distance of 286.15 feet to a point on the Easterly Right-of-Way of Highway #69; THENCE N15°18'36"E for a distance of 247.37 feet along said Right-of-Way; THENCE N9°35'48"E for a distance of 100.50 feet along said Right-of-Way; THENCE N15°18'26"E for a distance of 534.27 feet along said Right-of-Way, THENCE N87°56'43"E for a distance of 279.50 feet to the POINT OF BEGINNING. (N Hwy 69)

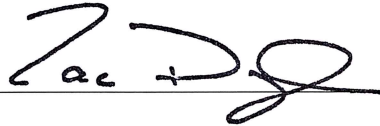
- c. Discussion to consider amending or removing Title 1, Chapter 6, Article E. "City Administrator" of the Pryor Creek Ordinances to replace "shall" with "may" in Section 2.
- d. Discussion to consider amending Title 2, Chapter 1, "Finance and Budget Administration" of the Pryor Creek Ordinances.
- e. Discussion to consider recommending adoption of the 2024 Pryor Creek Purchasing Manual to the Pryor Creek City Council.
- f. Discussion to consider the creation of a Purchasing Agent for the City of Pryor Creek and determining compensation for such position.
- g. Discussion to consider amending Title 1, Chapter 6, Article C. "City Attorney" of the Pryor Creek Ordinances to require notification of legal action or claims being filed against the City of Pryor Creek.
- h. Discussion to consider amending Title 1, Chapter 6, Article A. "City Clerk" of the Pryor Creek Ordinances to require all financial statements from the preceding month be timely and accurately completed by the last day of the following month and delivered to department heads and city council members. In the event that the financial statement is not complete, the Clerk shall notify department heads and Council members with the reason for the delay and complete the financial statement before the first Council meeting following the deadline.
- i. Discussion consider amending Title 1, Chapter 5, Section 1 "Mayor and City Council" of the Pryor Creek Ordinances to determine the length of term for committee members, and establish when the nomination of committee members shall occur.
- j. Discussion to consider amending Title 1, Chapter 5, Section 1 "Mayor and City Council" of the Pryor Creek Ordinances to dictate that the chair of each committee be entrusted with the setting of the agenda for their respective committee.
- k. Discussion to consider amending Title 1, Chapter 5, Section 1 "Mayor and City Council" of the Pryor Creek Ordinances to determine the procedures for nominating the President of the Council, length of term of nomination, duties, and notification process for when the position assumes the duties of Mayor, and the notification process for when the Mayor resumes their duties.
- l. Possible Executive Session concerning the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of:

- Sierra Brown, Pryor Creek Police Department (25 O.S. 307 (B) (1)).
- m. Consider resuming regular session. No action taken during Executive Session.
- n. Possible action based on Executive Session concerning the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of:
 - Sierra Brown, Pryor Creek Police Department (25 O.S. 307 (B) (1)).
- 8. Committee Reports. (Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)
 - a. Budget and Personnel
 - b. Ordinance and Insurance
 - c. Street and Maintenance
- 9. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
- 10. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

- 1. Call to Order.
- 2. Approve minutes of the October 15th, 2024 meeting.
- 3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
- 4. Adjourn.

FILED NOVEMBER 1ST, 2024 AT 5:00 P.M. BY MAYOR ZAC DOYLE.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, NOVEMBER 1ST, 2024 AT 5:00 P.M. BY CITY CLERK COURTNEY DAVIS.

