MINUTES
PRYOR ECONOMIC DEVELOPMENT TRUST AUTHORITY
REGULAR MEETING
MONDAY, JULY 8TH, 2024
12:00 P.M.

THE PRYOR ECONOMIC DEVELOPMENT TRUST AUTHORITY MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

TRUSTEES: **ADAM ANDERSON, ARIANNA DERR, DARRELL MOORE, FRED SORDAHL, DON BERGER, SCOTT MILLER, LARRY WILLIAMS

EX-OFFICIO TRUSTEES: JARED CRISP – MUNICIPAL UTILITY BOARD GENERAL MANAGER, ZAC DOYLE – MAYOR

OTHERS: JAE STANDINGWATER - SECRETARY

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE.

The meeting was called to order by Anderson at 12:00 p.m. Members present: Don Berger, Larry Williams, Scott Miller, Adam Anderson, Fred Sordahl and Zac Doyle. Members absent: Jared Crisp, Darrell Moore and Arianna Derr.

Prayer and Pledge of Allegiance were led by Scott Miller.

Others in attendance: Bridgette Nichols and Terry Aylward.

2. PETITIONS FROM THE AUDIENCE.

There were no petitions from the audience.

3. APPROVE MINUTES FROM THE MAY 13TH, 2024 MEETING.

Motion was made by Sordahl, second by Miller to approve the minutes of the May 13th, 2024 meeting. Voting yes: Berger, Williams, Miller, Anderson and Sordahl. Voting no: none.

4. DISCUSSION OF FREEDOMFEST.

Anderson reported that FreedomFest was a success. He stated that the crowd was significantly larger than last year and both visitors and vendors provided positive feedback. He also stated that the work completed by the Street Department and the Rotary Club to add exits to the parking area helped improve the traffic flow during the festival.

5. DISCUSSION AND POSSIBLE ACTION ON APPROVING PAYMENT IN THE AMOUNT OF $400.00 TO MYSTERI PIXIE PRODUCTION FOR FACE PAINTING AND BALLOON ART AT FREEDOMFEST. A DONATION WAS MADE TO THE EDTA FOR THIS SPECIFIC SERVICE AND WILL BE USED TO COVER THE EXPENSE. APPROVAL WILL ALLOW FOR THE PAYMENT OF THE INVOICE.

Motion was made by Sordahl, second by Williams to approve a payment in the amount of $400.00 to Mysteri Pixie Production for face painting and balloon art at FreedomFest. A donation was made to the EDTA for this specific service and will be used to cover the expense. Approval will allow for the payment of the invoice. Voting yes: Williams, Miller, Anderson, Sordahl and Berger. Voting no: none.

6. UPDATE ON BLUEGRASS AND CHILI FESTIVAL.

Anderson reported that the written budget for the festival is complete and they are now looking into alcohol licensing and organizing the volunteer force. He also stated that they are attempting to coordinate with DAM J.A.M. to consolidate the weekend's events.

7. DISCUSSION AND POSSIBLE ACTION ON A 60-DAY RENEWAL OF THE MOU BETWEEN PRYOR MAIN STREET AND THE EDTA. A NEW DIRECTOR HAS BEEN NAMED AND HAS STARTED WORK. THIS 60-DAY RENEWAL WILL ALLOW THE NEW DIRECTOR TO REVIEW THE MOU, REVIEW ACTIONS TAKEN UNDER THE MOU BY MAIN STREET OVER THE PRIOR YEAR, AND PREPARE THE RENEWAL PRESENTATION FOR THE EDTA. MAIN STREET CONTINUES TO PERFORM UNDER THE MOU BUT THE NEW DIRECTOR NEEDS TIME TO PREPARE FOR THE RENEWAL. THIS WILL RENEW THE MOU THROUGH AUGUST 31ST, 2024. PAYMENT UNDER THE MOU DURING THAT 60-DAY PERIOD WILL COME FROM EDTA FUNDS. IF THE MOU IS RENEWED IN SEPTEMBER THROUGH JUNE 30TH, 2025, IT IS ANTICIPATED THAT THE EDTA FUNDS WILL BE REIMBURSED THROUGH FUND 68.

Motion was made by Williams, second by Miller to approve a 60-day renewal of the MOU between Pryor Main Street and the EDTA. This will renew the MOU through August 31st, 2024. Payment under the MOU during that 60-day period will come from EDTA funds. If the MOU is renewed in September through June 30th, 2025, it is anticipated that the EDTA funds will be reimbursed through Fund 68. Voting yes: Miller, Anderson, Sordahl, Berger and Williams. Voting no: none.

8. DISCUSSION AND POSSIBLE ACTION TO APPROVE PAYMENT OF INVOICES UP TO A TOTAL OF $40,000.00, ALL RELATED TO THE STREETSCAPE. THESE INVOICE AMOUNTS ARE EXPECTED TO BE REIMBURSED AS PART OF THE TSET GRANT FOR THE PRYOR STREETSCAPE PROJECT. $140,000.00 FROM FUND 68 WAS PREVIOUSLY TRANSFERRED TO THE EDTA FOR USE DURING THE STREETSCAPE PROJECTS. PRIOR TO THIS AN EXPENDITURE OF $65,187.00 WAS APPROVED BY THE EDTA FROM THE $140,000.00 FOR THE SAME PURPOSE. MAIN STREET IS CURRENTLY SUBMITTING THE NECESSARY INFORMATION TO TSET FOR THE EDTA'S REIMBURSEMENT FOR THAT $65,187.00 AND THESE INVOICES WILL FOLLOW THE SAME PROCEDURE.

Motion was made by Williams, second by Miller to approve payment of invoices up to a total of $40,000.00, all related to the Streetscape. These invoice amounts are expected to be reimbursed as part of the TSET Grant for the Pryor Streetscape project. $140,000.00 from Fund 68 was previously transferred to the EDTA for use during the Streetscape projects. Prior to this an expenditure of $65,187.00 was approved by the EDTA from the $140,000.00 for the same purpose. Main Street is currently submitting the necessary information to TSET for the EDTA's reimbursement for that $65,187.00 and these invoices will follow the same procedure. Voting yes: Anderson, Sordahl, Berger, Williams and Miller. Voting no: none.

9. DISCUSSION AND POSSIBLE ACTION ON THE EDTA CHAIRPERSON AS CALLED FOR UNDER ARTICLE VI (E):
THE TRUSTEES BIANNUALLY SHALL SELECT ONE OF THEIR MEMBERS TO BE THE CHAIRPERSON OF THE TRUSTEES AND HE/SHE SHALL PRESIDE AT ALL MEETINGS AND PERFORM OTHER DUTIES DESIGNATED BY THE TRUSTEES.
CURRENT CHAIRPERSON, ADAM ANDERSON, IS ELIGIBLE TO CONTINUE TO SERVE AS CHAIRPERSON.

Motion was made by Sordahl, second by Williams to nominate Adam Anderson to serve as EDTA Chairperson. Voting yes: Sordahl, Berger, Williams, Miller and Anderson. Voting no: none.

10. DISCUSSION AND POSSIBLE ACTION ON THE EDTA VICE-CHAIRPERSON AS CALLED FOR UNDER ARTICLE VI (E):
THE TRUSTEES BIANNUALLY SHALL ELECT ONE OF THEIR MEMBERS TO BE VICE-CHAIRPERSON WHO SHALL ACT IN THE PLACE OF THE CHAIRPERSON DURING THE LATTER'S ABSENCE OR INCAPACITY TO ACT.
THE CURRENT VICE-CHAIRPERSON, SCOTT MILLER, IS ELIGIBLE TO CONTINUE TO SERVE AS VICE-CHAIRPERSON.

Motion was made by Sordahl, second by Williams to nominate Scott Miller to serve as EDTA Vice-Chairperson. Voting yes: Berger, Williams, Miller, Anderson and Sordahl. Voting no: none.

11. DISCUSSION AND POSSIBLE ACTION ON THE EDTA SECRETARY AS CALLED FOR UNDER ARTICLE VI (F):
THE TRUSTEES BIANNUALLY SHALL ELECT A SECRETARY OF THE TRUSTEES WHO MAY OR MAY NOT BE A TRUSTEE.
CURRENT SECRETARY, JAE STANDINGWATER, IS ELIGIBLE TO CONTINUE TO SERVE AS SECRETARY.

Motion was made by Sordahl, second by Williams to nominate Jae Standingwater to serve as EDTA Secretary. Voting yes: Williams, Miller, Anderson, Sordahl and Berger. Voting no: none.

12. UNFORESEEABLE BUSINESS.

There was no unforeseeable business.

13. ADJOURNMENT.

Meeting was adjourned at 12:33 p.m. without a motion or vote.