

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, NOVEMBER 5TH, 2024 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to The Paper newspaper and emailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Doyle called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Lori Bradshaw. Roll Call was conducted by City Clerk Courtney Davis. Council members present included Terry Lamar, Choya Shropshire, Lori Bradshaw, Kenneth Brashears, Tyler Brown, Charles Tramel, Chris Gonthier and Bruce Smith. Members absent: none.

Department Heads and other City Officials present: Chase McBride, Jeremy Cantrell, Justin Couch, Kevin Tramel, Becki Sams-Benham, BK Young, Frank Powell, Buddy Glenn, Dennis Bowman, Johnny Janzen, Cari Rerat and Mike Moore.

Others present: Kimmie Shropshire, Phyllis Lewellen, Autumn Graybill, Gilbert Graybill, Barbara Hawkins, Marshel Morrison, Nena Roberts, Steely Still and Angela Smith.

2. PETITIONS FROM THE AUDIENCE:

(Limited to 5 minutes, must request in advance.)

Nena Roberts congratulated Terry Lamar for his receiving of an award from AARP.

3. APPROVE MAYOR TO SIGN A PROCLAMATION DECLARING NOVEMBER 5TH, 2024 JOHN HAWKINS DAY.

Motion was made by Gonthier, second by Brashears to approve Mayor to sign a proclamation declaring November 5th, 2024 John Hawkins Day. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier and Smith. Voting no: none.

4. DEPARTMENT HEAD REPORTS.

a. Building Inspector

Mayor Doyle reported on behalf of Kenny Young that the department has completed 36 paid inspections, 2 additional inspections and several plan reviews.

b. Emergency Management

Janzen reported that there was some confusion over the recent tornado warnings and explained that the warnings issued by the National Weather Service only covered half of the city, causing the confusion. He stated that the National Weather Service sets warnings and notifies the affected residents by phone call while Mayes County Emergency Management will only send alerts through CodeRED.

c. Fire

Young reported that they have successfully made it through the burn ban and drought, and the department is thankful for the rain.

d. Golf

Bowman reported that October's beautiful weather helped the Golf Course serve a record number of players for this time of year. He stated that they have been very busy with tournaments with 122 kids attending the Inola Longhorns Tournament. Bowman also reported that the Employee Appreciation Tournament has been postponed until November 16th, 2024 while they recover from the latest storm.

e. Library

Rerat emailed Council a report of the Library's statistics for October showing a decrease in usage due to their shorter hours. Rerat thanked Terry Lamar for his work on the "CemeTerry" Tour and stated that she's received great feedback on the event. She also reported that they are holding story times at 11:30 and 1:30 on Wednesdays and they will host an adult Movie Night on Thursday showing "Planes, Trains and Automobiles."

f. Parks / Cemetery

Powell reported that the parks have seen a lot of events and parties this fall and they have begun their fall and winter maintenance routines. He also stated that they've been seeing a lot of vandalism at the park bathrooms and are working to clean it up quickly. Powell also reported that the cemetery is running well.

g. Police / Animal Shelter

Cantrell reported that the Police Department had a busy month in October with Halloween, but saw few incidents. He stated that there was one stolen vehicle incident that has been handled and they have found a suspect in a break in at the liquor store.

Sams-Benham reported that the Animal Shelter took in 24 animals and had 23 outgoing animals in October, leaving them with a total of 45 animals currently in the shelter. She stated that they are planning a Veteran's Day adoption event for this weekend. She also reported that both the employees and dogs are struggling with the rain limiting use of the outdoor pens.

h. Recreation Center

Moore reported that the Recreation Center HVAC has been installed and is working well. He also stated that they are working on a plan to paint the restrooms near the pool area. Moore reported that there were 98 new memberships in October, bringing total memberships to 1,755 which is down slightly from the previous month. He also stated that they have hosted 14 public pool parties, 3 private pool parties and 36 swim lessons. He also reported that their "Fitter Faster" Challenge saw 10 participants. Moore stated that they have been working on their social media presence with their "Staff Fridays" series as well as improving staff safety by installing panic buttons and conducting active shooter training.

i. Street

Glenn reported that the department has been working on curb and base repairs, pouring fresh concrete and clearing drainage. He stated that they did have a downed tree on Southeast 2nd and Hogan and thanked the Fire Department and Emergency Management for their help. He also reported that their new truck will be arriving mid December and they are beginning fall street sweeping soon.

j. City Clerk

Davis reported that her office has been working through staffing shortages, but a new temporary employee for court started this week. She stated they have filed 57 court cases, issued 132 warrants, taken 472 payments, entered 473 purchase orders, issued 37 permits and closed 23 permits. She also stated that August's financials are finished and the new credit card processing is now live and available on the website.

5. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)

- a. Approve minutes of the September 23rd, 2024 special Council meeting.
- b. Approve amending minutes previously adopted from the October 1st, 2024 regular meeting to correct item 5h, amending the total transferred amount from \$223,259.33 to \$174,977.80.
- c. Approve minutes of the October 28th, 2024 special Council meeting.
- d. Approve minutes of the October 15th, 2024 meeting with the correction of a Scrivener's error in item 5d. Agenda read: "*Ordinance Changing and Amending Zoning Classification from Commercial Restricted (CR) to Residential Duplex (RD)*", corrected language reads: "*Ordinance Changing and Amending Zoning Classification from Agriculture (AG) to Commercial Automotive Recreation (CAR)*".
- e. Approve payroll purchase orders through November 8th, 2024.
- f. Approve claims for purchase orders through November 15th, 2024.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	2420241073 - 2420240962	\$63,356.71
STREET & DRAINAGE	2420240946 - 2420240945	\$17,742.29
CEMETERY CARE FUND	2420240966 - 2420241044	\$345.12
GOLF COURSE	2420240996 - 2420240916	\$25,378.14
CAPITAL OUTLAY	2420241034 - 911514B	\$8,097.57
REAL PROPERTY ACQUISITION RES.	2420240960 - 2420241049	\$2,725.00
MAIN STREET BOND ACCOUNT	2420241065 - 2420241075	\$5,660.93
RECREATION CENTER	2420241023 - 2420241026	\$81,318.14
P.P.W.A.	2420240959	\$1,250.00
E-911	2420240931	\$417.62
DONATIONS & EARMARKED MONIES	2420241036 - 2420240927	\$400.02

EDTA	2420241070 - 2420241042	\$1,409.27
TOTAL		\$208,100.81
NO NEW BLANKETS		

- g. Approve increasing Recreation Center facility rental fees.
- h. Approve Golf Course to hire a Golf Equipment Manager via Express Employment Professionals at a pay rate of \$16.60 per hour. This position is listed on the City's Pay Plan as Range T.
- i. Approve allowing Dennis Bowman to place a golf simulator in the back of the cart building. The equipment will be purchased by Bowman as a teaching tool.
- j. Approve increasing the budgeted amount in Golf Capital Outlay Account #41-415-5411 from \$175,000.00 to \$285,000.00 for the installation of new cart paths. The total budgeted amount includes Cherokee Nation Grant Funds in the amount of \$25,000.00.
- k. Approve allowing retired officer Michael Moore to serve with the Pryor Creek Police Department as a Reserve Officer.
- l. Approve an expenditure in the amount of \$2,845.00 to Applied Concepts, Inc for Stalker Lidar RLR to be paid from Police Equipment Capital Outlay Account #44-445-5424.
- m. Acknowledge the resignation of Matt Penderson, Volunteer Firefighter.
- n. Approve an expenditure to McBride & McBride in the amount of \$3,187.00 for work performed regarding Janice Bell v. City of Pryor Creek to be paid from Attorney Miscellaneous Legal Expenses Account #02-211-5341.

Motion was made by Brashears, second by Shropshire to approve the consent agenda less items a, b, c, d, g, i, j, l and n. Voting yes: Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith and Lamar. Voting no: none.

5a. Approve minutes of the September 23rd, 2024 special Council meeting.

Motion was made by Brown, second by Shropshire to approve minutes of the September 23rd, 2024 special Council meeting. Voting yes: Bradshaw, Brashears, Brown, Tramel, Smith, Lamar and Shropshire. Voting no: Gonthier.

5b. Approve amending minutes previously adopted from the October 1st, 2024 regular meeting to correct item 5h, amending the total transferred amount from \$223,259.33 to \$174,977.80.

Motion was made by Brashears, second by Brown to approve amending minutes previously adopted from the October 1st, 2024 regular meeting to correct item 5h, amending the total transferred amount from \$223,259.33 to \$174,977.80. Voting yes: Brashears, Brown, Tramel, Smith, Lamar, Shropshire and Bradshaw. Voting no: Gonthier.

5c. Approve minutes of the October 28th, 2024 special Council meeting.

Motion was made by Brashears, second by Lamar to approve the minutes of the October 28th, 2024 special Council meeting. Voting yes: Brown, Tramel, Smith, Lamar, Shropshire and Brashears. Abstaining, counting as a no vote: Bradshaw. Voting no: Gonthier.

5d. Approve minutes of the October 15th, 2024 meeting with the correction of a Scrivener's error in item 5d. Agenda read: "Ordinance Changing and Amending Zoning Classification from Commercial Restricted (CR) to Residential Duplex (RD)", corrected language reads: "Ordinance Changing and Amending Zoning Classification from Agriculture (AG) to Commercial Automotive Recreation (CAR)".

Motion was made by Shropshire, second by Brashears to approve minutes of the October 15th, 2024 meeting with the correction of a Scrivener's error in item 5d. Agenda read: "Ordinance Changing and Amending Zoning Classification from Commercial Restricted (CR) to Residential Duplex (RD)", corrected language reads: "Ordinance Changing and Amending Zoning Classification from Agriculture (AG) to Commercial Automotive Recreation (CAR)". Voting yes: Tramel, Smith, Shropshire, Brashears and Brown. Abstaining, counting as a no vote: Lamar and Bradshaw. Voting no: Gonthier.

5g. Approve increasing Recreation Center facility rental fees.

Motion was made by Brashears, second by Shropshire to approve increasing Recreation Center facility rental fees. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Brashears, Brown and Tramel. Voting no: Gonthier.

5i. Approve allowing Dennis Bowman to place a golf simulator in the back of the cart building. The equipment will be purchased by Bowman as a teaching tool.

Motion was made by Brown, second Brashears to approve allowing Dennis Bowman to place a golf simulator in the back of the cart building. The equipment will be purchased by Bowman as a teaching tool. Motion was amended by Brown, second by Brashears to take no action. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel and Gonthier. Voting no: none.

5j. Approve increasing the budgeted amount in Golf Capital Outlay Account #41-415-5411 from \$175,000.00 to \$285,000.00 for the installation of new cart paths. The total budgeted amount includes Cherokee Nation Grant Funds in the amount of \$25,000.00.

Motion was made by Brashears, second by Lamar to approve increasing the budgeted amount in Golf Capital Outlay Account #41-415-5411 from \$175,000.00 to \$285,000.00 for the installation of new cart paths. The total budgeted amount includes Cherokee Nation Grant Funds in the amount of \$25,000.00. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier and Smith. Voting no: none.

5l. Approve an expenditure in the amount of \$2,845.00 to Applied Concepts, Inc for Stalker Lidar RLR to be paid from Police Equipment Capital Outlay Account #44-445-5424.

Motion was made by Brown, second by Bradshaw to approve an expenditure in the amount of \$2,845.00 to Applied Concepts, Inc for Stalker Lidar RLR to be paid from Police Equipment Capital Outlay Account #44-445-5424. Voting yes: Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith and Lamar. Voting no: none.

5n. Approve an expenditure to McBride & McBride in the amount of \$3,187.00 for work performed regarding Janice Bell v. City of Pryor Creek to be paid from Attorney Miscellaneous Legal Expenses Account #02-211-5341.

Motion was made by Brown, second by Lamar to approve an expenditure to McBride & McBride in the amount of \$3,187.00 for work performed regarding Janice Bell v. City of Pryor Creek to be paid from Attorney Miscellaneous Legal Expenses Account #02-211-5341. Motion amended by Brown, second by Lamar to approve an expenditure to McBride & McBride in the amount of \$3,187.00 for work performed regarding Janice Bell v. City of Pryor Creek to be paid from Attorney Services Account #02-211-5011. Voting yes: Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

6. MAYOR'S REPORT

(These are items possibly requiring discussion and action.)

a. Sealed bid opening for the installation of Skate Park Phase 2.

No action taken. Mayor opened one bid for the installation of Skate Park Phase 2 from American Ramp Company in the amount of \$50,603.25. No other bids were received.

b. Discussion and possible action to award a bid for the installation of Skate Park Phase 2.

Motion was made by Gonthier, second by Brashears to award a bid for the installation of Skate Park Phase 2. Motion was amended by Gonthier, second by Brashears to award the bid for installation of Skate Park Phase 2 to American Ramp Company in the amount of \$50,603.25 to be paid from Parks Capital Outlay Account #44-445-5415. Voting yes: Brashears, Tramel, Gonthier, Lamar, Shropshire and Bradshaw. Voting no: Brown and Smith.

c. Discussion and possible action regarding the review of the 2024 1st Street Rehabilitation Project.

Motion was made by Brashears, second by Bradshaw to approve the review of the 2024 1st Street Rehabilitation Project. Motion was amended by Brashears, second by Bradshaw to approve the review of the 2024 Street Rehabilitation Project. Voting yes: Brown, Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none.

7. CITY ATTORNEY'S REPORT:

a. Second reading and possible approval of an Ordinance changing and amending zoning classification from "AG" (Agriculture) to "CAR" (Commercial Automotive Recreation) of the property described as follows:

TC4 Graham Street, LLC

Tract 1. A part of the SE¼ of Section 12, Township 21 North, Range 18 East in Mayes County, Oklahoma, being more particularly described as follows:

Beginning at the NW corner of the SE¼ SE¼; N 01°33'03" E a distance 149.96' to a found iron rebar; Thence N 88°28'15" E a distance of 305.71' to a point; Thence S 01°33'44" E a distance of 548.13' to a point; Thence S 72°44'55" E a distance of 206.88' to a point; Thence S 23°04'35" E a distance of 175.28' to a found MAG nail; Thence S 68°17'30" W a distance of 87.84' to a found ½" iron rebar; Thence S 88°37'48" W a distance of 483.52' to a found ½" iron rebar; Thence N 01°33'63" a distance of 656.32' to the point of beginning.

Tract 2 A part of the SE¼ of Section 12, Township 21 North, Range 18 East in Mayes County, Oklahoma, being more particularly described as follows: Commencing at the NW corner of the SE¼; Thence N 01°33'03" E a distance of 149.90' to a found iron rebar; Thence N 68°28'15" E a distance of 305.71' to the point of beginning; Thence N 88°28'15" E a distance of 375.59' to a point; Thence S 01°30'19" E a distance of 735.52' to a found ½" iron rebar; Thence S 68°15'19" W a distance of 122.26' to a found MAG nail; Thence N 23°04'35" W a distance of 175.28' to a point; Thence N 72°24'55" W a distance of 206.88' to a point; Thence N 01°33'44" W a distance of 548.13' to the point of beginning.

Tract 3 A part of the SE¼ of Section 12, Township 21 North, Range 18 East in Mayes County, Oklahoma, being more particularly described as follows: Commencing at the NW corner of the SE¼ SE¼; Thence N 01°33'03" E a distance of 149.90' to a found iron rebar; Thence N 88°28'15" E a distance of 385.71' to a point; Thence N 88°28'15" E a distance of 375.58' to the point of beginning; Thence N 88°28'15" E a distance of 328.39' to a found ½" iron rebar; Thence S 01°29' 35" E a distance of 626.64' to a found ½" iron rebar; Thence S 70°39'46" W a distance of 286.94' to a found ½" iron rebar; Thence S 68°19'36" W a distance of 79.98' to a found ½" iron rebar; Thence N 01°30'19" W a distance of 735.52' to the point of beginning. (Also known as 801 W Graham)

Motion was made by Gonthier, second by Lamar to waive the second reading and approve Ordinance # 2024-10 changing and amending zoning classification from "AG" (Agriculture) to "CAR" (Commercial Automotive Recreation) of the property described above. Voting yes: Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw, Brashears and Brown. Voting no: none.

- b. Second reading and possible approval of an Ordinance pertaining to changing and amending zoning classification from "AG" (Agriculture) to "RM" (Residential Multi-Family) of the property described as follows:

Zoning Change for: Limestone Construction, LLC

Limestone Construction LLC

Tract 2 A tract of land situated in the Northwest Quarter of the Southwest Quarter (NW¼ SW¼) of Section 5, Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, State of Oklahoma, being more particularly described as follows, to-wit: Commencing at the Northwest Corner of said NW¼ SW¼, THENCE N87°56'43"E for a distance of 192.00 feet along the North Line thereof to the POINT OF BEGINNING; THENCE N87°56'43"E for a distance of 612.74 feet along said North Line; THENCE S7°06'38"W for a distance of 230.12 feet; THENCE along a curve to the right having a radius of 507.47 feet for a distance of 230.12, being subtended by a chord of S17°59'53"W for a distance of 194.60 feet; THENCE S87°56'43"W for a distance of 511.64 feet; THENCE N1°44'09"W for a distance of 410.00 feet to the POINT OF BEGINNING.

Tract 3 A tract of land situated in the Northwest Quarter of the Southwest Quarter (NW¼ SW¼) of Section 5, and the Northeast Quarter of the Southeast Quarter (NE¼ SE¼) of Section 6, all in Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, State of Oklahoma, being more particularly described as follows, to-wit: Commencing at the Northwest Corner of said NW¼ SW¼, THENCE S1°44'09"E for a distance of 410.00 feet along the West Line of said NW¼ SW¼ to the POINT OF BEGINNING; THENCE N87°56'43"E for a distance of 703.64 feet;

THENCE along a curve to the right having a radius of 507.47 feet for a distance of 323.42 feet, being subtended by a chord of S47°18'38"W for a distance of 317.98 feet; THENCE S65°42'07"W for a distance of 346.14 feet; THENCE along a curve to the left having a radius of 256.48 feet for a distance of 287.22, being subtended by a chord of S33°38'38"W for a distance of 272.29 feet; THENCE S1°32'19"W for a distance of 56.09 feet; THENCE along a curve to the right having a radius of 234.63 feet for a distance of 346.26 feet, being subtended by a chord of S43°49'00"W for a distance of 315.69 feet, THENCE S86°03'23"W for a distance of 286.15 feet to a point on the Easterly Right-of-Way of Highway #69; THENCE N15°18'36"E for a distance of 247.37 feet along said Right-of-Way; THENCE N9°35'48"E for a distance of 100.50 feet along said Right-of-Way; THENCE N15°18'26"E for a distance of 534.27 feet along said Right-of-Way, THENCE N87°56'43"E for a distance of 279.50 feet to the POINT OF BEGINNING. (N Hwy 69)

Motion was made by Gonthier, second by Lamar to waive the second reading and approve Ordinance # 2024-11 pertaining to changing and amending zoning classification from "AG" (Agriculture) to "RM" (Residential Multi-Family) of the property described above. Voting yes: Gonthier, Smith, Lamar, Shropshire, Bradshaw, Brashears, Brown and Tramel. Voting no: none.

c. Discussion to consider amending or removing Title 1, Chapter 6, Article E. "City Administrator" of the Pryor Creek Ordinances to replace "shall" with "may" in Section 2. Motion was made by Gonthier, second by Brown to discuss amending or removing Title 1, Chapter 6, Article E. "City Administrator" of the Pryor Creek Ordinances to replace "shall" with "may" in Section 2. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel and Gonthier. Voting no: none.

d. Discussion to consider amending Title 2, Chapter 1, "Finance and Budget Administration" of the Pryor Creek Ordinances. Motion was made by Brown, second by Gonthier to discuss amending Title 2, Chapter 1, "Finance and Budget Administration" of the Pryor Creek Ordinances. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier and Smith. Voting no: none.

e. Discussion to consider recommending adoption of the 2024 Pryor Creek Purchasing Manual to the Pryor Creek City Council. Motion was made by Gonthier, second by Shropshire to discuss recommending adoption of the 2024 Pryor Creek Purchasing Manual to the Pryor Creek City Council. Voting yes: Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith and Lamar. Voting no: none.

f. Discussion to consider the creation of a Purchasing Agent for the City of Pryor Creek and determining compensation for such position. Motion was made by Gonthier, second by Shropshire to discuss the creation of a Purchasing Agent for the City of Pryor Creek and determining compensation for such position. Voting yes: Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

g. Discussion to consider amending Title 1, Chapter 6, Article C. "City Attorney" of the Pryor Creek Ordinances to require notification of legal action or claims being filed against the City of Pryor Creek. Motion was made by Gonthier, second by Smith to discuss amending Title 1, Chapter 6, Article C. "City Attorney" of the Pryor Creek Ordinances to require notification of legal action or claims being filed against the City of Pryor Creek. Voting yes: Brashears, Brown, Tramel, Gonthier, Smith, Lamar, Shropshire and Bradshaw. Voting no: none.

h. Discussion to consider amending Title 1, Chapter 6, Article A. "City Clerk" of the Pryor Creek Ordinances to require all financial statements from the preceding month be timely and accurately completed by the last day of the following month and delivered to department heads and city council members. In the event that the financial statement is not complete, the Clerk shall notify department heads and Council members with the reason for the delay and complete the financial statement before the first Council meeting following the deadline.

Motion was made by Gonthier, second by Brashears to discuss amending Title 1, Chapter 6, Article A. "City Clerk" of the Pryor Creek Ordinances to require all financial statements from the preceding month be timely and accurately completed by the last day of the following month and delivered to department heads and city council members. In the event that the financial statement is not complete, the Clerk shall notify department heads and Council members with the reason for the delay and complete the financial statement before the first Council meeting following the deadline. Voting yes: Brown, Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none.

i. Discussion to consider amending Title 1, Chapter 5, Section 1 "Mayor and City Council" of the Pryor Creek Ordinances to determine the length of term for committee members, and establish when the nomination of committee members shall occur.

Motion was made by Gonthier, second by Brashears to discuss amending Title 1, Chapter 5, Section 1 "Mayor and City Council" of the Pryor Creek Ordinances to determine the length of term for committee members, and establish when the nomination of committee members shall occur. Discussion suggested that the term of Committee members would begin October 1st and end September 30th. If any Council members are replaced during their term, their replacement will serve on the committee for the remainder. Voting yes: Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw, Brashears and Brown. Voting no: none.

j. Discussion to consider amending Title 1, Chapter 5, Section 1 "Mayor and City Council" of the Pryor Creek Ordinances to dictate that the chair of each committee be entrusted with the setting of the agenda for their respective committee.

Motion was made by Gonthier, second by Brown to discuss amending Title 1, Chapter 5, Section 1 "Mayor and City Council" of the Pryor Creek Ordinances to dictate that the chair of each committee be entrusted with the setting of the agenda for their respective committee. Voting yes: Gonthier, Smith, Lamar, Shropshire, Bradshaw, Brashears, Brown and Tramel. Voting no: none.

k. Discussion to consider amending Title 1, Chapter 5, Section 1 "Mayor and City Council" of the Pryor Creek Ordinances to determine the procedures for nominating the President of the Council, length of term of nomination, duties, and notification process for when the position assumes the duties of Mayor, and the notification process for when the Mayor resumes their duties.

Motion was made by Gonthier, second by Brown to discuss amending Title 1, Chapter 5, Section 1 "Mayor and City Council" of the Pryor Creek Ordinances to determine the procedures for nominating the President of the Council, length of term of nomination, duties, and notification process for when the position assumes the duties of Mayor, and the notification process for when the Mayor resumes their duties. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel and Gonthier. Voting no: none.

l. Possible Executive Session concerning the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of:

Sierra Brown, Pryor Creek Police Department (25 O.S. 307 (B) (1)).

Motion was made by Brown, second by Brashears to enter Executive Session at 9:12 p.m. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier and Smith. Voting no: none.

m. Consider resuming regular session. No action taken during Executive Session.

Motion was made by Brashears, second by Gonthier to resume regular session at 9:45 p.m. Voting yes: Shropshire, Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith and Lamar. Voting no: none.

n. Possible action based on Executive Session concerning the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of:

Sierra Brown, Pryor Creek Police Department (25 O.S. 307 (B) (1))

Motion was made by Gonthier, second by Brown to take no action regarding the Executive Session concerning the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of: Sierra Brown, Pryor Creek Police Department (25 O.S. 307 (B) (1)). Voting yes: Bradshaw, Brashears, Brown, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

8. COMMITTEE REPORTS:

(Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)

a. Budget and Personnel

Shropshire reported that the next meeting will be Tuesday, November 12th.

b. Ordinance and Insurance

Gonthier reported that the next meeting will be Tuesday, December 31st.

c. Street and Maintenance

Lamar reported that the next meeting will be Tuesday, November 26th.

9. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

10. ADJOURN.

Motion was made by Gonthier, second by Brashears to adjourn. Voting yes: Brashears, Brown, Tramel, Gonthier, Smith, Lamar, Shropshire and Bradshaw. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 9:47 p.m.

2. APPROVE MINUTES OF THE OCTOBER 15TH, 2024 MEETING.

Motion was made by Gonthier, second by Brashears to approve the minutes of the October 15th, 2024 meeting. Voting yes: Brown, Tramel, Gonthier, Smith, Lamar, Shropshire and Brashears. Abstaining, counting as a no vote: Bradshaw. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Brashears, second by Gonthier to adjourn at 9:48 p.m. Voting yes: Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw, Brashears and Brown. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

MINUTES WRITTEN BY CITY CLERK COURTNEY DAVIS

