

**MINUTES
PRYOR ECONOMIC DEVELOPMENT TRUST AUTHORITY
SPECIAL MEETING
THURSDAY, SEPTEMBER 19TH, 2024**

12:00 P.M.

THE PRYOR ECONOMIC DEVELOPMENT TRUST AUTHORITY MET IN SPECIAL SESSION IN THE CITY COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

TRUSTEES: **ADAM ANDERSON, ARIANNA DERR, DARRELL MOORE, FRED SORDAHL, DON BERGER, SCOTT MILLER, LARRY WILLIAMS

EX-OFFICIO TRUSTEES: JARED CRISP - MUNICIPAL UTILITY BOARD GENERAL MANAGER, ZAC DOYLE - MAYOR

OTHERS: JAE STANDINGWATER - SECRETARY

1. CALL TO ORDER.

The meeting was called to order by Anderson at 12:00 p.m. Members present: Don Berger, Larry Williams, Darrell Moore, Scott Miller, Adam Anderson, Fred Sordahl and Arianna Derr. Members absent: Zac Doyle and Jared Crisp.

Others in attendance: Houston Brittain, Terry Aylward and Bridgette Nichols.

2. PRAYER AND PLEDGE OF ALLEGIANCE.

Prayer and Pledge of Allegiance were led by Scott Miller.

3. APPROVE MINUTES FROM THE AUGUST 12TH, 2024 MEETING.

Motion was made by Miller second by Sordahl to approve the minutes from the August 12th, 2024 meeting. Voting yes: Berger, Williams, Moore, Miller, Anderson, Sordahl and Derr. Voting no: none.

4. REPORT AND DISCUSSION REGARDING THE BLUEGRASS AND CHILI FESTIVAL.

Anderson reported that the Bluegrass and Chili Festival had a positive impact as expected, despite the short timeline. He stated that while the EDTA invested \$75,000.00, the total cost arrived at approximately \$13,000.00 after event revenues and the separate insurance purchase. He also stated that the event drew a large crowd and local businesses reported an increase in foot traffic and sales. Anderson thanked community partners and volunteers, especially recognizing a group of 8th grade volunteers for their significant contribution.

The board reviewed the festival's achievements and future plans, including adjusting dates to avoid County Fair conflicts. They thanked John Hawkins and Mike Fullerton for the use of their land for the main stage, and Anderson for his dedication to the success of the Bluegrass and Chili Festival.

5. DISCUSSION AND POSSIBLE ACTION TO COVER THE COST OF OVERTIME IN THE STREET DEPARTMENT AND POLICE DEPARTMENT RELATED TO THE BLUEGRASS AND CHILI FESTIVAL IN THE AMOUNT OF \$4,533.75.

Motion was made by Derr, second by Williams to approve covering the cost of overtime in the Street Department and Police Department related to the Bluegrass and Chili Festival in the amount of \$4,533.75. Voting yes: Williams, Moore, Miller, Anderson, Sordahl, Derr and Berger. Voting no: none.

6. DISCUSSION AND POSSIBLE ACTION TO CONTINUE THE EXTENSION OF THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE EDTA AND PRYOR MAIN STREET THROUGH DECEMBER 2024 TO ALLOW TIME TO FINALIZE THE RENEWAL MOU.

Nichols reported that Main Street has been working to implement the Time Frame app for downtown and is developing plans to optimize business hours, activate vacant properties, launch a business incubator hub and continue the Streetscape project. She stated that they are requesting an extension to the MOU due to the time and attention required for those projects as well as the recent festivals and events.

Motion was made by Derr, second by Miller to approve continuing the extension of the MOU between the EDTA and Pryor Main Street through December 2024 to allow time to finalize the renewal MOU. Voting yes: Moore, Miller, Anderson, Sordahl, Derr, Berger and Williams. Voting no: none.

7. DISCUSSION AND POSSIBLE ACTION ON AN OFFER RECEIVED ON SIX ACRES.

Motion was made by Moore, second by Williams to recommend Council action to accept an offer in the amount of \$45,000.00 on the six acres. Voting yes: Miller, Anderson, Sordahl, Derr, Berger, Williams and Moore. Voting no: none.

8. DISCUSSION AND POSSIBLE ACTION TO APPROVE A TRANSFER IN THE AMOUNT OF \$1,074.20 FROM FUND 68 TO A CHRISTMAS DONATIONS ACCOUNT FOR REPAIRS AND UPGRADE TO THE DOWNTOWN CHRISTMAS WREATHS. THE FUNDS FROM FUND 68 MAY ONLY BE SPENT IN THE DOWNTOWN CORRIDOR AREA, NOT ON LIGHTS AND DECORATIONS PLACED OUTSIDE THAT AREA.

Motion was made by Sordahl, second by Derr to recommend Council action to approve a transfer in the amount of \$1,074.20 from Fund 68 to a Christmas Donations Account for repairs and upgrade to the downtown Christmas wreaths. The funds from Fund 68 may only be spent in the downtown corridor area, not on lights and decorations placed outside that area. Voting yes: Anderson, Sordahl, Derr, Berger, Williams, Moore and Miller. Voting no: none.

9. DISCUSSION REGARDING PLACER.AI.

Anderson provided an example report from Placer.AI showing approximately 4,000 attendees at the main stage of the Bluegrass and Chili Festival. He stated that he is still working on a partnership with GRDA to use the service, however they are working to resolve some issues with the user agreement.

10. DISCUSSION AND POSSIBLE ACTION TO MOVE THE NOVEMBER MEETING FROM MONDAY, NOVEMBER 18TH TO TUESDAY, NOVEMBER 12TH TO ALLOW SWANSON HOUSE TO PRESENT THE AQUATIC CENTER FUNDING STUDY TO THE EDTA.

No action taken.

11. ADJOURNMENT.

Meeting was adjourned at 12:44 p.m. without a motion or vote.

Invoice #1

		\$290
		<u>\$100 EDTA</u>
Total	\$390	

Go Fund Me proceeds \$308.61

Go Fund Me proceeds paid \$290 (Go Fund Me proceeds balance remaining \$18.61)

Balance due EDTA **\$100**

Invoice #2

Total	\$500.00
Go Fund Me	<u>18.61</u>
Balance due	\$481.39

Invoice #3

Total	\$439.88
Balance due	\$439.88

Total for three invoices:

EDTA	\$100
Donated funds	\$921.27

Becky Clark

316 N. Kentucky
Pryor, OK 74361

Invoice for Christmas light work

Labor

Aug. 22	3 hours	Pick up, sort, assess damage to downtown wreath bows (EDTA)
Aug. 23	2 hours	Receive snowflakes, ornaments, sort for painting/repairs
Aug. 24	4 hours	Clean, repair bows (EDTA)
Aug. 25	3 hours	Clean, repair bows, bag for transport (EDTA)
Aug. 26	2 hours	Repair snowflakes
Aug. 27	2 hours	Repair snowflakes
Aug. 28	2 hours	Repair snowflakes
Aug. 29	3 hours	Replace lights on snowflake
Aug. 30	2 hours	Repair lights, replace strings, zip tie, wrap
Aug. 31	4 hours	Repair lights, replace strings, zip tie, wrap
Sept. 1	6 hours	Repair lights, zip tie, wrap
Sept. 2	6 hours	Repair lights, replace strings, zip tie, wrap

Labor hours 29 hours @ \$10/hour \$290.00

EDTA hours 10 hours @\$10/hour \$100.00*

Total \$390.00

*EDTA donation:	\$1,074.20
This invoice	\$ 100.00
Remaining	\$ 974.20

**PAID \$290 FROM GO FUND ME (GO FUND ME PROCEEDS
308.61 - 290.00 = 18.61)
BALANCE DUE \$100 EDTA FUNDS**

Becky Clark
316 N. Kentucky
Pryor, OK 74361

Invoice for Christmas light work

Labor

Sept. 5	3 hours	Remove lights/clips for painting frame, sand/paint frame
Sept. 7	5 hours	Paint second coat, repair lights, wrap
Sept. 8	6 hours	Repair lights, wrap
Sept. 12	4 hours	Replace lights/clips on frame, wrap
Sept. 14	5 hours	Repair lights, wrap
Sept. 15	3.5 hours	Repair lights, wrap
Sept. 19	3 hours	Repair lights, wrap
Sept. 21	3 hours	Repair lights, wrap
Sept. 22	6 hours	Repair lights, wrap
Sept. 26	2.5 hours	Repair lights, wrap
Sept. 28	3 hours	Remove lights/clips for painting frame, sand/paint frame
Sept. 29	6 hours	Paint second coat, repair lights, wrap

Total hours 50 hours @ \$10/hour \$500.00

Total **\$500.00**

PAID \$18.61 FROM GO FUND ME

**(GO FUND ME PROCEEDS 308.61 - 290 PREVIOUS INVOICE =
18.61; 500 - 18.61 = 481.39)**

BALANCE DUE \$481.39

Becky Clark
316 N. Kentucky
Pryor, OK 74361

Invoice for Christmas light work

Labor

Sept. 30	2 hours	Repaired lights, wrap
Oct. 1	1.5 hours	Repaired lights, wrap
Oct. 3	4 hours	Repaired lights, wrap
Oct. 5	6 hours	Repaired lights, wrap
Oct. 6	5 hours	Repaired lights, wrap
Oct. 8	2 hours	Repaired lights, wrap
Oct. 10	4 hours	Repaired lights, wrap
Oct. 11	6 hours	Repaired lights, wrap
Oct. 12	4.5 hours	Repaired lights, wrap
Oct. 13	6 hours	Repaired lights, wrap

Total hours	41 hours @ \$10/hour	\$410.00
Plastic wrap		29.88

Total		\$439.88
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We are sending you \$308.61

From: GoFundMe (messages@gofundme.com)

To: flmingo@sbcglobal.net

Date: Friday, October 4, 2024 at 08:16 PM CDT



Your money is on the way

We are sending \$308.61 to your bank account. Please note that deposits may take 2–5 business days to appear in your account.

If you have questions about withdrawals or have not received your deposit after 5 business days, you can find answers and contact us via the [GoFundMe Help Center](#).

One small transaction fee per donation covers all your fundraising needs.
[Learn more about our simple pricing.](#)

Download the app

Easily manage your fundraisers and donations on the go with the GoFundMe app. [Learn more](#)



You received this email because it includes important information about your GoFundMe account. Have questions? [Contact us here](#)

GoFundMe Inc PO Box 121270, 815 E Street, San Diego, CA, 92101, United States

Picked up at 12:45pm: items from order #2000124-05118117

From: Walmart.com (help@walmart.com)

To: flmingo@sbcglobal.net

Date: Friday, October 11, 2024 at 12:46 PM CDT



Order date: Fri, Oct 11, 2024

Order number: 2000124-05118117

You're all set, Becky!

Your pickup was completed at 12:45pm on Fri, Oct 11.

[Manage order](#)

Remember to use the app to have the best experience at future pickups.

How was your experience?

Your feedback is valuable! We'd love to hear your thoughts.



[Give feedback](#)

1 item



Duck Heavy-Duty Plastic Stretch Wrap, 15 in x 1000
ft, Clear
\$0.03/SFT
Qty: 1

\$29.88